



REGULAR MEETING
WEDNESDAY FEBRUARY 13, 2019
6:00 pm

The Town of Big Lake Board of Supervisors met in regular session, at 6:00pm, on Wednesday February 13, 2019, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Aubol and the Pledge of Allegiance was recited. Chair Bruce Aubol, Supervisors Norm Leslie, Bob Hofer, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, a newspaper reporter and two audience members were in attendance. Supervisors Larry Alfords and Steve Pflagher were absent.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Leslie/Hofer. All Present Supervisors Approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: a) Approval Minutes – Regular meeting of 01/23/19. b) Approval of the List of Claims & Payroll. Motion/Second to Approve Consent Agenda by: Leslie/Hofer. All present Supervisors approved. Motion Prevailed.

Open Forum

None

Business from the Clerk

Clerk Kimberly-Maas presented to the Board a request from Sherburne County for comments on a Conditional Use Permit (CUP) for an existing 30' x 48' (1,440 sq. ft) personal storage structure on 10-122-2103. The property is in process of being divided into a Simple Plat. The plat will result in a parcel with an existing 30' x 48' (1,440 sq. ft) personal storage structure. Sherburne County Planning and Zoning Ordinance will not allow the parcel to be sold with the existing personal storage structure. Motion/Second to return favorable comments and recommendation to approve a Conditional Use Permit (CUP) for an existing 30' x 48' (1,440 sq. ft) personal storage structure on 10-122-2103 by: Leslie/Hofer. All present Supervisors approved. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board a Preliminary Plat of the Gail Addition, 10-122-2103, and a request from Sherburne County for comments on the Preliminary and Final Plat. Motion/Second to return favorable comments and recommendation to approve the Preliminary and Final Gail Addition Plat, 10-122-2103 by: Hofer/Leslie. All present Supervisors approved. Motion Prevailed.

Clerk Kimberly-Maas presented to the Board the option to participate in the 2019 Chamber of Commerce Community Fair, on March 3rd, from 11:00am to 2:00pm. Motion/Second to approve check request for \$180 to participate in the 2019 Chamber of Commerce Community Fair by: Leslie/Hofer. All present Supervisors approved. Motion Prevailed.

Business from the Board – Committee Reports/Updates

Supervisor Aubol reported he attended the Big Lake Community Education Advisory Council meeting. The ISD 727 School Board is engaging with the community with home visits to new move-ins and families with young children. Research has found that parents are choosing to have their children attend schools closer to their work locations. The pre-school program is expanding and in demand. Community Education will host the Looney Lutherans: Young at Heart play, on March 16th, 2019 and Bike Rodeo on June 12th, 2019.

Supervisor Leslie reported he attended the Big Lake the Joint Big Lake Economic Development Authority (B.L.E.D.A) meeting. The City of Big Lake presented their Comprehensive Plan and Sherburne County presented their current Profile. B.L.E.D.A adopted their three-year Strategic Plan at their February 11th, 2019 meeting.

Roads

Treasurer Warneke reported that discussions are still taking place with Orrock for the 229th Avenue NW project. It is proposed that Big Lake Township will repair/maintain the West portion (170th Street NW to 176th Street NW) and Orrock Township to repair/maintain the East portion (County Road 43 to 170th Street NW). The 229th Avenue NW total project cost would be split equally between the two Townships. Treasurer Warneke stated that with the winter weather, the snow plowing/ice control bills are projected to be high. After plow vendor bills have been received and finances reviewed, more discussion of the 2019 road overlays can take place.

Treasurer’s Report

Treasurer Warneke reviewed the Financial Statements with the Board and reported the cash balance of the Government Funds (excluding the escrow funds) at \$1,497,014. Total Disbursements at \$1,955,436. and Receipts at \$2,259,972. Treasurer Warneke announced that the Big Lake Fire Hall bond has been paid off and therefore, requested the Board’s approval to transfer money from the 351 Fund – 2012A Fire Hall Bond to the 352 Fund – G. O. Tax Abatement 2016A (IEP). Motion/Second to approve the transfer of \$13, 241. from the 351 Fund – 2012A Fire Hall Bond to the 352 Fund – G. O. Tax Abatement 2016A (IEP) by: Hofer/Leslie. All Supervisors present approved. Motion Prevailed. Motion/Second to approve the Treasurer’s report by: Leslie/Hofer. All Supervisors present approved. Motion Prevailed.

Treasurer Warneke reviewed and discussed the 2019 Budget with the Board. Motion/Second to adopt the proposed 2019 Budget by: Leslie/Hofer. All Supervisors present approved. Motion Prevailed.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 7:38 pm by: Leslie/Hofer. All Supervisors present approved. Motion Prevailed.

Respectfully Submitted,

Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 27th day of February 2019, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk