

Monthly Board Meeting
Minutes
November 14, 2012

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, November 14, 2012, the Big Lake Town Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There was 1 person in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present: Bob Hofer, Chairman
 Norm Leslie, Supervisor
 Bruce Aubol, Supervisor
 Larry Alfords, Supervisor
 Steve Pfliegaar, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 Kristie Woolard, Deputy Clerk

Supervisor Leslie motioned to approve the agenda. Supervisor Pfliegaar seconded. All were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Alfords motioned to approve consent agenda items. The consent agenda consisted of: a) Approval of Minutes: Regular Monthly Board Meeting 10-10-12, and Second Monthly Meeting 10-24-12. b) Resolution 2012-14 Accepting Donations to the Big Lake Fire Department / Big Lake American Legion \$1,000. c) Resolution 2012-15 Accepting Donations to the Big Lake Fire Department / Walmart \$1,000. & Sherburne County Agricultural Society \$1,000. d) Resolution 2012-16 Resolution Establishing Division of Responsibilities for Snow and Ice Removal Between the Town of Big Lake and City of Big Lake for Town/City Roads. e) Approve List of Claims (Disbursement List Received at Meeting). Supervisor Pfliegaar seconded. Each Supervisor abstained from approval of their payroll claim. All were in favor. The motion carried.

BUSINESS FROM THE CLERK

a) Amendments to Lease Agreement for Reimbursement of Costs Associated with New River Medical Center (NRMC) Ambulance Located in Big Lake Fire Hall – Clerk Hayes advised Big Lake Fire Chief Randy Miller and NRMC Ambulance Coordinator, Gordy Vosberg met several months ago to negotiate the base lease amount and reimbursement of cleaning and utility costs by the NRMC ambulance service located in

the Big Lake Fire Hall. The reimbursements were last reviewed and updated in 2010. Clerk Hayes advised the base lease will remain at \$500. annually and paid monthly in the amount of \$41.66. The cleaning reimbursement increased from \$110.00 to \$150.00 monthly and utilities from \$350.00 to \$480.00. Fire Chief, Randy Miller reviewed utility costs to arrive at this reimbursement amount. The City of Big Lake is considering this lease amendment at their meeting tonight. If approved by both the City Council and Town Board it will be presented to the NRMC Board for approval. Supervisor Aubol motioned to adopt the amendment as presented. Supervisor Alfords seconded. All were in favor. The motion carried.

b) Other-Updates-Meetings – Clerk Hayes advised she was notified today that the Sherburne County Canvass Board has selected by lot the three precincts that will be required to conduct the Post Election Review (PER). Big Lake Township Precinct 2 was one of the precincts drawn along with the City of Clear Lake and the Sherburne County Absentee Ballot Board. Sherburne County's registered voters total 56,790. According to MN State § 206.89 the county canvassing board of a county with 50,000 to 100,000 registered voters must select three precincts for the PER. Clerk Hayes, Deputy Clerk Woolard and two election judges from Big Lake Township will conduct the PER on November 20, 2012 at 1:00 p.m. 1139 ballots will be hand counted for the Presidential, US Senator and US House of Representatives races.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings – Supervisor Alfords advised the road committee will be meeting November 15, 2012 at Oliver Surveying with Township Engineer, Ross Abel to discuss and plan 2013 road improvement projects and road maintenance plans.

CHAIRMAN'S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised he attended a meeting at New River Medical Center on October 29, 2012. He was hoping to learn if NRMC had chosen to align themselves with Fairview Hospital or CentraCare. No information on the final determination was shared. The presentation was repeated at a community forum the next night.

SUPERVISOR'S REPORT

1) EDA – Supervisor Leslie advised the EDA met last night. There was discussion regarding the Industrial Park East ordinances, covenants and building requirements. It was noted at the meeting these items had not been reviewed for quite sometime. It was determined a committee of EDA members will review the current documents.

2) Other-Updates-Meetings – Supervisor Pfliegaar advised he attended the Big Lake Fire Board meeting. Items discussed were the ambulance lease addendum, approved by the Board tonight under the Clerk's report. The Orrock Fire Contract, which the Orrock Town Board will be considering at their November meeting. There was discussion regarding the well site in Knick Knack Knoll and its usefulness to the DNR and for Orrock Township fire service. It was noted there has been some damage to one of the fire trucks controls, which occurred at the recent fire in the Big Lake mobile home park.

Supervisor Pfliegaar also attended a library committee meeting. The building where the GRRL library – Big Lake branch is located has gone through a sheriff's sale. KleinBank place a bid price of \$1.2 million. The building is currently in a 6-month redemption period. KleinBank has indicated they would consider \$800,000. for the building. Currently the lease for the building is \$100,000. monthly. The agreement is set to expire at the end of 2013. City Administrator, Todd Bodem has suggested relocating the library, if necessary to the former police station building. The current location is approximately 7,100 sq. ft., the police department building is approximately 2,000 smaller. Currently, the Township contributes \$21,000. annually towards the lease cost.

BUSINESS FROM THE TREASURER

a) Monthly Report – Treasurer Warneke reviewed the cash balance statement. Total government funds are \$2,148,985.40 and total escrow funds are \$39,264.33. Treasurer Warneke advised all funds are in the positive on receipts and disbursements. A certificate of deposit will mature in December, unfortunately interest rates continue to be very low.

OTHER BUSINESS FROM THE BOARD

Supervisor Aubol advised he attended the Eagle Scout Ceremony on October 28, 2012 for four Big Lake Eagle Scouts.

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pfliegaar seconded. All were in favor. The motion carried. The meeting adjourned at 7:32 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Bob Hofer, Chairman