

Monthly Board Meeting  
Minutes  
June 9, 2010

**TOWN of BIG LAKE**  
*"Sherburne County's First 5-Member Township Board"*  
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, June 9, 2010, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 2 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present:     Bob Hofer, Chairman  
                                      Norm Leslie, Supervisor  
                                      Jim Stahlmann, Supervisor  
                                      Mike Hayes, Supervisor  
                                      Larry Alfords, Supervisor  
                                      Ken Warneke, Treasurer  
                                      Laura Hayes, Clerk  
                                      Kristie Woolard, Deputy Clerk  
                                      Todd McLouth, Township Engineer

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Hayes motioned to approve the agenda. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Alfords motioned to approve consent agenda items: a) Approval of Minutes: Regular Monthly Board Meeting 5-12-10, and Second Monthly Meeting 5-26-10. b) Adopt Amended By-Laws of the Big Lake Fire Department. c) Approve Big Lake Fireman's Dance August 21, 2010, Extension of dance to 1:00 a.m., 2-day liquor license and raffle applications. d) Approve Minnesota Landscapes, Inc. to Provide Maintenance Work at Swanson Wood's Wetland Bank. e) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Stahlmann seconded. Each Supervisor abstained from approval of their payroll claim. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All were in favor. The motion carried.

## **OPEN FORUM**

Jessica Larson, Vice-President, River Crest Farms Home Owner's Association (RCF-HOA) and Raechle Breuning, 17615 227<sup>th</sup> Avenue, River Crest Farms appeared before the Board to discuss driveway access impairment and snowplowing issues created by the development monument located at the entrance into River Crest Farms on 227<sup>th</sup> Avenue. Jessica Larson advised the monument is 24' feet wide and 75' feet long. It is in need of maintenance repair and therefore, the RCF-HOA is inquiring if they can reduce the length of the monument. Supervisor Alford advised that the RCF-HOA owns and is responsible for the maintenance of the monument and therefore, they can reduce or remove the monument if they wish. There was discussion regarding the need for the RCF-HOA to place asphalt in the area of the former monument, the cost and the need to locate utility lines. Supervisor Alford advised the Township may be able to assist in coordinating installation of the asphalt with road projects, noting the cost and locates would remain the responsibility of the RCF-HOA. Jessica Larson inquired if the RCF-HOA decides not to change the monument length, can snowplowing be adjusted so that the usual 10' feet or more of snow is not left behind the monument base. Township Engineer, Todd McLouth will estimate the cost to replace a portion of the monument with asphalt. It was determined the road committee will work with the RCF-HOA on this issue.

Jessica Larson inquired if more signage could be placed in the development regarding speed limits and the addition of "Children at Play" signs. The Board advised the spacing of speed limit signs is regulated; and, "Children at Play" signs are no longer used because it has been determined the signs are ineffective because the driving public does not respect the signage. Supervisor Stahlmann advised the state legislature has increased the residential speed limit from 30 mph to 35 mph. The change over will occur at the time speed signs need to be replaced or by 2017 whichever is first.

## **BUSINESS FROM THE CLERK**

a) Award 2010 Seal Coat Bid – Township Engineer, Todd McLouth advised four bids had been received for 2010 Seal Coat Projects. The Engineer's estimate was \$117,000. The high bid received was \$111,820. from Allied Blacktop Co. The low bid received was \$96,980. from Asphalt Surface Technologies Corporation (ASTECH). Supervisor Stahlmann motioned to award the bid to ASTECH in the amount of \$96,980. Supervisor Hayes seconded. All were in favor. The motion carried.

b) Other-Updates-Meetings – Clerk Hayes advised the Board the 6 bidders for the 2009 Road Improvement Projects have been invited to submit bids for 2010 Road Improvements: Bituminous Patching, Overlays and Road Reconstruction. Bid opening will be June 22 and awarded on June 23, 2010.

-Clerk advised the Township has received notice that Sherburne County Statewide Health Improvement Program mini-grants are available. A meeting for applicants has been scheduled for June 24 from Noon to 2:00 p.m. at the Sherburne County Government Center.

## **BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS**

### **TOWN ROADS**

1) Other-Updates-Meetings – Supervisor Alfords advised crackfilling and shouldering work are in process. The Road Committee will review and compare bids received and potential road improvement projects to ensure that as many projects are completed as funds allow.

### **CHAIRMAN'S REPORT**

1) Other-Updates-Meetings – Chairman Hofer advised that he had nothing to report.

### **SUPERVISOR'S REPORTS**

1) Building Maintenance Item/Quotes for Hardie Board Installation on West End of Building – Supervisor Leslie advised two quotes have been received for the removal of existing siding, painting and installation Hardie Board shake siding and replacement of aluminum header cover. Quotes received were \$4,600. from Mel Landwehr Construction and \$4,510. from Don Deuel Construction. Supervisor Leslie motioned to award the project to the low quote by Don Deuel Construction. Supervisor Hayes seconded. All were in favor. The motion carried. Clerk Hayes advised the garage service door and South building access door need to be looked at. Neither door closes correctly. The doors will be looked at by Don Deuel and either repaired or a proposal for replacement will be considered by the Building and Grounds Committee. If the doors are repairable, all 5 exterior doors will be painted by the handyman.

2) Eagle Scout Project Update – Supervisor Leslie advised Steven Lindula completed his Eagle Scout project last weekend. The backstop, bases, home plate and team benches were installed. Big Lake Lion's Club members installed benches along the walking path today. Clerk Hayes has notified the Big Lake baseball, football and soccer associations that the field is finished and ready for use.

3) Other-Updates-Meetings – Supervisor Stahlmann advised he attended the Minnesota Association of Township's Legislative and Research Committee Meeting (MAT- L & R), June 7<sup>th</sup> & 8<sup>th</sup>. He will give a review of the meeting at the Sherburne County Association of Township's Meeting in July. Items of interest from the meeting include: Four MNDOT projects along the U. S. Highway 10 corridor affecting Big Lake Township in 2010. There was no anti-Township legislation passed last session. MAT has drafted seven bill proposals they will be looking for legislative support for to become law. Those bills include: allowing Township salt/sand trucks to exceed road weight limits on rural gravel roads and after spring weight limits have been put into affect. Allowing Townships to use tax-exempt fuel/dyed fuel in their trucks. Proposing Townships receive at least 20% of Payment in Lieu of Taxes (PILT) funds. Stopping unfunded state mandates and reducing wetland impacts from the current ratio of 2 to 1 to 1 to 1.

**BUSINESS FROM THE TREASURER**

a) Monthly Report – Treasurer Warneke reviewed the cash balance statement. Government funds total \$1,870,929.41. Escrow funds total \$56,616.06. The total fund balance is \$1,927,545.47. Treasurer Warneke advised the first half property taxes are expected soon. The funds are on track. The cash balance has fallen by approximately \$500,000. since January 1, 2010. Treasurer Warneke advised there is a slight deficit in the Elk River Fire Fund and Debt Service. Aspen Hills WWTF Special Assessment collections will start in 2010 for year one of five. The final full assessment amount is being calculated. The 2009 outside audit is in process. The Auditor worked onsite today and will return tomorrow. Supervisor Stahlmann motioned to approve the Treasurer's Report. Supervisor Hayes seconded. All were in favor. The motion carried.

**ADJOURNMENT**

A motion was made by Supervisor Hayes to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 7:54 p.m.

Respectfully Submitted,

Laura Hayes, Clerk