

Monthly Board Meeting Minutes May 11, 2016

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, May 11, 2016 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 2 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present:	Bob Hofer, Chairman Norm Leslie, Supervisor Larry Alfords, Supervisor Bruce Aubol, Supervisor Steve Pfleghaar, Supervisor Ken Warneke, Treasurer Laura Hayes, Clerk Samantha Peterson, Deputy Clerk
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All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Alfords motioned to approve the agenda. Supervisor Pfleghaar seconded. All were in favor. The meeting proceeded in accordance with the agenda as presented.

Supervisor Pfleghaar motioned to approve consent agenda items. The consent agenda consisted of: a) Approval of Minutes: Regular Monthly Board Meeting 4-13-16 & Second Monthly Board Meeting 4-27-16. b) Approve List of Claims & Payroll; and the addition of a claim from Jeff Rhodes/Driveway Services in the amount of \$9,487.50. Supervisor Leslie seconded. All were in favor.

BUSINESS FROM THE CLERK

a) Hanna Klimmek, City of Big Lake Community Development Director was present in the audience to introduce herself to the Board members. She has been with the City of Big Lake for approximately 6 months.

b) **Big Lake Fire Chief, Paul Nemes** – Chief Nemes advised the department had 28 calls for service in the month of April. Approximately 1/3 of the calls were for grass fires. There have been 3 calls so far in May. The fire department is advertising to hire fire fighters requiring applicants have past or current experience, be current with required

certifications; and, meet the distance and availability requirements. The fire department is working on getting all members cell phones set up with "I am responding" feature. Becker, Baldwin and Elk River fire departments use this. The feature allows fire fighters to advise the department if they are on their way to a call or if they are unavailable to respond. It also offers a mapping feature to the call address. Big Lake fire department will trial run for 60 days before making a final decision to use. The SCBA committee has met with one vendor. They will be meeting with another vendor next week.

c) City of Big Lake OAA Request for 27 Acre Solar Farm Site/possible further discussion following 5 p.m. meeting with City of Big Lake – There was no discussion or comment.

d) Cost Share Agreement with Sherburne County for Election Equipment – Supervisor Pfleghaar motioned to enter into the agreement. Supervisor Aubol seconded. All were in favor.

e) Other-Updates-Meetings – Clerk Hayes advised there were preliminary quantity and tonnage numbers available from Clean Up Day, May 7. 240 appliances, 57.03 tons of general waste and 13.56 tons of electronic waste.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings – Township Engineer, Ross Abel advised there have been 6 areas identified in the Township that need patching repairs. 180th Avenue Ridgewood Heights over the culvert/road excavation, 152nd Street North of 212th Avenue, 156th Street (frost boils), 150th Street North of 203rd Avenue, 182nd Avenue and 198th St, 199th Street Shorewood Acres; and, 152nd Street North of County Road 35. Schedules in the patching & overlay quote have been reduced by approximately \$91,945. Therefore, with the 6 add-on areas, there was a net reduction of approximately \$58,800. bringing the patching and overlay total to \$395,000. instead of \$428,000. Knife River outlined their concern that mobilization wasn't a line item on their quote; therefore, recovering fixed costs is an issue. Supervisor Alfords advised the road committee needs to meet and go over all of this new information. Supervisor Aubol motioned to defer the decision to the road committee, to allow the road committee to evaluate the projects to be completed; and, to allow the road committee to award the contract. Supervisor Leslie seconded. All were in favor. The road committee will meet tomorrow at 8 a.m. at Oliver Surveying & Engineering.

CHAIRMAN'S REPORT

Chairman Hofer advised he had nothing to report at this time.

SUPERVISOR'S REPORT

Other-Updates-Meetings – Supervisor Pfleghaar advised the EDA met on Monday, he and Supervisor Leslie attended. The Big Lake Farmers Market will be starting soon.

Monthly Board Meeting
May 11, 2016
Page 3

Building permits are up from this time last year with 15 single family and 78 multifamily to date. The Big Lake Community profile will be amended to include Township information. Hanna Klimmek, present in the audience, advised it went back to WSB and Associates today to have the Township added. She advised Industrial Park East will be getting "for sale" signs placed on the property. The 4' x 8' signs will have very concise information on them so they can be easily read by a 65 mph passerby. Hanna further advised she has made 6 business visits in April.

Supervisor Aubol advised he attended a community education meeting. The recent musical production of "The Little Mermaid" received good community response. A bike rodeo will be held May 21 from 9:30 to 11:30 to help children brush up on their bike safety skills and get helmets. The school parking lot will be reclaimed and resurfaced after 2016 spudfest. Cheerleading and trap shooting will be moving from the Community Education Program to the School District, because both are now MSHL sports. The trap team has received 3 new shotguns from the NRA.

BUSINESS FROM THE TREASURER

a) Monthly Report –Treasurer Warneke advised total receipts as of 5/11/16 are \$249,737. and disbursements are \$536,716. Treasurer Warneke advised the Board of individual fund receipt and disbursement totals in the General, Road, Big Lake Fire and Economic Development Funds. The 2013B Bond Fund and General Capital Fund are in the negative currently and will improve when the May/June 1st half taxes are received. Supervisor Pfleghaar motioned to approve the Treasurer's Report. Supervisor Aubol seconded. All were in favor.

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pfleghaar seconded. All were in favor. The motion carried. The meeting adjourned at 7:50 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert Hofer, Chairman