

Second Monthly Board Meeting
Minutes
August 22, 2012

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, August 22, 2012, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 4 people in the audience at the start of the meeting. Roll call was taken by the chairperson.

Board Members Present: Bob Hofer, Chairman
 Norm Leslie, Supervisor
 Larry Alfords, Supervisor
 Steve Pflieghaar, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 Kristie Woolard, Deputy Clerk

Board Members Absent: Bruce Aubol, Supervisor

All present stood and recited the pledge of allegiance to the flag of the United States of America.

Supervisor Leslie motioned to approve the Second Monthly Meeting agenda as presented. Supervisor Alfords seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Alfords motioned to approve consent agenda items: a) Approve list of 65 claims totaling \$403,732.60 (disbursement list will be received at meeting). Supervisor Leslie seconded. All were in favor. The motion carried.

OPEN FORUM

Sherburne County Sheriff's Deputy, Captain Steve Doran was present. He advised monthly calls for service were down, with only 19 calls in Big Lake Township. The Board had no issues or concerns to report.

BUSINESS FROM THE CLERK

a) Progressive Builders/Denny Nelson – 3 Variance Requests for Setbacks in Second Birch Lake Beach – Denny Nelson appeared before the Board to request three variance requests to construct a new home on 9 lots in Second Birch Lake Beach. Supervisor Alfords noted

the shape of the proposed house caused the need for some of the setback variances requested. John Norgren, Big Lake Township Advisory Board Representative inquired if the impervious surface percentage was under the 25% maximum allowed. The certificate of survey showed 19.6%. Supervisor Alfords noted the driveway access should be changed to Dupont Avenue instead of 225th Avenue, noting future development of properties farther up Dupont would result in side-by-side driveways. He further noted changing the driveway location would eliminate the need for the 15' variance to the rear property line for a new residence. Denny Nelson advised variances to build a home on these lots was approved in 2006. House construction began; however, a fire within the structure occurred and the construction was never completed. Supervisor Alfords motioned to approve the request for a 17' variance in setback to the right of way of Dupont Avenue for a new residence; and, a request for a 29' variance in setback to the right of way of 225th Avenue for a new residence with the condition that the driveway access be changed to Dupont Avenue and thereby eliminating the need for the 15' variance to the rear property line. Supervisor Leslie seconded. All present were in favor. The motion carried.

b) Other-Updates-Meetings – Clerk Hayes advised the Minnesota Association of Townships District 7 Meeting will be held Thursday, September 13, 2012 at 7:30 p.m. at the Anoka Ramsey Community College Cambridge Campus. Registration begins at 7:00 p.m. Anyone attending should let Clerk Hayes know. The meeting will be posted in the event there is a quorum of Township Supervisors attending.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings –
-Treasurer Warneke advised seal coating is done. Turn arrows have been painted. Striping will begin soon. Beaver trapping on 209th Avenue is in process. Three pay applications are in tonight's claims for major town road projects recently completed. Supervisor Alfords advised the fall road tour will be conducted in September.

CHAIRMAN'S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised he had nothing to report at this time.

SUPERVISOR'S REPORT

1) EDA – Supervisor Leslie advised the EDA meeting was rescheduled to August 21 from August 13 due to lack of a quorum. However, there was no quorum present on August 21. He advised nine broker packets were sent out, only one was received back. Centrasota Real Estate/ Phil Rondo offered a bid for marketing Industrial Park East and the expansion area. The consensus of the EDA was that it may be good to work with a local realtor for marketing. Greg Green has filled the citizen position on the EDA formerly held by Jerry Parks.

TREASURER'S REPORT

1) Other-Updates-Meetings -

Treasurer Warneke advised he has cashed and transferred a couple of investments to pay the road project pay applications in tonight's claims. He advised Township funds are down to approximately \$2 million; however, the budget is on track and all funds have a positive balance. Supervisor Alford's motioned to approve the Treasurer's report. Supervisor Pflughhaar seconded. All present were in favor. The motion carried.

OTHER BUSINESS FROM THE BOARD

John Norgren advised of the need to spot sandblast and repaint the fence at Bailey Station Cemetery. The next Cemetery Board Meeting will most likely be in December. The Board will prepare a capital expense proposal for the fence repair for the voters to consider at the March 2013 Annual Town Meeting.

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Alford's seconded. All present were in favor. The motion carried. The meeting adjourned at 7:38 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert L. Hofer, Chairman