

Monthly Board Meeting  
Minutes  
June 8, 2016

**TOWN of BIG LAKE**  
*“Sherburne County’s First 5-Member Township Board”*  
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, June 8, 2016 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota.

Vice-chairman Aubol called the meeting to order at 7:00 p.m. There were 2 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present:      Norm Leslie, Supervisor  
   Larry Alfords, Supervisor  
   Bruce Aubol, Supervisor  
   Steve Pflgebraar, Supervisor  
   Ken Warneke, Treasurer  
   Laura Hayes, Clerk  
   Samantha Peterson, Deputy Clerk

Board Members Absent:      Bob Hofer, Chairman

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Pflgebraar motioned to approve the agenda. Supervisor Leslie seconded. All were in favor. The meeting proceeded in accordance with the agenda as presented.

Supervisor Pflgebraar motioned to approve consent agenda items. The consent agenda consisted of: a) Approval of Minutes: Regular Monthly Board Meeting 5-11-16 & Second Monthly Board Meeting 5-25-16. b) Approve List of Claims & Payroll. Supervisor Leslie seconded. All were in favor.

**BUSINESS FROM THE CLERK**

a) SEV MN 1, LLC/Request to Amend Existing IUP to Construct and Operate a Solar Farm on South End of Proposed Site – Bill Weber, Sunrise Energy Services was present to answer questions from the Board related to the request. He advised construction at the north of the site would require infrastructure installation that is already in place at the south end of the property. He further noted another power company owns the distribution lines at the north end. He advised lines will run in an existing utility easement and it will be Xcel Energy’s responsibility to upgrade lines to handle the additional distribution volume. The Board noted Sherburne County Zoning

Administration has been working diligently to ensure construction meets the County Zoning Ordinance requirements. Supervisor Pflughaar motioned to recommend phase 1 build out be changed to the southern portion of the property. Supervisor Alfords seconded. All present were in favor.

b) Other-Updates-Meetings – Clerk Hayes advised the Sherburne County Fair Parade Committee is asking for nominations for 2016 County Fair Parade Grand Marshall. This was briefly discussed at the May 25, 2016 meeting at the time it was recommended that John Norgren be considered as a nominee. The Board confirmed this as their recommendation subject to John agreeing. Clerk Hayes will confirm and forward to County Fair Parade Committee.

## BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

### TOWN ROADS

1) Other-Updates-Meetings – Township Engineer, Ross Abel advised seal coating will be done June 14 & 15, weather permitting. He advised contracts will be resent to Knife River for the bituminous patching and overlay projects. Patching and overlay will begin early July.

### CHAIRMAN'S REPORT

Vice-chairman Aubol advised he had nothing to report at this time.

### SUPERVISOR'S REPORT

Other-Updates-Meetings – Supervisor Alfords advised he and Supervisor Aubol met with representatives from SolarStone and City Administrator, Clay Wilfahrt last Friday. Several agreements were reached: 1) SolarStone agreed to Sherburne County's decommissioning fee calculation. 2) Setbacks of 20' would be allowed with the stipulation that allowing would not affect or have a negative impact on surrounding, contiguous properties in the Township. 3) This will be allowed as a stand-alone annexation and can't be used as a point for contiguous property annexations. 4) There will be a revenue sharing agreement that includes the Township. With these stipulations agreed to; and, in writing prior to annexation occurring, the Board agreed to schedule a public hearing for consideration of annexation. Supervisor Pflughaar motioned to hold the public hearing on June 22, 2016 at 7:00 p.m. at the Big Lake Town Hall. Supervisor Alfords seconded. All present were in favor.

-Supervisor Alfords advised he and Clerk Hayes met with Water Resource Specialist Dan Cibulka and other Sherburne SWCD staff members to discuss the Birch Lake Stormwater Retrofits. The Sherburne SWCD applied for and received a \$70,005. grant to install five retrofit locations along 224<sup>th</sup> Avenue. Retrofits and modifications to Township right of way are planned to increase capacity to divert water into trenches and into an existing pond area instead of its current direct drainage into Birch Lake.

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Township Engineer, Ross Abel will need to work on finding contractors for this type of project and prepare a bid packet. The timeline of the project has not been identified. Supervisor Leslie motioned to move forward with the project and to solicit bids for the project. Supervisor Pflagher seconded. All present were in favor.

#### BUSINESS FROM THE TREASURER

a) Monthly Report –Treasurer Warneke advised the current fund balance is \$1,148,914.34 including escrow funds. Treasurer Warneke advised he needs to process a 1<sup>st</sup> Qtr. Big Lake Fire fund transfer for the Township's half of fire bill. Supervisor Alfords motioned to approve the Treasurer's Report. Supervisor Pflagher seconded. All present were in favor.

#### ADJOURNMENT

A motion was made by Supervisor Alfords to adjourn the meeting. Supervisor Pflagher seconded. All present were in favor. The meeting adjourned at 7:39 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Bruce Aubol, Vice-chairman