

Monthly Board Meeting
Minutes
September 10, 2014

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, September 10, 2014 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 12 people in the audience at the start of the meeting. Roll call was taken.

Board Members Present: Bob Hofer, Chairman
 Larry Alfords, Supervisor
 Norm Leslie, Supervisor
 Bruce Aubol, Supervisor
 Steve Pflieghaar, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 LaDonna Braun, Deputy Clerk

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Pflieghaar motioned to approve the agenda. Supervisor Leslie seconded. All present were in favor. The meeting proceeded in accordance with the agenda as presented.

Supervisor Alfords motioned to approve the consent agenda consisting of: a) Approval of Minutes: Regular Monthly Board Meeting 8-13-14; and, Second Monthly Board Meeting 8-27-14. b) Approve List of Claims (Disbursement List Received at Meeting). Supervisor Aubol seconded. All were in favor.

BUSINESS FROM THE CLERK

a) Kathleen Heaney, Sherburne County Attorney/Sherburne County Economic Development Authority – Kathleen Heaney and Steve Taylor, Sherburne County Administrator appeared before the Board advising they have been in the process of meeting with all the cities and townships in Sherburne County regarding the Sherburne County Economic Development Authority (SCEDA) and working with each in entity in a collaborative way to help develop a strategic development plans with priorities. It is not intended to be a duplication or competition of existing city and township EDA’s. Steve Taylor advised the County has brought the responsibilities of EDA Director in house. County Assessor, Dan Weber is the EDA director. It was noted he has access and knowledge of County land values. Supervisor Alfords questioned a couple of planning and zoning CUP’s that didn’t seem to have full county support to get established back

into Big Lake Township when they needed to downsize from commercial locations out of the area. Supervisor Leslie inquired if the City of Big Lake would be able to option back into participating in the County EDA if they want to. The Board reviewed a Resolution Authorizing the Township of Big Lake to participate in the Sherburne county Economic Development Authority. Supervisor Leslie motioned to Adopt Resolution 2014-13 Authorizing Township Participation. Supervisor Pfliegaar seconded. All were in favor.

b) The lens Territory, Simple Plat – Final Plat Approval (2 of 2 Reviews) –

10-302-2400 - Big Lake MN 55309
TH S871.48' OF TH SE 1/4 OF NW ¼ LYING E OF THE E LINE OF THE W33' OF
SE1/4 OF NW1/4 & TH S871.48' OF TH SW1/4 OF NE1/4 LYIING W OF THE W LINE
OF THE E896.71' OF SW1/4 OF NE1/4 (FULL LEGAL ON FILE).

SEC 2, TWP 33, RGE 28 BIG LAKE TOWNSHIP 34.32 ACRES.

Supervisor Alfords motioned to approve the preliminary and final plat of The lens Territory Simple Plat consisting of 3 lots, as recommended by the Planning Commission and approved by the County Board of Commissioners with the following conditions:

1. On Lot 3, Block 1, the solid portion of a conifer stand shall be removed for a distance of 30' round the perimeter of a building site. Single, well-spaced trees may be left in this buffer area.
2. On Lot 3, Block 1, an alternate passable driveway shall be installed. Two driveways will allow an escape route to inhabitants of the building should one become blocked by fire, and allow for entrance and movement of emergency equipment.
3. The developer shall pay a Park Dedication Fee of \$800. Per residential lot (\$2,400. Total).
4. The Developer shall enter into a Developer's Agreement with the County Attorney's Office, if required by the County Attorney.
5. The plat shall be recorded in the office of the County Recorder/Registrar of Titles, subject to recording fees, within one year of County Board approval of the Final Plat.

NOTE TO APPLICANT: The Final Plat approval will expire one year from the date of the County Board final decision. It is the developer's responsibility to record the plat within that 1-year period so that the plat does not expire.

Supervisor Aubol seconded the motion. All were in favor.

c) Big Lake Fire Department, Chief Paul Nemes – Chief Nemes gave the Board several updates. Fire prevention week starts October 6 with school visits. Sunday, October 12 from 11:00 a.m. to 2:00 p.m. will be the open house at the Fire Hall. Three of the five new members have started school which runs from September 8 into December 2014. The other two new members will take daytime training starting this October. Hose testing has been done; and, 4 sections failed. Other equipment testing including SCBA tanks and ladders will be done in late October.

d) Charter Communications, Franchise Authority Consent to Transaction of Merger – Clerk Hayes presented Resolution 2014-14 Consenting to Transfer of Control. Charter Communications, Inc. and Comcast have entered into a merger agreement. This resolution acknowledges that merger and transfer of control and assumption of the franchise agreement currently in place between the Town of Big Lake and Charter Communications, Inc. Supervisor Pfliegaar motioned to adopt Resolution 2014-14 Consenting to Transfer of Control. Supervisor Aubol seconded. All were in favor.

e) Town Animal Ordinance Discussion – Clerk Hayes presented information regarding calculating the number of farm animals allowed per acre, with 5 acers or more; and, a portion of the ordinance pertaining to commercial kennels. Supervisor Alfords recommended a sub-committee be formed to review and recommend changes. Clerk Hayes, Supervisor Pfliegaar and Chairman Hofer will meet to review.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

Township Engineer, Ross Abel advised overlays are finished. Patching is finished today. There will be some extra items for patching because several small repairs were added to the work schedule. However, it will be less than the total bid estimate. Pay applications will be prepared soon.

Treasurer Warneke advised crack material is gone and approximately 5-6 pallets need to be ordered to complete this year's projects. He will seek quotes for what is needed up to a truck load. Treasurer Warneke will work on getting road striping scheduled.

CHAIRMAN'S REPORT

Chairman Hofer advised John Pfaff inquired if he could donate and place a bench in honor of his late wife, Sharalyn at the Birch Lake Beach lake access area. Supervisor Alfords recommend John Pfaff attend an upcoming meeting and present his proposal.

SUPERVISOR'S REPORT

Supervisor Pfliegaar advised the EDA meeting was Monday. A Laundromat has shown interest in locating in the city. The Kwik Trip is moving ahead slowly. The EDA price for square foot was settled; however, the adjacent privately owned property is requesting \$100K and EDA subsidize are being requested. The EDA is working on selling the

former police station building. The former Stone Company building has been purchased by flour city bending, formerly located in Becker. It has 12 employees.

Supervisor Aubol advised he attended the recent Community Education meeting, which have started again now for the school year. Community Ed. held a bike rodeo this last summer, designed to educate children on safe bike riding practices. Early Childhood/Family Education (ECFE) & Early Childhood/Family Special Education (ECFSE) have relocated into a much larger space starting this year, due to popularity of the programs. Big Lake Marching Band, new in 2014, had 51 members and marched in Spudfest. Tonic Sol-fa, a singing/performance group, has approached Community Education to do a concert in Big Lake, winter 2014-2015. It is not the intention to compete with the Legacy Foundation, which is planning another Blender's concert. High school knowledge bowl is expanding into the Middle school. The high school will be performing a musical Cinderella in April 2015. Driver's Education will be offered through Community Education through WHEELS, a local driving school. Trap shooting and gun safety remain highly participated in activities.

BUSINESS FROM THE TREASURER

a) Monthly Report –Treasurer Warneke advised claims, payroll and September Fire Department Payroll in tonight's claims totaled \$30,795.47. Treasurer Warneke advised a transfer of \$61,000. from the 402 Economic Development Fund needs to be made into the 352 Industrial Park General Obligation Bond Fund. This is related to the refinancing of the bond. Funding for the bond payment was levied, but under the 402 fund. Supervisor Pflughhaar motioned to approve the \$61,000. transfer. Supervisor Aubol seconded. All were in favor.

Treasurer Warneke reviewed the 101, 102, 103 and 402 funds. He advised total fund balances are down \$100,000. from the beginning of the year. Second half property tax collections will bring the funds back on track. Currently 101 and 102 account receipts are higher than anticipated. Supervisor Aubol motioned to approve the Treasurer's Report. Supervisor Alfords seconded. All present were in favor.

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pflughhaar seconded. All present were in favor. The meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Bob Hofer, Chairman