

Monthly Board Meeting  
Minutes  
March 10, 2010

**TOWN of BIG LAKE**  
*"Sherburne County's First 5-Member Township Board"*  
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, March 10, 2010, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 2 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present:     Bob Hofer, Chairman  
                                      Norm Leslie, Supervisor  
                                      Jim Stahlmann, Supervisor  
                                      Mike Hayes, Supervisor  
                                      Ken Warneke, Treasurer  
                                      Laura Hayes, Clerk  
                                      Kristie Woolard, Deputy Clerk

Board Members Absent:     Larry Alfords, Supervisor

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

**BOARD OF CANVASS**

Clerk Hayes announced the Annual Township Board of Canvass election results from the March 9, 2010 election. 52 ballots were cast from the 4,515 registered voters in Big Lake Township.

The tally sheet indicated the following:

Supervisor Seat #4:	Bob Hofer	49
Supervisor Seat #5:	Norm Leslie	52

The Election Judges indicated by their signatures that the tally is correct. Election Judges serving were Rita Petersen, Christina Dokkebakken, Marty Peterson & Sandy Arras. Supervisor Hayes motioned to certify the official canvassed results of the March 9, 2010 Town Election. Supervisor Stahlmann seconded. All present were in favor. The motion carried. The Board members present signed the Board of Canvass Certification.

Supervisor Hayes motioned to approve the agenda. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Stahlmann motioned to approve consent agenda items: a) Approval of Minutes: Regular Monthly Board Meeting 2-10-10, and Second Monthly Meeting 2-24-10. b) Call Board of Review and Equalization, Thursday, April 1, 2020 at Big Lake Town Hall. c) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Hayes seconded. Each Supervisor abstained from approval of their payroll claim. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All present were in favor. The motion carried.

### **BUSINESS FROM THE CLERK**

a) Mary Sims/Big Lake Women of Today-Hall Use May 8, 2010 – Mary Sims appeared before the Big Lake Town Board to request use of the Big Lake Town Hall for a ladies tea and fundraiser for the Big Lake Women of Today, a 501c3 non-profit organization. The Big Lake Women of Today sponsor senior baskets, an annual Easter Egg Hunt, purchase school supplies donated to Big Lake students and help at the Big Lake Business Expo. The Big Lake Women of Today meet the 1<sup>st</sup> Tuesday of each month at On the Run. Supervisor Leslie motioned to approve use of the Town Hall on May 8<sup>th</sup> for the ladies tea and fundraiser at no charge; and, to add the Big Lake Women of Today to the list of approved non-profit groups using the Town Hall at no charge. Supervisor Hayes seconded. All present were in favor. The motion carried.

b) T-Mobile Lease Proposal Review - Treasurer Warneke questioned why the tower was required to be a minimum of 300' from the river. There was brief discussion by the Board. Supervisor Leslie advised he received a call from Steve Carlson requesting the Township's opinion on the proposal so they can proceed with filing for permits, site work and soil borings. Supervisor Hayes motioned to approve the proposal contingent upon the Township Attorney review and recommendation of approval, with particular clarification regarding the requirements and fees associated with having additional carrier antenna's added to the tower; and, having site work completed. Supervisor Stahlmann seconded. All were in favor. The motion carried.

c) Playground Equipment Presentation – Clerk Hayes presented the three playground plans and cost quotes received from Minnesota/Wisconsin Playground and Flagship Recreation. Supervisor Hayes motioned to approve a combination of equipment which included: a Powerscape Plus, a crawl tube, 5 stepping stools, engineered wood fiber and a consultant for installation instructions from Minnesota/Wisconsin Playground; and, a spring rider and climber from Flagship Recreation with the project not to exceed \$40,000. Supervisor Leslie seconded. All present were in favor. The motion carried.

Clerk Hayes presented two quotes received from Minnesota/Wisconsin Playground and Flagship Recreation for the ball field backstop, home plate and bases. Supervisor Leslie motioned to purchase the equipment from Minnesota/Wisconsin Playground. Noting this will most likely be an Eagle Scout project and the project total will be approximately \$2,500. Supervisor Hayes seconded. All present were in favor. The motion carried.

d) Big lake Lion's Park, Ballfield & River Access Mowing/2-Year Contract – Clerk Hayes advised the lawn mowing contract for Lion's Park, the ballfield and 166<sup>th</sup> Street/205<sup>th</sup> Avenue river access has expired. There was brief discussion regarding going to a two-year contract. Supervisor Hayes motioned to go to a two-year contract and to solicit quotes for 2010 and 2011; to authorize the building and grounds committee to review and negotiate the quotes received; and, to work with John Norgren to include Bailey Station Cemetery in the process. Supervisor Stahlmann seconded. All present were in favor. The motion carried.

e) Other-Updates-Meetings – Clerk Hayes presented the 2010 Clean Up Day SCORE Grant Agreement. The grant amount is determined by Sherburne County based on Township population. The grant amount Big Lake Township is eligible for is \$9788.06. Supervisor Stahlmann motioned to enter into the agreement. Supervisor Hayes seconded. All present were in favor. The motion carried. Chairman Hofer signed the agreement.

## **BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS**

### **TOWN ROADS**

1) Other-Updates-Meetings – Treasurer Warneke advised the storm drains in River Crest Farms had to be cleaned of leave debris and ice. Approximately 12" of ice had accumulated in the catch basin. Treasurer Warneke spoke with the neighbors about the need to clean it in the fall. Treasurer Warneke advised he has driven some of the Town Roads and has not found any significant issues.

### **CHAIRMAN'S REPORT**

1) Other-Updates-Meetings – Chairman Hofer advised that he had nothing to report.

### **SUPERVISOR'S REPORTS**

1) EDA – Supervisor Hayes advised that a couple more packets have been given to potential interests. The EDA discussed the possibility of arranging for a broker to sell lots in the Industrial Park Expansion area to help generate sales. There would be an additional cost associated with this, which needs further consideration before anything is done.

2) Northstar – Ridership continues to increase. Half of the total ridership comes from Sherburne County. The St. Cloud Link ridership is also increasing. The derailment of a freight train in Northtown caused a 25 minutes delay for Northstar a couple of weeks ago.

3) Other – Updates – Meetings – The Supervisors recapped their experience with the Big Lake Chamber of Commerce Business Expo. It was agreed that it was a fun and worthwhile experience and it was a good idea to participate in the event.

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#### **BUSINESS FROM THE TREASURER**

a) Monthly Report – Treasurer Warneke reviewed the cash balance statement. Total government funds of \$2,169,344.37 and escrow accounts of \$56,590.37 totaling \$2,225,934.74 were reviewed. He advised the cash balance has decreased in the first 2.5 months of 2010. The City of Big Lake will be sending a check for approximately \$30,000. for Industrial Park East Expansion/Street Assessments. Treasurer Warneke reviewed the 101, 102, and 402 funds and noted there are no issues to report. Supervisor Hayes motioned to approve the Treasurer's Report. Supervisor Stahlmann seconded. All present were in favor. The motion carried.

#### **ADJOURNMENT**

A motion was made by Supervisor Hayes to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Laura Hayes, Clerk