

Second Monthly Board Meeting
Minutes
January 22, 2014

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, January 22, 2014 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 5 people in the audience at the start of the meeting. Roll call was taken by the chairperson.

Board Members Present: Bob Hofer, Chairman
 Norm Leslie, Supervisor
 Bruce Aubol, Supervisor
 Steve Pfliegaar, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 LaDonna Braun, Deputy Clerk

Board Members Absent: Larry Alfords, Supervisor

All present stood and recited the pledge of allegiance to the flag of the United States of America.

Supervisor Aubol motioned to approve the Second Monthly Meeting agenda as presented. Supervisor Pfliegaar seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Leslie motioned to approve the consent agenda items a) Approve Participation in the March 2, 2014 Big Lake Chamber of Commerce Business Expo. b) Approve Resolution No. 2014-02 Appointing Absentee Ballot Board for March 11, 2014 Township Election. c) Approve Resolution 2014-03 Accepting Donations to the Big Lake Fire Department. d) Ratify Big Lake Fire Board’s Acceptance of Randy Miller’s resignation from the Big Lake Fire Department. e) Approve List of Claims & Payroll. (Disbursement List will be Received at Meeting). Supervisor Pfliegaar seconded. All present were in favor. The motion carried.

OPEN FORUM

Sherburne County Sheriff’s Deputy, Sergeant Andy Ochs presented the monthly call response list. He had no specific items to report on. The Board had no specific concerns to report to the Sheriff’s Office.

Minnesota State Representative Dist. 15B, Jim Newberger appeared before the Board to introduce himself. He represents voters in Big Lake Township Precinct 4. He advised precinct caucuses will be Tuesday, February 4, 2014 and encouraged voters to attend. Supervisor Aubol asked Representative Newberger his thoughts about gas tax; and, noted the Minnesota Association of Townships has asked all Minnesota Townships to consider adopting a resolution in support of comprehensive omnibus transportation finance bill which includes a gas tax provision. Representative Newberger advised he was not in favor of adding any taxes without removing another tax to offset the difference. He shared the Town Board Members concerns regarding confirmation that revenues would be equitably shared with Townships.

BUSINESS FROM THE CLERK

a) Building Setback Discussion/Determination Re: Lot 1, Block 4, Wild Run Second Addition (Jason Heinen) – Jason Heinen appeared before the Board to answer any questions regarding the Sherburne County Attorney and Sherburne County Planning & Zoning Departments question regarding where to take a setback measurement from on a cul de sac. The Board reviewed the Certificate of Survey provided by the county. The original request was for a 20' variance to the road right-of-way to construct a house. The Board advised they consider the cul de sac as temporary until such time as the road is built out. Supervisor Aubol motioned to accept 67' from the platted right-of-way as the setback. Supervisor Pflughhaar seconded. All present were in favor. The motion carried.

b) 2014 MN Safe Routes to School Planning Application – Clerk Hayes advised this was an item the City of Big Lake asked Big Lake Township and Sherburne County to participate in at the Annual Joint Meeting of City/Township(s)/School Dist 727 & County on January 16, 2014. Supervisor Aubol motioned to approve financial participation in the amount of \$200. and to support the City of Big Lake completing an application for the 2014 Safe Routes to School Planning Assistance Grant Application. Supervisor Leslie seconded. All present were in favor. The motion carried.

c) February 27, 2014 Legislative Conference, St. Paul, MN - Clerk Hayes advised Big Lake City Mayor, Raeanne Danielowski inquired if anyone from the Township would be attending the 2014 Legislative Conference. Information on the Conference appears Minnesota Association of Townships website; and, it was mentioned at the Sherburne County Association of Townships meeting last week. The conference audience is Minnesota County, City, School and Township officials with the purpose of building collaborative relationships and educate state leaders. Mayor Danielowski is planning to attend and is interested in carpooling with others. Supervisor Pflughhaar motioned to allow attendance by any office staff or Supervisors interested. Supervisor Aubol seconded. All present were in favor. The motion carried. Clerk Hayes will submit registrations.

d) Resolution in Support of Comprehensive Omnibus Transportation Finance Bill (tabled on 1/18/14) - No action was taken by the Sherburne County Association of Townships membership to adopt the resolution at their meeting on January 15, 2014. Supervisor Aubol again noted concern that funds collected in the area through a gas tax would not return to this area for use. The Board took no action to adopt the resolution; and, requested Clerk

Hayes draft a letter to the Minnesota Association of Townships advising why Big Lake Township determined they would not support the resolution and what their concerns are with the gas tax proposal as presented.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

Treasurer Warneke advised there has been a lot of snowplowing done.

CHAIRMAN'S REPORT

Chairman Hofer advised he will be attending and speaking at the February 28, 2014 Big Lake Chamber of Commerce luncheon and Annual Meeting. The Town of Big Lake/Town Hall is the host site for the annual meeting. Chairman Hofer briefly reviewed last week's Sherburne County Association of Townships Meeting and the Annual Joint meeting of the City of Big Lake/Town of Big Lake/Oroch Township/Big Lake School Dist. 727 and Sherburne County.

SUPERVISOR'S REPORT

Supervisor Pflgebraar advised he and Supervisor Leslie attended the Big Lake EDA meeting on January 13, 2014. The EDA has been working on determining an appropriate sq. ft price to be competitive with industrial parks in Monticello and Becker. A restaurant/microbrewery is investigating the feasibility of locating in the TireMaxx business mall.

Supervisor Aubol advised he attended a Community Education Committee meeting. He advised the swimming pool has been open all winter. It has been funded in part by leases and rental from multiple groups. There has been response and participation to the fall/winter community education classes. The spring/summer brochure is being planned. Trap shooting and gymnastics continue to be popular classes.

BUSINESS FROM THE TREASURER

Treasurer Warneke advised he had nothing to report. He is currently working on preparations for closing out the financial records for 2013 and the Board of Audit. He advised an engagement letter from KBP & Co. Ltd has been received. This is the accounting firm the Township has used for many years to do the annual outside audit and to produce a general ledger and file the appropriate documents with the Minnesota State Auditor's Office. The cost of audit remains at \$3,700. and producing the general ledger will be \$2,000. again. Supervisor Aubol motioned to accept the quotes and to sign the engagement letter for services as described. Supervisor Leslie seconded. All present were in favor. The motion carried.

Second Monthly Board Meeting
January 22, 2014
Page 4

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pflieger seconded. All present were in favor. The motion carried. The meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert L. Hofer, Chairman