

**TOWN OF BIG LAKE**  
REGULAR & REORGANIZATIONAL MEETING AGENDA  
WEDNESDAY - MARCH 28, 2018, 6:00PM

1. **CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVAL OF REGULAR & REORGANIZATIONAL MEETING AGENDA**
4. **APPROVAL OF CONSENT AGENDA**  
*Items on the Consent Agenda are reviewed in total by the Town Board and may be approved through one motion. Any item on the Consent Agenda may be removed by any Board Member for separate consideration.*
  - a. Approval of Minutes: Regular Monthly Board 3/14/2018
  - b. Approve List of Claims & Payroll
  - c. Accept Options Contract - Term April 1, 2018 – March 31, 2019
5. **SHERIFF REPORT** – Commander Doran
6. **OPEN FORUM:** Business presented during this time will be limited to 5 minutes.  
*The Board reserves the right to defer any action on business presented, at this time if they feel they do not have enough information or if they feel it affects another property owners' interest. Any business that cannot be completed during this meeting will be tabled until the next regular monthly meeting.*
7. **BUSINESS FROM THE CLERK**
  - a. Elected Supervisor(s) Oath of Office – Steve Pfliegaar
    - i. Accept Larry Alfords
  - b. Mike Aubol – Eagle Scout project
  - c. DRAFT Annual Meeting Minutes Presentation
  - d. Tax Forfeited Land - Comments
  - e. Zoning Ordinance Amendment - Comments
8. **BUSINESS FROM THE BOARD – COMMITTEE REPORTS/UPDATES**
  - a. Chairman Hofer
  - b. Supervisor Aubol
  - c. Supervisor Leslie
  - d. Supervisor Pfliegaar
9. **ROADS**
  - a. Use of 209th Ave as Detour
10. **TREASURER BUSINESS**
  - a. Treasurer's report
11. **ANNOUNCEMENTS**
  - a. Small Farms Night – Big Lake Lions Park April 3, 2018 5:30 – 8:30PM sponsored by Sherburne SWCD
  - b. Shawn Redepenning Retirement April 7 6PM - ??? The Friendly Buffalo
12. **RECESS – (IF NEEDED)**
13. **CONVENE ANNUAL REORGANIZATIONAL MEETING**
  - a. Election of Chairman of the Board
  - b. Election of Vice-Chairman of the Board
  - c. Appointment of Clerk and Treasurer

**Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Big Lake Town Board of Supervisors. This document does not claim to be complete and is subject to change. The meeting is being recorded, for the sole purpose of minute transcription.**

- d. Set the hourly wage for the Treasurer, Clerk, Supervisors
- e. Clerk to set the hourly wage for the Deputy Clerk
- f. Set the meeting rate for the Treasurer, Clerk, Deputy Clerk, Supervisors
- g. Establishment of monthly Board meetings: dates, time, and place and Legal Holidays Observed
- h. Establishment of rules for the conduction of all Board Meetings (Currently a version based off Robert's Rules of Order)
- i. Ratify of depositories of all Town funds
- j. Ratify Legal Posting Location: Big Lake Town Hall
- k. Ratify Official Newspaper for all legal and public notices: West Sherburne Tribune.
- l. Ratify Designation of Legal Counsel: Peter Tiede - Tiede & Grabarski, PLLC
- m. Set the gopher bounty for the year 2018 (Currently \$2.00 per pair)
- n. Review Township General Fee Schedule
- o. Confirm mileage reimbursement at current federal rate for car expenses\*
- p. Resolutions Authorizing Contract with Interested Officers Under M.S. § 471.88 Subd. 5
- q. Set the hourly wage for the election judges; (Currently \$12.50 per hour for chief election judge and current federal rate for car expenses\*; \$10.00 per hour for remainder of election judges under MN§471.665, subdivision 1)
- r. Appointment of board members to committees/meeting schedule and offsite locations (see list)
- s. Last call for business for the Reorganizational Board Meeting
  - \* Federal mileage rate as of 1-1-18 is \$.545 per mile.

6. **ADJOURNMENT**

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