



REGULAR BOARD MEETING
FEBRUARY 27TH, 2019 6:00PM

The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday February 27, 2019, at the Town of Big Lake Town Hall, located in the Big Lake Township's Lions Park Community Center, at 21960 County Road 5 NW, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Bruce Aubol and the Pledge of Allegiance was recited. Vice Chair Steve Pflieghaar, Supervisors Bob Hofer and Norm Leslie, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel, Fire Chief Ken Halverson, Commissioner Raeanne Danielowski, a newspaper reporter and three audience members were in attendance. Supervisor Larry Alford was absent.

Approval of Meeting Agenda

Motion/Second to accept the presented Agenda by: Pflieghaar/Hofer. All Present Supervisors approved. Motion Prevailed. The meeting proceeded in accordance with the Agenda.

Approval of Consent Agenda

The Consent Agenda consists of: a) Approval of Minutes; Regular meeting of 02/13/2019. b) Approve List of Claims & Payroll. Motion/Second to Approve Consent Agenda by: Leslie/Pflieghaar. All present Supervisors approved. Motion Prevailed.

Fire Chief's Report

Chief Ken Halverson reported last month the Department responded to six calls in the Township, six in the City, ten in Orrock and one mutual aid. An Orrock house fire resulted in the first fatality, from a structure fire, in over 30 years for the Big Lake Fire Department. Chief Halverson assured the Board that they could be proud of the firefighters. They did a wonderful job and performed everything they could to try to alleviate the situation, however, there was not much the Department could have done to change the outcome of the call. Chief Halverson reported that he met with the Finance Committee to work on the budget and Capital Improvement Plan (CIP). There are 16 BLFD firefighters taking the Officer Position class. This fall, the Department will most likely have a hiring campaign. The Department has been responding to every fire call with a full water tender, for both rural and city, due to some hydrants being compromised by the large amount of snow. The new firefighters will be introduced to the Town Board at the Regular March 13, 2019 meeting.

County Commissioner Update

Commissioner Danielowski appeared before the Board for the first time, since her election to the Sherburne County Commissioner's position. She stated she is learning and working hard to fulfill her position. Commissioner Danielowski reported that the County Road 14 and County Road 43 intersection is a current County project to increase safety and stop sign compliance.

Open Forum

Resident Bret Collier inquired if the Town owned road maintenance equipment. Chair Aubol advised that the Town does not own any equipment and hires vendors. Mr. Collier stated that he is a motorcycle rider and often still has sand on the road until July. He proposed the Board purchases equipment and hires staff to complete the plowing and street sweeping service. The Board acknowledged Mr. Collier's concern.

Business from the Clerk

Clerk Kimberly-Maas introduced to the Board Boy Scout and Eagle Scout applicant, Noah Hart. Noah is in the process of planning his proposed Eagle Scout Badge project of refurbishing the bonfire ring at the Big Lake Township's Lions Park. Noah presented to the Board options he researched for the project. Noah is requesting an allowance up to \$500 for the project. Treasurer Warneke informed the Board that there are funds available. Motion/Second by: Hofer/Pfleghaar for \$500 to be allotted for the proposed Eagle Scout Badge project of refurbishing the bonfire ring at the Big Lake Township's Lions Park. All Supervisors present approved. Motion Prevalled. Motion/Second by: Leslie/Hofer to approve Noah Hart's proposed Eagle Scout Badge project of refurbishing the bonfire ring at the Big Lake Township's Lions Park. All Supervisors present approved. Motion Prevalled.

Business from the Board – Committee Reports/Updates

Supervisor Aubol announced that the Town will be represented at the Community Fair, held at the Big Lake High School, March 3rd, 2019. He attended the Sherburne County Planning Advisory Board meeting but had no significant news to report.

Roads

Engineer Ross Abel reported a meeting took place between Orrock and Big Lake Township regarding the 229th Avenue NW road project. It is proposed that Big Lake Township will repair/maintain the West portion (170th Street NW to 176th Street NW) and Orrock Township to repair/maintain the East portion (County Road 43 to 170th Street NW). The 229th Avenue NW total reclaim and overlay project cost would be split equally between the two Townships. Treasurer Warneke reported that he proposed the maintenance of the road follows the same divisions of the repairs. There will be future discussions on the maintenance plan. Treasurer Warneke also informed the Board the current Orrock Board was not aware that Big Lake Township has been fully responsible for the Western end of 229th Avenue NW. There may be future discussion regarding a 1/8-mile portion of the road that Big Lake Township maintains. Treasurer Warneke requested the Board motion and approve the letting of bids for road projects for sealcoating and overlays, as well as authorizing the spending amounts indicated in the 2019 budget. Motion/Second by: Hofer/Pfleghaar to approve the letting of 2019 road projects of sealcoating and overlay bids with spending limits indicated in the 2019 budget. All Supervisors present approved. Motion Prevalled.

Treasurer's Report

Treasurer Warneke reviewed the Financial Statements with the Board and reported that 2019 started with Government Funds (excluding the escrow funds) of \$1,253,470, Receipts since have been \$114,189 and Disbursements \$347,909. As of today, Town Government Funds (excluding the escrow funds) is \$1,263,294. The 2019 Fire Contract with Elk River has been paid. Motion/Second to approve the Treasurer's report by: Pfleghaar/Leslie. All Supervisors present approved. Motion Prevalled.

Recess Regular Meeting

Motion/Second to recess the Regular Meeting at 6:45pm by: Leslie/Hofer. All Supervisors present approved. Motion Prevalled.

Call To Order – Board of Audit Meeting

Board Chair Aubol called the Board of Audit Meeting at 6:46pm. Treasure Warneke reviewed the 2018 Board of Audit Reports and the financial procedures and policies. The Report Binder will be retained at the Clerk’s Office and is available for public review.

Adjourn Board of Audit Meeting and Re-Convene Regular Board Meeting

Motion/Second to adjourn the Board of Audit Meeting at 7:00pm and re-convene the Regular Board Meeting by: Leslie/Pfleghaar. All Supervisors present approved. Motion Prevailed.

Adjournment:

Motion/Second to adjourn the Regular Meeting at 7:01pm by: Leslie/Pfleghaar. All Supervisors present Approved. Motion Prevailed.

Respectfully Submitted,
Brenda Kimberly-Maas, Clerk and Jayme Swenson, Deputy Clerk

Accepted this 13th day of March 2019, by the Town of Big Lake Board of Supervisors.

Bruce Aubol, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk