



REGULAR MEETING
WEDNESDAY MAY 23, 2018 6:00PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday May 23, 2018, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Aubol and the Pledge of Allegiance was recited. Chair Bruce Aubol, Supervisors Larry Alford, Bob Hofer, Norm Leslie, Steve Pflieger, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Ross Abel, town engineer, Fire Captain Chris Brezinka, a newspaper reporter and two audience members were in attendance.

Approval of Meeting Agenda

Additions under Business from the Clerk – d. MAT Summer Specialized Training, e. Recycle Day Recap, f. Animal Ordinance Compliance Concern and g. Charter Franchise Agreement Amendments. Motion/Second to accept the Agenda with additions by: Hofer/Pflieger. All Present Supervisors Approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consisted of: a) Approval of Minutes – 5/09/2018. b) Resolution 2018-13 Resolution Withdrawing From 2018 Joint Agreement County Road Paving. c) Resolution 2018-14 Cargill CUP & Site - Building Plan Review. d) Approve List of Claims & Payroll. Motion/Second to Approve Consent Agenda by: Hofer/Pflieger. All Present Supervisors Approved. Motion Prevailed.

Open Forum

No Open Forum business brought forth.

Big Lake Fire Department Report

Captain Chris Brezinka addressed the Board with updates from the Big Lake Fire Department. The total number of calls for service in April was 16 and May calls to date were at 12. Year to date there have been 47 calls for service. Captain Brezinka noted a cooperative active investigation, with the fire department, Big Lake police and the State Fire Marshal's office involved in solving an arson case within the city of Big Lake and a grass fire which was the result of a reignition of a recreational fire. He reminded the audience to fully extinguish all fires. Quarterly training consisted of auto extrication, familiarizing new members with addressing and working on engines and tenders. The six new recruits have graduated and have started their two-month EMR training program. The fire, city police and county sheriff departments held the semi-annual mock-crash at the Big Lake High School. There is a logo/patch competition being held where the public has been invited to submit a new design for the fire department. The logos are due on June 15, 2018 and with winner will be decided by the members of the department.

Business from the Clerk

Clerk Kimberly-Maas informed the Board the annual nationwide testing of HAM Radio operators is slated for the weekend of June 22-24. The local branch has asked to use the multi-purpose field again and will get the

required insurance. The Board had no concerns with this request. Supervisor Leslie noted he will make sure the field is mown for the event.

Brenda told the Board the current evening and weekend dog catcher's invoices were pulled at the request of Larry, prior to the meeting. A meeting between Craig Hillburn – House Rescuers, Larry, Jayme and herself was scheduled for the following morning (5/24) to discuss the invoice. Larry noted there were some questions on the charges as they were not in line with the contract and he wanted to discuss them with Craig. Ken noted the County Sheriff's department required someone be available to take care of dog complaints on weekends and after 5PM. The Board will be updated after the meeting.

The Sherburne History Center sent their annual donation campaign letter. Brenda informed the Board that the Town has historically donated \$1000 to the center and asked if the Board would like to consider a donation in 2018.

Motion/Second to donate \$1000 to the Sherburne History Center by: Leslie/Pfleghaar. All Present Supervisors Approved. Motion Prevailed.

Brenda reminded the Board of the Minnesota Association of Township's Summer Specialized Training event to be held in St. Cloud. Interested Supervisors and staff should sign-up online.

Brenda informed the Board the Recycle Day event was successful with 214 residents served. The line to enter the gate, from the north on 166th Street was clear at 9:30AM. The use of the track hoe was lost at 1PM, due to a water main break, but the event was still a success as less debris was brought to the event. Gate receipts totaled \$11,539. Total expenses had not been calculated. The per item fees at our event were comparable to the fees at Becker's event, which was held the same day. Brenda will update when numbers are finalized with comparisons to previous years data.

The Clerk's office had received a formal complaint to the Town's Animal Ordinance 85-1. The complainant told Brenda that his neighbor, Jennifer Townsend, had more than three (3) dogs which were being housed at her residence and had chickens, as well. The residence is located in the Twin Pines Addition and the lot is less than an acre in size. The complainant has tried to resolve the concerns by talking to Jennifer about our ordinances and her non-compliance. He has been met with indifference and anger. He is requesting the Board have the "animal warden" visit Jennifer to enforce the ordinance. The Board discussed the complaint and asked Brenda to send a violation letter to Ms. Townsend and follow-up at the next meeting.

Charter Communication has contacted the Town with regard to the expired Franchise Communication Contract. Charter has submitted some changes for the Town's consideration. Brenda and Ken have reviewed the proposed changes. Brenda is unfamiliar with franchise agreements and ordinances and is looking for authority to contact legal counsel, for review of the proposed changes. Ken stated changes include removal of construction language and negotiation of fees. He is unsure what the current market rate is for access and franchise fees. Ken recommended the Town contact a lawyer who is versed in franchise ordinances, to ensure the Town is receiving the proper amount in franchise fees. Motion/Second to contact a lawyer who has experience with Franchise Ordinances and Agreements to ensure the proposed language and fee amounts are in the best interest of the Town by: Pfleghaar/Hofer. All Present Supervisors Approved. Motion Prevailed.

Supervisor Updates

Chair Aubol reported the Joint Powers Board met prior to this meeting to discuss the expansion of the Cargill building, in the jointly owned Industrial Park East.

Supervisor Alford reported that he, Norm, Ken, Brenda and Marc Schneider, County Planner met with the City to discuss their comprehensive plan. During the meeting all parties talked about the Town's points of concern, such as minimum lot sizes in areas listed as future expansion, industrial expansion areas, roads and parks. Other townships where cities are looking to expand are experiencing similar concerns. The next step lays with Marc Schneider who will be reviewing the county's subdivision ordinances and devise a plan to protect the Town's interest while considering the city's plans of expansion. Follow-up as information becomes available.

Supervisor Leslie reported he attended the Cargill Kitchens tour and found it quite interesting. Norm told the Board the facility currently boils and packages 1 million medium sized eggs, daily. Cargill's planned expansion will allow the plant to process all sized eggs into a liquid product. The proposed silos will contain liquid eggs.

Norm also said the process is very sanitary. The eggs are checked before entering the plant and at each phase of the process. Employees also must wear protective and sanitized coverings. The other interesting fact is the labor force works at both the Big Lake and Monticello facilities based on need at each plant. Norm also announce that Lisi Medical will be hosting a similar open house and tour of their expansion area, on Wednesday June 13th at 9:30AM, if anyone was interested in attending.

Supervisor Pflgebraar had attended EDA meetings at the City and County levels. The County had a financial presentation where Steve learned about the availability of low rate interest loans for qualifying county residents and the county's change to use more billboards in it's marketing campaign. Billboards between Minneapolis/St. Paul and St. Cloud will be used to educate commuters on the benefits of living and doing business in Sherburne County. At the city's EDA meeting he learned of a retail/hotel market study that had been done for the City of Big Lake. The study revealed that businesses which sell building materials are losing 90% of those sales to the big box stores and the hotel is rarely used. Steve also announced the Big Lake Farmer's market will be opening on June 6th.

Roads

2018 Road Improvements started in the Whitewater Estates. Patching had been done on 5/21 and paving started on 5/22 and continued today (5/23). Ross was not quite done writing change order #1 to the contract. The change order will include four areas. The unit costs for the three areas were agreeable to both ASTECH and the Town. The fourth area – 221st Ave. in section 1, will need more work to complete because the subgrade for the realignment, will need to be fixed before paving can occur.

Treasurer's Report

Treasurer Warneke reviewed the financial statement with the Board and reported the cash balance of the Government Funds (including the escrow funds) as \$835,000. Road balance continues to be very low and will be until our first settlement arrives. The snow season caused us to spend \$62,000 more than our budgeted amount. Bruce asked about additional work to take advantage of the low tar prices. Ken told him there were a number of segments added for overlays, but there would not be any sealcoating done this year.

Motion/Second to approve the Treasurer's report by: Pflgebraar/Hofer. All Supervisors present approved.
Motion Prevailed.

Announcements

Sherburne County Government Center Grand Opening Wednesday, June 6, 2018 at 3PM.

Beth Kautz, County Assessor for Big Lake Township, will be retiring. Her last day will be on June 15, 2018.

Bike Rodeo on June 13th at the Liberty Elementary Bus Parking lot from 10AM - 11AM

Adjournment:

Motion/Second to adjourn the Regular Meeting at 7:05 by: Leslie/Hofer. All Supervisors present Approved. Motion Prevailed.

Respectfully Submitted,
Brenda Kimberly-Maas
Clerk

Accepted this 13th day of June 2018, by the Big Lake Township Board of Supervisors.

Bruce Aubol, Chair

Attest:

Brenda Kimberly-Maas, Town Clerk