



REGULAR BOARD MEETING
OCTOBER 24, 2018 6:00PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday October 24, 2018, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Vice Chair Steve Pflieger, Supervisors Larry Alfords, Bob Hofer and Norm Leslie, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, Fire Chief Ken Halverson, a newspaper reporter and eight audience members were in attendance.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by; Pflieger/Hofer. Supervisors Aubol, Pflieger, Alfords, Hofer, and Leslie Approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: a) Approval of Minutes; Regular meeting of 10/10/2018. b) Approve List of Claims & Payroll. c) Authorize Staff to pay normal expenses due on 11/28/2018 and 12/26/2018. Paid claims will be included for review at 12/12/2018 and 01/09/2019 meeting. Motion/Second to Approve Consent Agenda by: Leslie/Pflieger. Supervisors Aubol, Pflieger, Alfords, Hofer, and Leslie Approved. Motion Prevailed.

Fire Chief's Report

Chief Ken Halverson reported the Department responded to 14 calls in September. Training was on confined spaces and forced entry. The Big Lake Fire Department Open House was held on October 7, 2018 from 11:00AM – 2:00PM. Root beer floats, brats and Pete Ahrens' pumpkins were available to attendees. J.N. Johnson had fire extinguishers available for the attendees to try. The 2018 Fire Prevention week was October 7-13. Improvements and maintenance continues on the fire station. A portion of the floors will receive tiles, walls will be painted, and two new furnaces will be installed to replace units that are 29 years old.

Open Forum

Residents from River Dale Estates addressed the Board with concerns for parcel 10-418-0235 on 154th Street. The parcel was recently acquired by the Town of Big Lake through the Minnesota tax forfeit process. The Conditional Use Deed on the parcel is for the addition of a non-motorized launch to the Elk River. The residents have two concerns; 1. The parcel was acquired by the Town and was not available for purchase to the adjoining property owners. 2. The possible future plans of a non-motorized launch. The Town heard their concerns and replied that the parcel was acquired properly through the State of Minnesota's process and no plans for the launch have been started. The residents requested they be informed throughout the process of planning for the parcel and the non-motorized launch.

Business from the Clerk

Clerk Kimberly-Maas requested the Board appoints two (2) members to the Sherburne County Planning and Zoning Advisory Board. December 31, 2018 current members; Supervisor Bruce Aubol the Board and Alternate John Norgren will have their three (3) term expire. The Board unanimously recommended Supervisors Bruce Aubol and Norm Leslie as the alternate to the Sherburne County Planning and Zoning Advisory Board.

Business from the Board – Committee Reports/Updates

Supervisor Aubol reported he attended the Sherburne County Planning and Zoning meeting and the recent Town Board item of re-zoning parcel 10-335-1100 ~ 20300 Highway 25 NW was delayed.

Supervisor Pflgebraar reported he attended the tour of LISI Medical Remmele, Incorporated, during manufacturing month.

Roads

Engineer Ross Abel reported the water quality project on 224th in Birch Lake Beach has been completed. Treasurer Warneke reported that crack filling, sign work and Right of Way (ROW) ditch mowing has been taking place and will soon be completed.

Treasurer’s Report

Treasurer Warneke reviewed the Financial Statements with the Board and reported the cash balance of the Government Funds (excluding the escrow funds) as \$918,010.91 Receipts \$1,418,470.55 and Disbursements \$1,855,292.29. Motion/Second to approve the Treasurer’s report by: Pflgebraar/Hofer. Supervisors Aubol, Pflgebraar, Alfords, Hofer, and Leslie Approved. Motion Prevailed.

Announcements

- a. Highway 25 Coalition Meeting on 10/25/2018 at 7:00am
- b. Big Lake Fire Joint Powers Board Meeting 10/25/2018 at 4:30pm
- c. Public accuracy voting equipment testing will take place at Sherburne County 10/31/2018 at 9:00am
- d. General Elections will take place 11/06/2018. Polls are open 7:00am to 8:00pm

Adjournment:

Motion/Second to adjourn the Regular Meeting at 6:44pm by: Leslie/Pflgebraar. Supervisors Aubol, Pflgebraar, Alfords, Hofer, and Leslie Approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 14th day of November 2018, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk