

Town of Big Lake
Sherburne County, Minnesota
Ordinance No. 8
for
Posting of Assigned Street Addresses
on All Properties in the Town

Whereas, in order to provide proper protection of public and private property in the Town of Big Lake, and to readily identify each property in the Town to best provide law enforcement, medical emergency, and fire protection, the Town Board of Supervisors have deemed that it is necessary to require visible street numbering at each separate residential, commercial, and industrial building, and do hereby adopt the following ordinance:

Section 1

Properties to be Identified; Specifications of Identification

All residential, commercial, and industrial property shall be identified at the edge of the street or road with assigned address numbers in a minimum of 4 inch height, reflective, double sided, and visible by approach from both directions on the street or road. Such numbers will be placed at the driveway or entrance way to such building or dwelling not less than 4 feet nor more than 5 feet above road grade and not less than 3 feet nor more than 8 feet from the road edge, on the same side of the road as the dwelling or building.

Section 2

Time Allowed for Compliance; Penalty for Non-Compliance

Upon assigning by the town clerk of address numbers, the owner shall have 60 days to post such numbers on all addresses assigned after the effective date of this ordinance. Owners of existing properties shall have until May 15, 1995 to install signage.

Section 3

Obtaining of Signs, Posts and Bolts for Installation; Fee for Said Materials

To effectively save property owners on the cost of the minimum signage necessary to comply with this ordinance, the signs, posts, and bolts will be provided by the Town to each property owner upon request, to be installed by the owner. Owners may obtain said materials by appointment with the town clerk. Owner shall pay for materials when obtained.

The fee as of the effective date of this ordinance is \$20.00 per sign, post, and bolts. If costs to the town for these materials change, the fee will be adjusted accordingly.

Section 4

Notification of Non-Compliance

It shall be the responsibility of the tow clerk to notify in writing any property owner not in compliance with this ordinance, and require compliance within 30 days. Any property owner not in compliance shall have the installation of the signage completed by the town. All such installations shall be billed to the property owner and shall include costs of material, installation, administration and collection.

Section 5

Violations, Penalties, and Enforcement

1. Violations and Penalties: Any person, firm, or corporation who shall violate any of the provisions hereof or who shall fail to comply with any of the provisions hereof, shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished pursuant to law.
2. Enforcement: This ordinance shall be administered by the clerk of the Town of Big Lake, who is hereby designated the enforcing officer.

Section 6

Effective Date

This ordinance shall take effect immediately upon passage and publication. Enacted by the Town Board of Supervisors of the Town of Big Lake the 14th day of April, 1993.

Section 7

Amendments shall take effect upon passage and publication. Enacted by the Town Board of Supervisors of the Town of Big Lake this 12th day of April 1995.

Ewald Peterson, Chairman of the Board
Document prepared by Maureen Munsen, Town Clerk