



REGULAR MEETING  
WEDNESDAY AUGUST 22, 2018 6:00PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday August 22, 2018, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Vice-Chair Pflughar and the Pledge of Allegiance was recited. Vice-Chair Steve Pflughar, Supervisors Larry Alford, Bob Hofer and Norm Leslie, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, Fire Chief Ken Halverson, a newspaper reporter and seven audience members were in attendance. Chair Bruce Aubol was absent.

**Approval of Meeting Agenda**

Motion/Second to accept the presented Agenda by: Leslie/Hofer. All Present Supervisors Approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

**Approval of Consent Agenda**

The Consent Agenda consists of: a) Approval of Minutes; Regular meeting of 08/08/2018. b) Approve List of Claims & Payroll. Motion/Second to Approve Consent Agenda by: Leslie/Hofer. All present Supervisors approved. Motion Prevailed.

**Fire Chief's Report**

Chief Halverson reported the department responded to sixteen (16) calls in August, bringing the total year to date calls at 116. Twelve of those were within the Township and four were in the City of Big Lake. No calls for service were in Orrock Township. The Night to Unite event was a success. Instead of one central gathering, there were five local events which the Fire Department attended. Thanks to the Big Lake Police Department, for organizing this. The concrete driveway on the west side of the building has fully cured and is being used. Fire Department members volunteered time to help complete the landscaping and other work. Estimated labor savings was \$2500. Big Lake Fire Relief Association dance was well attended. Chief gave thanks to Tootsies staff for their time and providing a sober cab. Fire Department Open House will happen on October 7, 2018 from 11:00AM – 2:00PM. Root beer floats and Pete Ahrens' pumpkins will be available to attendees. Fire Prevention week runs October 7-13. Six applicants were offered positions as fire department members. Those who accept will take the physical aptitude and psychological evaluations with classes scheduled to start in September 2019. Currently, there are 30 members with a Captain slated to retire in January or February 2019.

**Open Forum**

NONE

**Business from the Clerk**

Clerk Kimberly-Maas presented to the information received from Ross Abel and Patti Heitland, on the previously TABLED 75' Variance Request to the rear setback from the right-of-way to Highway 10. The home is located, at 14637 187th Circle NW (Twin Pines). Patti Heitland brought additional drawings on where she would like to build a storage structure. Ross Abel had been to the site and provided his assessment of the lot and

proposed building location. After reviewing the information presented, the Board did not feel they could either recommend or decline the variance. The Board understood the desire to have the shed in the location. However, they also recognized there were other locations the structure could be built. Motion/Second to defer the decision wholly to the County with comments the Board reviewed the information and has no opinion on the request for variance by: Alfords/Leslie. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas presented information on a request for a lowest elevation change on Lot 3, Block 1 in Sunrise Acres. Ross Abel reviewed the request and supporting information prior to the meeting and has no concerns with the request. An additional request was made to have two access points for the driveway. Supervisor Alfords suggested to requestor Lana Lambrecht, the driveway be redrafted as a round-about driveway with one 18' wide driveway onto 271<sup>st</sup> Ave. NW. The driveway is to have a culvert installed. The drawings of the plans will be redone to indicate the wider driveway with culvert, prior to submission to Sherburne County Planning and Zoning. Motion/Second to allow the lowest elevation on Lot 3, Block 1 Sunrise Acres at 959.6" and change the driveway access to a single access of 18' with culvert installed by: Alfords/Hofer. All Supervisors present approved. Motion Prevailed.

Clerk Kimberly-Maas presented the Board with a request to amend existing IUP #55805, Doc # 836119, for Gravel Operation at the Stommes Pit. The request has been in preparation of a future change in ownership to Trilogy Properties. Knife River – North, will continue to operate, at the location. Supervisor Alfords noted the pit is well run and maintained. He has no concerns amending the current IUP. Motion/Second to make comments in favor of approving the request to amend existing IUP #55805, Doc# 836119 changing the ownership name from John Herbert Stommes to Trilogy Properties by Hofer/Leslie. All present Supervisors approved. Motion Prevailed.

#### **Business from the Board – Committee Reports/Updates**

Supervisor Leslie reported he had met with Joey Fussy on his Eagle badge project. The installation of two (2) little lending libraries and a bike rack will begin in the upcoming weekend. Norm also signed off on the Eagle Badge project done by Sam Hart, which was the installation of the benches throughout the park.

Supervisor Alfords requested the clerks gather the Town's ordinances and other local community's ordinances for the ordinance committee to review.

#### **Roads**

Engineer Ross Abel reported he is still waiting on final quantities, from the overlay project. When he receives them, he will have a pay claim for the Board.

The Road Committee reported the crack filling is being done and sixty (60) new street name signs have been installed in the older subdivisions/developments.

#### **Treasurer's Report**

Treasurer Warneke presented the Board with the 2019 Fire Department Budget, approved by the JPA. The full budget amount is \$384,536 which is \$6441 less than the 2018 budget. Ken informed the Board the Town needs to officially approve the budget. Motion/Second to approve the 2019 Fire Budget in the amount of \$384,536 by: Alfords/Hofer. All Supervisors present approved. Motion Prevailed.

Ken informed the Board the Town received our 2019 Town Aid Notice from the State. He noted there is \$10Million dollars in the aid program, which is spilt amongst all townships in the state. The amount each town receives is based on agricultural property values, town and population. The program does give more assistance to rural/agricultural communities. Big Lake Township will receive \$611.00, from the program in 2019, which calculates to 11¢ per person or \$9 per mile of road. This money is eligible to be spent anywhere the Township sees fit.

Treasurer Warneke reviewed the Financial Statements with the Board and reported the cash balance of the Government Funds (excluding the escrow funds) as \$945,000 Receipts \$1,136,000 and Disbursements

\$ 1,545,000. Motion/Second to approve the Treasurer’s report by: Hofer/Alfords. All Supervisors present approved. Motion Prevailed.

**Announcements**

\*Annual Dog Vaccination Clinic will take place Saturday Sept 8 – 9AM -NOON at the Town Hall.

\*Upcoming Sherburne County Household Hazard Waste Collections (9/10, 9/24 & 25 and 9/26)

**Adjournment:**

Motion/Second to adjourn the Regular Meeting at 6:55pm by: Leslie/Alfords. All Supervisors present Approved. Motion Prevailed.

Respectfully Submitted,

Accepted this 12th day of September 2018, by the Town of Big Lake Board of Supervisors.

\_\_\_\_\_  
Bruce Aubol, Chair

Attest: \_\_\_\_\_  
Brenda Kimberly-Maas, Town Clerk