

Monthly Board Meeting
Minutes
May 12, 2010

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, May 12, 2010, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There was 1 person in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present: Bob Hofer, Chairman
 Norm Leslie, Supervisor
 Jim Stahlmann, Supervisor
 Mike Hayes, Supervisor
 Larry Alfords, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 Kristie Woolard, Deputy Clerk

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Hayes motioned to approve the agenda. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Alfords motioned to approve consent agenda items: a) Approval of Minutes: Regular Monthly Board Meeting 4-14-10, and Second Monthly Meeting 4-28-10. b) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Stahlmann seconded. Each Supervisor abstained from approval of their payroll claim. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All present were in favor. The motion carried.

BUSINESS FROM THE CLERK

a) Other-Updates-Meetings – Clerk Hayes advised the Board of the final clean up day collection tallies. Clerk Hayes advised there were more participants this year than last year.

-Clerk Hayes advised two quotes for lawn maintenance services at the Big Lake Fire Hall have been received. The call for quotes was posted at the City of Big Lake, the Big Lake Town Hall, and the Fire Department and was advertised for in the West Sherburne Tribune by the Fire Chief. The low quotes received from TerraCare Lawn & Property Services are being recommended by the staff (City of Big Lake). Supervisor Hayes motioned to award quotes 1 & 2 to TerraCare Lawn & Property Services. Supervisor Stahlmann seconded. All were in favor. The motion carried.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings –

-Supervisor Alfords advised the road committee has met and put together the information from the road tour; and, has dispatched crackfilling and general maintenance items for repair.

-The Road Committee met with its engineer, Todd McLouth/Oliver Engineering and Surveying regarding 2010 road improvement projects. A list was created based on cost and priority. Engineer estimates and bid packets will be prepared for the bid letting process. Supervisor Alfords noted, this year the Township has more projects than funds available, but will include all projects in the packet and review after bids are received. Supervisor Stahlmann noted that 2010 County road projects came in under the engineer's estimate by a significant amount. Treasurer Warneke advised that if necessary, cash flow can be reviewed and the budget can be rearranged if the Town receives low bids on all the projects and determines it would be in the Township's best interest to act on the low prices.

CHAIRMAN'S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised that he had nothing to report. He noted appreciation of Minnesota Limited's donation of equipment for the playground installation and clean up day and requested a written thank-you be sent.

SUPERVISOR'S REPORTS

1) EDA – Supervisor Stahlmann advised he and Supervisor Hayes attended the EDA meeting. He noted the County held its EDA tour in the Elk River and Big Lake area's focusing on the TOD areas. 17 of the 20 developers' who responded they would attend were there. The tour of the Elk River sites took longer than anticipated and therefore time at the Big Lake TOD area was limited. There was confusion regarding who, other than the developers, were supposed to be on the bus tour. Next time, local officials will be asked to ride along on the tour.

-Supervisor Stahlmann advised Jim Thares will attend the next Township meeting to request financial participation in the advertising for the Shovel Ready program. The total cost to advertise is \$1,500. The Township will be asked to pay \$750. of the cost, with

the City of Big Lake paying the other \$750. DEED will be paying the majority of the total cost. More interest in the Big Lake area is coming forward. Following the County EDA tour, one packet was requested.

-The EDA has decided to work exclusively with one professional, commercial broker to actively market and sell lots in Industrial Park East.

2) Northstar - Supervisor Hayes advised he attended the Northstar meeting. Ridership continues to grow. Approximately 2,000 commuters use the train during the workweek and 3,500 riders use the train for Twins games. St. Cloud ridership is doing well. A lot of students ride the bus up to school. At this time, it has been determined the fare will remain at \$7. rather than increase \$8. as originally planned.

3) Regional Park Board Meeting – Supervisor Leslie advised he attended the second regional park board meeting. He noted the group is realizing it will be hard to get a regional park started in the near future with the lack of available funds. The Park Board will focus on securing soccer field space rather than constructing an entire athletic complex. The Park Board will be working with the Big Lake public school to use the unused school property, which is approximately 40 acres in size, for ball fields.

-Supervisor Stahlmann inquired about the status of the Eagle Scout Project at Lion's Park. Supervisor Leslie advised field is available for use now. The backstop and bases Eagle Scout Project is anticipated to start June 15th. It was noted this field would be good for young children to use as a practice field.

-Supervisor Stahlmann noted the Elk River Watershed meeting has been cancelled for this month.

BUSINESS FROM THE TREASURER

a) Monthly Report – Treasurer Warneke reviewed the cash balance statement. Government funds total \$2,015,633.29. Escrow funds total \$56,610.63. The total fund balance is \$2,072,243.92. Treasurer Warneke advised the first half property taxes are due May 17. The 101 fund is approximately \$40,000. below budget on expenses. The 102 fund is about \$1,100. above budget on receipts; and, approximately \$120,000. under budget on disbursements. The 103 fund is on track. The 403 fund is showing first half property tax assessments being paid on the industrial park expansion area in tonight's claims. Supervisor Hayes motioned to approve the Treasurer's Report. Supervisor Leslie seconded. All were in favor. The motion carried.

ADJOURNMENT

A motion was made by Supervisor Hayes to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 7:26 p.m.

Respectfully Submitted,

Laura Hayes, Clerk