



REGULAR MEETING  
WEDNESDAY MAY 9, 2018 6:00PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday May 9, 2018, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Aubol and the Pledge of Allegiance was recited. Chair Bruce Aubol, Supervisors Larry Alford, Bob Hofer, Norm Leslie, Steve Pflieger, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson a newspaper reporter and two audience members were in attendance.

**Approval of Meeting Agenda**

Motion/Second to accept the presented Agenda by: Pflieger/Leslie. All Present Supervisors Approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

**Approval of Consent Agenda**

The Consent Agenda consisted of: a) Approval of Minutes – 4/25/2018. b) Approval of Claims and Payroll. Motion/Second to Approve Consent Agenda by: Hofer/Pflieger. All Present Supervisors Approved. Motion Prevailed.

**Open Forum**

No Open Forum business brought forth.

**Business from the Clerk**

Clerk Kimberly-Maas presented to the Board information from Matt Forelich, who is looking to have the lowest elevations on Lot2, Blk1 in Hidden Rivers Edge – Second Addition (PID# 10-540-0110) lowered to 935'. The current lowest elevation allowed is 942'-940'. Matt was in attendance and provided to the Board Certificate of Survey and soil boring records, which showed no mottling or bad soils to the depth of 932'. Matt plans on building a walkout rambler at the 935' level and a shop at 934'. The survey shows where Matt plans to locate the home and shop. Matt also told the Board his well and septic would be between the house and shop. The Board would like Ross Abel's input on the placement of the structures.

Motion/Second to approve the modified lowest level on Lot2, Blk1-Hidden Rivers Edge-Second Addition to 935' contingent on engineer's comments and approval by: Alford/Pflieger. All Present Supervisors Approved. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board, Rob Lind who was requesting the Board to review his concept plan for the unnamed plat, to be located between Moonstone Hollow and Black Cherry Preserve. Rob had been present on 01/10/2018 requesting variance comments on a different version of the plat. At that time the Board recommended Rob redesign a full preliminary plat to include another access to 218<sup>th</sup> Ave. It was suggested a full preliminary plat be drawn which could be implemented in two phases. Where Phase I consist of the four desired lots and the remaining lots and road be built in Phase II. The Board had also requested Rob investigate how the homes on the southwest corner of the proposed plat (PID #s 10-107-4317 & 10-107-4323) currently access their homes from 186<sup>th</sup> St. – it was thought the homes have easements in place. The Board recommended Rob inquire with Arlette Wangen to see if she would be willing to sell her land which is being used as access to 186<sup>th</sup> St. and have that become a permanent road for the two parcels and the new plat. Rob

addressed the Board with his new plat. He plans on building it at one time and had a road which will connect all of the proposed parcels. Rob did ask Arlette if she is willing to sell the land for a permanent road, but she has no interest in doing so. Rob also investigated if the land had ever been deeded over for road purposes, when Moonstone Hollow was developed. It had not. Currently those parcels have private easements, which allow them access to their homes via 186<sup>th</sup> St. and Arlette's land. Rob told the Board he was directed by Nancy Riddle, to give permanent easements to the parcels on the southwest corner of the area to be developed, after the plat was finalized, per County policy. Supervisor Alford said that he wants the easements dedicated, on the plat, as there is no insurance the easements would be done after final plat approval. Larry will speak to Nancy on this matter. Rob agreed to add easements on his plat prior to final approval. The Board had no other concerns with the proposed plat.

Clerk Kimberly-Maas requested a call for Joint Powers Board meeting on Wednesday May 23 at 4:00PM, at Big Lake City Hall, for a site and building plan review/CUP item and any other Big Lake Industrial Park items deemed necessary.

Motion/Second call for Joint Powers Board meeting on Wednesday May 23 at 4:00PM, at Big Lake City Hall, for a site and building plan review/CUP item and any other Big Lake Industrial Park items deemed necessary by: Pflieger/Leslie. All Present Supervisors Approved. Motion Prevailed.

### **Supervisor Updates**

Chair Aubol reported the Community Education program numbers are holding steady or slightly increased from previous years. Attendance for the High School's musical was lower than in the past. There will be a bike rodeo in June.

Supervisor Alford reported the road tour revealed the need for a lot of overlays, many roads in need of sweeping and quite a bit of shoulder repair after the harsh winter weather. Bob and Ken put together maps, which have been given to Jeff Rhodes. The new items and remaining 2017 work will be consolidated and placed on Jeff's schedule. A meeting with JME has been set up to review the roads which are plowed by them, as there is an over-abundance of sand residue on the roads and significant shoulder damage, as well.

Supervisor Leslie reported Dog Park - Phase II (small breed dog enclosure), is complete and ready for visitors. Norm and Don Kampa have been completing maintenance projects in the park and have a few left on their list. Norm also reported the cabin and garage will be demolished in the next few weeks.

### **Roads**

Ken Warneke reported spring road restrictions will be lifted on Friday, May 11, 2018. He had double backed on roads after rainfall and the wet pavement revealed a lot more pavement surfaces, in need of repair. Ken also noted a call from ACE Solid Waste was received, requesting a tree be trimmed, which was impeding one of its trucks routes. Jeff was very timely in responding and got the tree trimmed up.

2018 Road Improvement contracts between the Town and ASTECH, were delivered by Ross earlier in the day and will be signed at this meeting.

Ken and Ross attended the County road work bid opening. The bids came in higher than ours – low bid at \$47.50/ton for County, Township's were \$44.85- \$45.65/ton. Ken Warneke stated the rates we received are the lowest he's seen in a long time. He is recommending we ask ASTECH, if they will add other overlay work to the current contract at the rate bid they gave us for the initial contract. If so, we would look to have three projects added to the existing contract.

Motion/Second to add three additional areas to current ASTECH contract, contingent on the prices being the same or close to the amounts bid for the original contract work by: Pflieger/Alford. All Present Supervisors Approved. Motion Prevailed.

### **Treasurer's Report**

Treasurer Warneke reviewed the financial statement with the Board and reported the cash balance of the Government Funds (including the escrow funds) as \$1,168,439. Road balance is currently very low. We will

receive our first tax settlement in late June – early July and the fund will be in much better shape. 2018 snowplowing expenses had over run the budgeted amount by \$30,000 and there were \$34,000 in additional plowing bills in tonight’s claims. Ken stated the Town may need to borrow funds to complete road work in 2018 and that there may need to be some increases made to the 2019 levy amounts.

Motion/Second to approve the Treasurer’s report by: Pflagher/Hofer. All Supervisors present approved. Motion Prevailed.

Ken told the Board there was the annual opportunity to increase the Clerk’s and Treasurer’s bond. MATIT base bond of \$100,000 is provided at no additional cost. However; if the Board chose, they could increase the bond amount with minimum annual premium. Discussion on increasing or keeping the base was made. It was noted the Board didn’t feel there was a need to increase the bond because they feel both the Treasurer and Clerk have integrity. After further discussion, the Board decided to increase the Bond to \$200,000.

Motion/Second to increase the Clerk and Treasurer’s bond to \$200,000 by: Alfords/Leslie. All Supervisors present approved. Motion Prevailed.

**Announcements**

Annual Recycling Day on Saturday, May 19, 2018. Gates open 8AM-1PM.

Sherburne County Government Center Grand Opening Wednesday, June 6, 2018 at 3PM.

**Adjournment:**

Motion/Second to adjourn the Regular Meeting at 6:53 by: Leslie/Hofer. All Supervisors present Approved. Motion Prevailed.

Respectfully Submitted,  
Brenda Kimberly-Maas  
Clerk

Accepted this 23th day of May 2018, by the Big Lake Township Board of Supervisors.

\_\_\_\_\_  
Bruce Aubol, Chair

Attest: \_\_\_\_\_  
Brenda Kimberly-Maas, Town Clerk