

## TOWN OF BIG LAKE

### Regular Board & Reorganizational Meeting

Wednesday January 13, 2021

6:00PM

1. Oath of Office ~ Bruce Aubol
2. Call meeting to order and Pledge of Allegiance
3. Roll Call
4. Approval of Meeting Agenda
5. Public Hearing – Vacation of Road Easement – Portion of 211<sup>th</sup> Ave. NW
  - A. Clerk presentation of Affidavit of Delivery, Posting and Publication
  - B. Public Comments
  - C. Adopt Resolution 2021-01 Vacating Town Road
  - D. Adopt Order Vacating Town Road
  - E. CLOSE Public Hearing
6. Approval of Consent Agenda

*Items on the Consent Agenda are reviewed in total by the Town Board and may be approved through one motion. Any item on the Consent Agenda may be removed by any Board Member for separate consideration.*

  - A. Approval of Minutes: Regular Monthly Board 12/09/2020
  - B. List of Claims & Payroll
    - i. Ratify December 2020 claims & payroll paid after 12/09/2020 meeting.
    - ii. Approve list of claims & payroll dated 01/13/2021
  - C. Adopt Resolution 2021-02 Cargill Silo Variance
7. Open Forum: Business presented during this time will be limited to 5 minutes.
  - A. *The Board reserves the right to defer any action on business presented, at this time if they feel they do not have enough information or if they feel it affects another property owners' interest. Any business that cannot be completed during this meeting will be tabled until the next regular monthly meeting.*
8. Regular Business
  - A. Scott Lillestrand CUP – 30' X 60' Accessory structure.
  - B. All T Trux & Tractors IUP (Spanky's Corner) - Tony Roback
  - C. Bailey Station Cemetery Business
    - i. Appoint Bonnie Fortener to Cemetery Board
    - ii. Approve Cemetery Board Minutes from July 23, 2020
    - iii. Discuss/Adopt Proposed Cemetery Fees
  - D. Present Petition for Establishment of Cartway
  - E. Cargill CUP Adoption of Resolutions
  - F. Request for Donation – History Center Electronic Marketing
  - G. Participation in Benefica HRA program
9. Roads
10. Treasurer Business
  - A. Treasurer's report (discuss & action)
11. Business from the Board – Committee Reports/Updates
  - A. Supervisor Alford
  - B. Supervisor Aubol
  - C. Supervisor Brenteson
  - D. Supervisor Hedstrom
  - E. Supervisor Leslie
12. Reorganizational Meeting

***Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Big Lake Town Board of Supervisors. This document does not claim to be complete and is subject to change. The meeting is being recorded, for the sole purpose of minute transcription.***

- A. Election of Chairman of the Board
- B. Election of Vice-Chairman of the Board
- C. Appointment of Clerk and Treasurer
- D. Set the hourly rate for Supervisors
- E. Set the meeting rate Officers and Staff
- F. Establishment of monthly Board meetings: dates, time, and place and Legal Holidays Observed
- G. Ratify:
  - i. Grant Authority allowing Treasurer Ken Warneke to make Electronic Fund Transfers (EFTs). (PERA contributions, payroll withholding and tax deposits, as well as fund transfers between Town banking institutions).
  - ii. Grant Authority allowing Clerk Brenda Kimberly-Maas to make Electronic Fund Transfers (EFTs) - for PERA contributions, payroll withholding and tax deposits, as well as fund transfers between Town banking institutions.
  - iii. Depositories of all Town funds (First Bank Elk River, Sherburne State Bank, US BANK, PMA - 4M Funds)
  - iv. Legal Posting Location: Big Lake Town Hall
  - v. Official Newspapers for all legal and public notices: Elk River Star News and Patriot News.
  - vi. Confirm mileage reimbursement at current federal rate for car expenses\* 56¢ / mile (down 1.5 cents from the rate for 2020)
  - vii. Legal Counsel – Peter Tiede or per specialty.
- H. Set the gopher bounty for the year 2021 (Currently \$2.00 per pair – County Reimburses \$1
- I. Review Township General Fee Schedule
- J. Resolutions Authorizing Contract with Interested Officers Under M.S. § 471.88 Subd. 5 (Must be roll-call vote with Officer of Interest abstaining from their resolution).
  - i. Resolution 2021-03 Authorizing Contract with Interested Officer (Larry Alford)
  - ii. Resolution 2021-04 Authorizing Contract with Interested Officer (Bruce Aubol)
  - iii. Resolution 2021-05 Authorizing Contract with Interested Officer (Dean Brenteson)
  - iv. Resolution 2021-06 Authorizing Contract with Interested Officer (Mark Hedstrom)
  - v. Resolution 2021-07 Authorizing Contract with Interested Officer (Norm Leslie)
- K. Appointment of board members to committees (see list)

5. Announcements

- Closed 01/18/2021 - Federal Holiday
- Joint Community Meeting – (third Thursday of January) Thurs. January 21, 2021 Liberty Elementary Cafeteria.

13. Adjourn

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***This meeting is being recorded, for the sole purpose of aiding the township's Clerk with transcription of the official minutes.***