

Second Monthly Board Meeting
Minutes
January 25, 2012

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, January 25, 2012 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There was 1 person in the audience at the start of the meeting. Roll call was taken by the chairperson.

Board Members Present: Bob Hofer, Chairman
 Norm Leslie, Supervisor
 Jim Stahlmann, Supervisor
 Ken Warneke, Treasurer
 Kristie Woolard, Deputy Clerk

Board Members Absent: Mike Hayes, Supervisor
 Laura Hayes, Clerk
 Larry Alfords, Supervisor

All present stood and recited the pledge of allegiance to the flag of the United States of America.

Supervisor Leslie motioned to approve the Second Monthly Meeting agenda as presented. Supervisor Stahlmann seconded. All were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Stahlmann motioned to approve the consent agenda items a) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Leslie seconded. All were in favor. The motion carried.

OPEN FORUM

No one present spoke under open forum.

BUSINESS FROM THE CLERK

Sheriff Joel Brott presented the Sherburne County Sheriff's Department 2011 Annual Report to the Town Board and provided a handout for Board reference and review. Sheriff Brott reported a decline in calls for service and for arrests County wide from 2009 through 2011. Charts outlined comparisons of criminal activity in Sherburne County and Big Lake Township. He reported arrests and prosecutions are down but emphasized that there are no fewer staff on the roads patrolling than there were 10 years ago. Other information included

highlights of the accomplishments and awards received by the K-9 Apprehension Units, a description of the newly formed and highly trained Emergency Second Response Unit and the new location at the Sheriff's Department for unwanted Medication Disposal. Sheriff Brott also described Project Lifesaver, a program in partnership with Health and Human Services and Guardian Angels Organization that become available in 2012 and will offer timely response for adults or children who may wander due to a medical condition. This program is available by request only. The Board thanked Sheriff Brott for the comprehensive update.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS & OTHER

- 1) Other-Updates-Meetings – Treasurer Warneke reported damage to a stop sign post knocked down on 190th Avenue. Other miscellaneous sign locations were noted that will need to be replaced, removed or straightened or repaired in the spring. Treasurer Warneke also reported the Road Committee has a back up vendor for plowing Township stub roads in the absence of the current vendor hired to plow the limited number of narrow township roads and other locations on an as needed basis. A decision will be made if there needs to be a permanent replacement. Supervisor Stahlmann reported he noticed street signs on County Road 30 are crooked and suggested they all be straightened in the spring. Supervisor Leslie reported orange snow fence in the ditch on 205th Avenue west of 172nd Street and inquired if the fence is in the road ROW or out of reach of a plow blade and snowmobile path. Treasurer Warneke will check to be sure snowmobiles can safely pass the fence. Supervisor Hofer reported he is in the process of mapping road sign locations and the condition of each sign with the GPS unit. An antenna for the GPS unit is working well and reduces the variance currently 10-20 feet to between 5-7 feet and also provides space to document information regarding individual signs. This system was purchased to meet the State requirement for Sign Inventory, Retro-Reflectivity Compliance Evaluation and Replacement Policy. Chairman Hofer reported the process is not complete but is going well.

SUPERVISOR'S REPORT

- 1) Supervisor Leslie reported the park property security system is scheduled to be installed in February. He noted it was a requirement to post signs indicating the property is "under surveillance." He reported the Clerk's office is in the process of ordering the signs.

BUSINESS FROM THE TREASURER

Treasurer Warneke reported the Township took over paying fire department bills as of the January 11, 2012 meeting. He distributed the cash balance statement for yearend 2011 and the interim financial statements for the 101 and 102 funds for January 2012. Treasurer Warneke reported investment income is down by 50% in 2011. In addition, Treasurer Warneke discussed the recent purchase of two pallets of competitor crackfill product to test the application and performance. Treasurer Warneke reported he has prepared a draft of the 2012 budget to be presented to the Board for their adoption at the February 8, 2012 meeting. Supervisor Stahlmann motioned to approve the Treasurers report as presented. Supervisor Leslie seconded. All were in favor. The motion carried.

OTHER BUSINESS FROM THE BOARD

Supervisor Leslie advised the Board that the annual Lion's Club sponsored fish fry is scheduled for February 24, 2012. The event is planned to be held at the Big Lake Fire Hall. A motion to approve use of the fire hall for this purpose was made by Supervisor Stahlmann, seconded by Supervisor Leslie. The motion carried.

ADJOURNMENT

A motion was made by Supervisor Stahlmann to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Kristie Woolard, Deputy Clerk

Robert L. Hofer, Chairman