

Monthly Board Meeting
Minutes
July 8, 2009

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, July 8, 2009, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 3 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present: Bob Hofer, Chairman
 Mike Hayes, Supervisor
 Norm Leslie, Supervisor
 Jim Stahlmann, Supervisor
 Larry Alfords, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 Kristie Woolard, Deputy Clerk

Todd McLouth, Township Engineer

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Hayes motioned to approve the agenda. Supervisor Leslie seconded. All were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Stahlmann motioned to approve consent agenda items: a) Approval of Minutes: Regular Monthly Meeting 6-10-09, & Second Monthly Meeting 6-24-09. b) Approval for B.L.F.D. to sell FEMA Trailer through sealed bids & old radios, air exchanger and fittings through e-bay. c) Approve Big Lake Lion's Application for 3.2 Percent Malt Liquor/Beer. d) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Hayes seconded. Each Supervisor abstained from approval of their payroll claim. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All present were in favor. The motion carried.

OPEN FORUM

Clayton & Tracy Connolly, 22274 183rd Street NW, Meadowlands III, appeared before the Board to request that the Board consider purchasing property near the Meadowlands III development, and create a neighborhood park. The Connolly's presented information regarding Lot 1, Block 2 Knick Knack Knoll which they received from the developer, Steve Pearson. The asking price of the lot is \$75,000. to \$80,000. It was noted by the

Board that the Township and City of Big Lake own Lot 5, Block 6 Knick Knack Knoll. This lot was originally purchased for the purpose of filling fire department water tenders and pumper trucks. It was noted this could be a potential site for a park if the fire department is not interested in utilizing this as a filling site. The Board noted that the Township owns and operates this park and that there are several parks within the City of Big Lake available to the public. The Connolly's advised they would like to use their stroller and go to the park rather than drive to a park destination. The Board advised the Building and Grounds Committee would discuss and report to the Board.

BUSINESS FROM THE CLERK

Clerk Hayes had no business to present to the Board.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings –

-Township Engineer, Todd McLouth advised construction on 211th Avenue is scheduled to start Monday, weather permitting. It will be closed for one day for replacement of a road culvert.

-Road patching will be finishing the end of next week. Sealcoating will begin the following week, weather permitting.

-Supervisor Alford's advised that Mike Grund will be clearing an area in the maintenance building lot to pile the sealcoat sweepings.

-Supervisor Alford's advised that mowing has begun. It was noted that calls had been received regarding weeds on 205th Avenue, and that it has been mowed since.

CHAIRMAN'S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised that he had nothing to report.

SUPERVISOR REPORTS

1) Other – Updates – Meetings -

-Supervisor Leslie advised he met with Dan Aubol on July 7 to discuss potential Eagle Scout badge projects that could be done at Lion's Park. Supervisor Leslie advised he has chosen to finish the ballfield, which will consist of spraying for weeds, final grade, and seed the field. Supervisor Leslie advised Dan tentatively plans to appear before the Board at the July 22 meeting to present his plan.

-Supervisor Leslie advised Trevor Farwell's Eagle Scout Ceremony will be held July 11th at the Big Lake Town Hall. Trevor's project was repair of the river cabin, at Lion's Park.

-Supervisor Hayes advised he attended the June 25th Fire Board meeting. The fire department is reviewing their budget and trying to locate any other expenses that could

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be cut or reduced. A couple of fire fighters have taken a leave of absence. Fireman are being trained so the new 2,000 GPM fire pumper engine can go into service.
-Chairman Hofer and Supervisor Alfords will be attending the Great River Regional Library Board Meeting on Tuesday, July 14 at 7:00 p.m. at the St. Cloud Library.

BUSINESS FROM THE TREASURER

a) Monthly Report – Treasurer Warneke advised the annual financial audit for year ending 12-31-08 has been received from the auditor. Reports have been filed with the state. Copies of the audit were given to each Supervisor to read. Treasurer Warneke advised he will review the audit with the Board at the July 22, 2009 meeting. Treasurer Warneke advised the auditor had no issues and made similar comments in the audit regarding the Township's internal controls.

Treasurer Warneke reviewed the cash balance statement. Total government funds of \$2,731,513.77 and escrow accounts of \$56,509.71 totaling \$2,788,023.48. Treasurer Warneke reviewed the 101,102, 103, 402 and 403 funds. He advised Clerk Hayes has made application for the Clean Up Day SCORE funds and has billed Orrock Township and the City of Big Lake for their percentages of the clean up day costs. He further noted, Clerk Hayes is working on a bill to the City of Big Lake for their half of the fire department payroll and taxes for the second quarter. He advised the full 1st half of the property taxes have been received. Supervisor Leslie motioned to approve the Treasurer's Report. Supervisor Hayes seconded. All present were in favor. The motion carried.

OTHER BUSINESS FROM THE BOARD

Chairman Hofer welcomed Jennifer Edwards from the West Sherburne Tribune.

Supervisor Alfords inquired if the Board should cancel the July second monthly meeting because of a lack of agenda items. There was brief discussion. Supervisor Alfords motioned to cancel the July 22 meeting due to lack of agenda items unless the Clerk's Office is presented with something requiring Board action. Supervisor Stahlmann seconded. All were in favor. The motion carried. Clerk Hayes will publish the cancellation in the West Sherburne Tribune one week prior to the meeting, unless agenda items are presented for action.

ADJOURNMENT

A motion was made by Supervisor Hayes to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 7:26 p.m.

Respectfully Submitted,

Laura Hayes, Clerk