

Second Monthly Board Meeting
Minutes
September 22, 2010

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, September 22, 2010 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 17 people in the audience at the start of the meeting. Roll call was taken by the chairperson.

Board Members Present: Bob Hofer, Chairman
 Mike Hayes, Supervisor
 Norm Leslie, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 Kristie Woolard, Deputy Clerk
 Todd McLouth, Engineer

Board Members Absent: Larry Alfords, Supervisor
 Jim Stahlmann, Supervisor

All present stood and recited the pledge of allegiance to the flag of the United States of America.

Supervisor Leslie motioned to approve the Second Monthly Meeting agenda. Supervisor Hayes seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Hayes motioned to approve consent agenda items: a) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Leslie seconded. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All present were in favor. The motion carried.

BUSINESS FROM THE CLERK

a) Geoff Randall, 2010 Spudfest Committee President-Halloween Activity at Lion's Park – Geoff Randall appeared before the Board to answer questions and present the final plan proposal for the "Spudspookular Trail of Terror" and events in Lion's Community Park on Oct. 22-23 and 29-30. Geoff Randall started the presentation by answering questions from the Building & Grounds Committee through received by email.

-Will Spudfest have liability insurance coverage for this event of at least a minimum of \$2. million aggregate. Spudfest's insurer, Merwyn Larsen of Erickson-Larsen, Inc. have advised this event will be covered by the umbrella policy of the Spudfest organization. Geoff further noted tickets will include a waiver printed on them that states by purchasing the ticket visitors are assuming their own risk and hold Spudfest and all associated with the event harmless.

-How many portable restrooms will there be and where will they be placed. There will be 6 portables on the first Friday night, more units can be ordered if necessary for following nights. Three standard units, one ADA unit and a handwash station will be located on the main grounds. One unit will be located at the canoe launch and one unit will be located at the ballfield.

-How will trash collection and disposal be handled. How many and where will containers be placed.

The cans onsite will be used and 2 dumpsters will be brought in. Additional dumpsters can be ordered if necessary.

-Where will the hayrides be done. John & Janice Weston have been contacted. A final answer has not been received. The Spudfest insurance umbrella would also include the hayride activity and their property.

-Have the organizers of this event read Township Ordinance 2005-03 regarding Lion's Park Rules; and, how will this ordinance be enforced. Geoff Randall advised he has read and fully understands the rules. The rules have not been distributed, but the organizers of the event have discussed.

-The river is very high and the trail is very soft, some of it is underwater at this time. Do you have an alternate plan if the trail is inaccessible. If the trail remains too wet to use the path of the trail of terror will be rerouted.

-If electrical power on the trail is necessary, how will this be provided. Generators will be used on the trail. Power at the building will be used also and if there is a noticeable increase in the electric bill, reimbursement arrangements will be made.

-Which local clubs will be involved. How many volunteers do you have. Concern is are there enough volunteers to handle all aspects of the event including safety, clean-up. 40 to 50 volunteers will be needed. Lion's Club members are helping. Girl Scouts and Boy Scouts have expressed desire to volunteer. A signed list of more than 40 Big Lake business owners was presented as supporters of this activity. Safety and clean-up will be covered by the volunteers.

-Are there any other local free community Halloween events that you would be in competition with. Geoff advised there are no other events like this in the area that he is aware of. There may be some free activities planned, however this would not compete with any other local for-profit events.

-How much will you be charging for this event. It is estimated that the cost will be between 5\$ to 8\$ per person and family pack tickets will also be available to help this be an affordable family activity as well as raise funds for Spudfest. A final cost will be determined when the cost of scenery and supplies is determined.

-The park closes at 10 p.m. How will you ensure that all visitors are out of the park that is time. The event is scheduled to begin at 6:00 p.m. and end at 9:30 p.m. There will be no customers left on the grounds after 10 p.m. There will most likely be volunteers still onsite doing clean up.

-How much advertising have you done, what distance. Concern is do visitors understand what is offered, what the park rules are and how will their safety be insured. Black advertising sign trailers, BOB107 radio station, a letter to volunteers and signs at local businesses.

-It has been noticed in the advertising that has been done that you are looking for table sponsors and donations. What areas of the park do you plan to use and for what specific purpose. This activity will utilize the entire park grounds. The Spudfest Committee understands this is a public park. The playground will still be available for anyone to use at no charge. The only area where there will be an admission charge is the "Trail of Terror". There are no plans for any organized ball games on the ballfields. Geoff Randal advised he spoke with Sherburne County Sheriff's Deputy, Captain Steve Doran regarding this proposed activity. Geoff Randall stated Captain Doran advised that reserve officers could be provided for traffic control and safety on the grounds.

Supervisor Hayes inquired if the Lion's Club was working as a partner with the Spudfest Committee. Big Lake Lion's President, Brandon Nau advised several Lion's members have agreed to donate their time on an individual basis, but the club did not commit to supply volunteers as a club. Supervisor Hayes inquired if there was congruity between Spudfest and the Lion's club. Brandon Nau advised there is. An audience member inquired if there would be any food shelf donations collected at the event. Geoff Randall advised \$1. will be reduced from the ticket price with the donation of a non-perishable food item. Supervisor Leslie motioned to allow spudfest to hold the "spudspookular" at Lion's Community Park on the dates of Oct. 22-23 and 29-30. Supervisor Hayes seconded. All present were in favor. The motion carried. Geoff Randall and fellow committee members thanked the Board for the

approval and committed to taking care of the park. He further noted there would be a collection time in the parking lot at Big Lake Lion's Park on October 2 to collection donation decorations and supplies.

Big Lake Lion's President, Brandon Nau gave a brief presentation on behalf of Big Lake Lion's Member, Tim Kampa-Schwartzkopf regarding youth activities planned for a free and safe trick-or-treat. This event would be held on Saturday, October 30 from 2:00 p.m. to approximately 5:45 p.m. Activities planned include ladder golf, beanbags, costume contest with 1st, 2nd and 3rd place prizes, free candy and glow necklaces and possibly an inflatable jumping activity. This activity would use some of the park grounds and all of the Town Hall building facilities. This would end at approximately 5:45 p.m. and participants would be encouraged to stay for the spudfest activities following. Supervisor Hayes motioned to allow the Lion's Club to use portions of the park and the Town Hall on October 30th for the activities as proposed. Supervisor Leslie seconded. All present were in favor.

There were no other action items for the Board to consider. Supervisor Hayes excused himself from the meeting at 7:35 p.m.

b) Other-Updates-Meetings - Clerk Hayes advised members of the road committee have received a notice of a sign retro-reflectivity workshop to be held at the Isanti County Government Center in Cambridge. Clerk Hayes will register anyone who is interested in attending.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings – Township Engineer, Todd McLouth advised the final pay application for the 2010 seal coating is in tonight's claims. The final cost was \$448. over the bid price. Seeding and mulching has been completed on the 147th Street right-of-way. It has been too wet to smooth out the ditches. Treasurer Warneke advised brushing is in process.

CHAIRMAN'S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised he had nothing specific to report on at this time.

SUPERVISOR REPORTS

1) Other-Updates-Meetings – Supervisor Leslie advised he attended the Business Retention and Expansion (BR&E) Committee meeting at the City of Big Lake. He advised the group's objective is to help local businesses. The BR&E committee wants to conduct a 7 person informal meeting with local businesses on quarterly basis. They would like a Township Board Member and a City Council Member to be on this 7-person committee. Supervisor Leslie advised he committed the Township's EDA members to participate.

BUSINESS FROM THE TREASURER

a) Other-Updates-Meetings – Treasurer Warneke advised a CD matured last week. The fund balance is \$2 million. Second half property tax revenues will be received in December 2010.

ADJOURNMENT

Supervisor Leslie motioned to adjourn the meeting at 7:43 p.m.

Respectfully Submitted,

Laura Hayes, Clerk