

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
21960 County Road 5 ~ PO Box 75, Big Lake, Minnesota 55309

MONTHLY MEETING
WEDNESDAY SEPTEMBER 13, 2017

The Town of Big Lake Board of Supervisors met in regular session immediately following the adjournment of the reconvened 2017 annual meeting, at 6:15 PM, on Wednesday September 13, 2017, at the Town of Big Lake Town Hall, located in the Big Lake Township, Lions Park Community Center, 21960 County Road 5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Hofer and the Pledge of Allegiance was recited.

Chair Bob Hofer, Supervisors Larry Alford, Bruce Aubol, Norm Leslie, Steve Pflieger, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel and three (3) audience members were in attendance.

APPROVAL OF MEETING AGENDA

Motion/Second to accept Agenda as presented by: Pflieger/Alford. All Supervisors approved. Motion Prevailed.

The meeting proceeded in accordance with the agenda.

APPROVAL OF CONSENT AGENDA

The Consent Agenda consisted of: a) Approval of the Minutes: Regular Monthly Meeting 08/23/2017. b) Approve list of Claims (Disbursement list provided in meeting packet).

Motion/Second to approve presented Consent Agenda by: Leslie/Pflieger. All Supervisors approved. Motion Prevailed.

OPEN FORUM

No open forum business brought forth.

BUSINESS FROM CLERK

Clerk Kimberly-Maas presented the August 23, 2017 JPB meeting minutes to the Board, for their approval.

Motion/Second to approve presented August 23, 2017 Joint Powers Board Meeting Minutes by: Aubol/Pflieger. All Supervisors approved. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board, RES 2017-18 Custom Turning Site and Building Plan Approval. Motion/Second to adopt RES 2017-18 Custom Turning Site and Building Plan by: Leslie/Pflieger. All Supervisors approved. Motion Prevailed.

Clerk Kimberly-Maas introduced Troop 93’s Life Scout Joey Fussy. Joey is looking to expand his Eagle Scout project to include a bike rack, which he would like to install at Big Lake Township’s Lions Community Park. The bike rack will be 4’ X 1.5’ X 2.5’ and will be constructed out of green treated lumber, screws and hooks for helmets. Joey thought it could be placed near the new ball field or between the playground and dog park. There are a couple of concrete pads in the park where the racks could be placed. The Board felt the addition of a bike rack would be beneficial to the park and would like Joey to continue to work with Norm Leslie on it’s placement. Motion/Second to approve Joey Fussy’s Eagle Scout project for the construction and installation of a bike rack in Big Lake Township Lions Community Park and financially assist the project, if needed by: Aubol/Pflieger. All Supervisors approved. Motion Prevailed.

Clerk Kimberly-Maas had placed a number of quotes for hall maintenance, in the Supervisor’s meeting packets. She noted there were a number of projects for the Boards consideration. The projects included having the duct work cleaned, the furnaces and condensing units inspected and cleaned, the office carpet and banquet chairs cleaned, the water softener system upgraded and an iron filter

installed, shrubs trimmed and sidewalk handrail secured. Supervisor Alfords requested the information be placed in a spreadsheet format and the projects prioritized, for Board review at the next meeting. Supervisor Leslie requested the Board consider the shrub trimming and handrail secured tonight. He told the Board one of the shrubs is overgrown to the point of obstructing the security cameras and the hand rail is a safety concern. Mike Bauer of Bauer Handyman Services, LLC estimated a total cost of \$630 to complete these projects.

Motion/Second approving Bauer Handyman Services, LLC. estimate to perform shrub trimming and securing of handrail, for the price of \$630.00 by: Pflieger/Alfords. All Supervisors approved.
Motion Prevailed.

Clint Corrow was present to address the Board with an updated preliminary plan for Rivercrest Farms Second Addition. The updated plans reduced the existing road easement which will allow more parcels in the plat. The Board felt this was a better plan to start with and suggested he contact Sherburne County Planning and Zoning with this plan. The Board requested Clint carbon copy Ross Abel on email exchanges he has with the County, to ensure the Town's engineer is keeping current with the process.

BOARD BUSINESS, UPDATES, COMMITTEE REPORTS

Supervisor Hofer had no updates for the Board this evening.

Supervisor Alfords informed the Board he and Supervisor Pflieger attended the Sherburne County Soil and Water District's Conservation Tour. The tour made stops at the Birch Lake project, a prairie restoration project in Becker Township, a soil project, a class on pruning at the Northstar transit station and ended the tour at the Friendly Buffalo, where an awards luncheon took place. Larry felt it was a good tour.

Supervisor Aubol said he was glad the constituents approved the financing for the Fire JPA. He also told the Board the Fire Board meeting went well and the Fire Department JPA DRAFT document has been sent to the Town's attorney. Bruce had no additional updates.

Supervisor Leslie announced the dog park is done, being well used and the Town will be getting reimbursed for the cost, from the park fund dedication money. BLEDA lost two members and is looking for replacements for those seats.

Supervisor Pflieger informed the Board me and Ken Warneke attended the MAT conference, where they learned one of the MAT attorneys stepped down. He also noted while on the conservation tour, he learned there is a spruce specific fungus, which is causing damage to many spruce trees. He learned the trees don't need to be taken down, until the homeowner decides they are too unsightly. Pines are not susceptible to the fungus.

TOWN ROADS

Town Engineer Ross Abel updated the Board: All seal coating projects were completed the previous week, striping needs to be completed in the back parking lot at the town hall, overlays are scheduled to be completed in the next week or so. Ross was able to use the map from the County's GIS mapping system and overlay it with current aerials of the new ball field, to which he will add the park's trails with Norm Leslie's help.

TREASURER BUSINESS

Treasurer Warneke gave the following financial updates to the Board. The total funds cash balance is \$1.571 million, the Governmental fund balance is \$ 1.415 million, the fire Fund balance is \$154,000. The Towns will have the bare minimum left in the Road and Bridge fund after all 2017

projects have been paid. Motion/Second to approve the Treasurer’s report by: Pflughaar/Alfords. All Supervisors approved. Motion Prevailed

ANNOUNCEMENTS

Clerk Kimberly-Maas announced there will be a “Fall Clean-Up” event at the Elk River maintenance facility, on Saturday October 14th, from 8AM – 12PM. Event is open to all Sherburne County residents. A link with more details will be added to the Township’s website.

Clerk Kimberly-Maas announced the “Autumn Lights Roundup” fundraising event for the Sherburne County History Center. The event will take place on Saturday September 30th, at Carousell Works. Admission is \$45 per person. Interested parties should contact the Sherburne County Historical Center to purchase tickets.

ADJOURNMENT

Motion/Second to adjourn the Wednesday September 13, 2017 Regular Meeting at 7:25PM by: Leslie/Pflughaar. All Supervisors Approved. Motion Prevailed.

Respectfully Submitted,
Brenda Kimberly-Maas
Town of Big Lake, Clerk

Accepted this 27th day of September 2017, by the Town of Big Lake Board of Supervisors.

Robert Hofer, Chairman

Attest: _____
Brenda Kimberly-Maas, Clerk