

TOWN of BIG LAKE

ANNUAL REORGANIZATION AGENDA March 23, 2011

1. Elected Supervisor(s) Oath of Office.
2. Approve Annual Reorganization Agenda.
3. Election of Chairman of the Board.
4. Election of Vice-Chairman of the Board.
5. Appointment of Clerk and Treasurer.
6. Set the hourly wage for the Treasurer, Clerk, Supervisors (Currently \$19. per hour).
7. Clerk to set the hourly wage for the Deputy Clerk (Currently \$17.50).
8. Set the meeting rate for the Treasurer, Clerk, Deputy Clerk, Supervisors (Currently \$85. per mtg).
9. Establishment of monthly Board meetings: dates, time, and place and Legal Holidays Observed.
10. Establishment of rules for the conduction of all Board Meetings (Currently a version based off Robert's Rules of Order).
11. Establishment of depository of all Town funds.
12. Establishment of Legal Posting Location: Big Lake Town Hall.
13. Selection of the Official Newspaper for all legal and public notices: West Sherburne Tribune.
14. Designation of Legal Counsel: According to area of specialty.
15. Set the gopher bounty for the year 2011, presently \$2.00 per pair.
16. Confirm mileage reimbursement at current federal rate for car expenses*.
17. Resolutions Authorizing Contract with Interested Officers Under M.S. § 471.88 Subd. 5.
18. Set the hourly wage for the election judges; Presently \$12.00 per hour for chief election judge and current federal rate for car expenses*; \$10.00 per hour for remainder of election judges under MN§471.665, subdivision 1.
19. Appointment of board members to committees/meeting schedule and offsite locations (see list).
20. Last call for business for the Reorganizational Board Meeting.
21. Adjournment.

* Federal mileage rate as of 1-1-11 is \$.51 per mile.