

Monthly Board Meeting  
Minutes  
January 28, 2015

**TOWN of BIG LAKE**  
*"Sherburne County's First 5-Member Township Board"*  
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, January 28, 2015 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 5 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present:     Bob Hofer, Chairman  
                                     Norm Leslie, Supervisor  
                                     Bruce Aubol, Supervisor  
                                     Steve Pflieghaar, Supervisor  
                                     Ken Warneke, Treasurer  
                                     Laura Hayes, Clerk  
                                     LaDonna Hensel, Deputy Clerk

Board Members Absent:     Larry Alfords, Supervisor

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Leslie motioned to approve the agenda with the addition of Commander Steve Doran's quarterly Sheriff's Report; and, an EDA update. Supervisor Pflieghaar seconded. All were in favor. The motion carried. The meeting proceeded in accordance with the agenda as amended.

Supervisor Aubol motioned to approve consent agenda items. The consent agenda consisted of: a) Approve Resolution 2015-03 Accepting Donations to the Big Lake Fire Department. b) Approve Township Supervisors and Staff to attend 2015 Legislative Conference, March 4-5, 2015. c) Approve 2 year Extension of River Crest Farms 41 lot Preliminary Plat, Originally Developed 2001. d) Approve List of Claims & Payroll. Supervisor Pflieghaar seconded. All present were in favor.

Sherburne County Sheriff's Department, Commander Doran presented the Board with the quarterly call report. Commander Doran advised the Sheriff's Department is investigating tire damage caused by metal debris, screws and nails dumped at the Eagle Lake access. Suspects have been identified and officers are working the case. Clerk Hayes inquired if progress has been made identifying who damaged several mailboxes and address signs along 211<sup>th</sup> Avenue. Commander Doran advised he would update the Township if anything is determined through the investigation.

## BUSINESS FROM THE CLERK

a) Terry Pflieghaar, Branch Manager GRRL/Big Lake – Terry Pflieghaar presented the Board with statistical year end circulation information. The Big Lake Branch had 82,737 check outs from the floating collection of books, DVD's, music cd's and audio books. Terry Pflieghaar reported on the many programs & events held at the library; and, concluded the presentation with the 2015 goals which include revitalizing the "Friends of the Library" group.

b) Verizon Wireless/CUP for Monopole Communication Tower at Big Lake Lion's Community Park – Clerk Hayes reviewed the request for construction of a 175' foot monopole tower and a 12' x 30' equipment shelter within a 50' x 50' area leased from the Town of Big Lake at Lion's Community Park. Clerk Hayes advised the applicant will have to address questions regarding lighting of the pole, the color of the pole, etc. prior to the public hearing with the County Planning Advisory Board. Supervisor Leslie motioned to recommend approval of the request as presented. Supervisor Pflieghaar seconded. All present were in favor.

c) Inquiry Regarding Storage of Big Lake Ambassador's Spudfest Float at Lion's Park/Township Storage Building – Supervisor Leslie advised the ambassador program is currently storing their float trailer in the former Big Lake Police building. The building is for sale and the float needs to be moved. The float trailer is 9' x 9' x 23'. It was agreed by the Board a use/lease agreement would be required. The agreement would be similar to the agreements for the on-site boy and girl scout storage buildings. Supervisor Leslie motioned to allow storage of the float trailer at Lion's Park/Township Storage Building with a lease agreement. Supervisor Aubol seconded. All present were in favor.

d) Grant Application(s) for Big Lake Township – Lion's Park Ballfield Creation and Park Improvements – Supervisor Leslie provided a cost spreadsheet for improvements to the 11.71 acres of Lion's Park Ballfields. Improvements include grading, fencing, backstop and irrigation system. There was discussion regarding applying for grants to help defray some of the cost of developing the ballfields. Supervisor Pflieghaar motioned to authorize the Clerk to apply for grants to be used for ballfield improvements. Supervisor Aubol seconded. All present were in favor.

## BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

### TOWN ROADS

1) Other-Updates-Meetings – Treasurer Warneke advised Jeff Rhodes, Driveway Services has been working on brush cutting and tree trimming.

#### CHAIRMAN'S REPORT

Chairman Hofer advised he gave the State of the Township address at the Annual Joint Meeting of the City of Big Lake, Town of Big Lake, Sherburne County, ISD 727 and Orrock Township. He gave the same address at yesterday's Chamber Luncheon.

#### SUPERVISOR'S REPORT

Other-Updates-Meetings – Supervisor Pfliegaar reported on the January Big Lake EDA meeting. He advised the City has directed the BLEDA review and re-write their goals and objectives for 2015. Lupelin Brewery is planning to open in April. Kwik Trip has reached an agreement with the adjacent land owner and has closed on the purchase of the property. Casey's General Store is building a new building in Becker, MN. The BLEDA has a new member, Derrick Vetsch – Russell's on the Lake.

#### BUSINESS FROM THE TREASURER

a) Monthly Report –Treasurer Warneke advised the new accounting program, CTAS 8 has been installed and is in use by the Clerk and Deputy Clerk. CTAS 7 is in use for finishing out 2014. The Board of Audit will be held February 25, 2015.

#### ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pfliegaar seconded. All were in favor. The motion carried. The meeting adjourned at 7:43 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert Hofer, Chairman