

Second Monthly Board Meeting  
Minutes  
October 23, 2013

**TOWN of BIG LAKE**  
*“Sherburne County’s First 5-Member Township Board”*  
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, October 23, 2013, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Vice Chairman Alfords called the meeting to order at 7:00 p.m. There were 3 people in the audience at the start of the meeting. Roll call was taken by the chairperson.

Board Members Present:                    Larry Alfords, Vice Chairman  
    Bruce Aubol, Supervisor  
    Steve Pflgebraar, Supervisor  
    Norm Leslie, Supervisor  
    Ken Warneke, Treasurer  
    Laura Hayes, Clerk  
    LaDonna Braun, Deputy Clerk

Board Members Absent:                    Bob Hofer, Chairman

All present stood and recited the pledge of allegiance to the flag of the United States of America.

Supervisor Leslie motioned to approve the Second Monthly Meeting agenda. Supervisor Aubol seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Aubol motioned to approve consent agenda items: a) Accept Resolution 2013-27 Accepting \$9,000. Donation to Big Lake Fire Department for Non-Budgeted Capital Improvement Purchases. b) Approve Special Joint Meeting Minutes – City of Big Lake and Big Lake Township October 7, 2013. c) Approve List of Claims & Payroll (disbursement list received at meeting). Supervisor Pflgebraar seconded. All present were in favor. The motion carried.

**OPEN FORUM**

Minnesota State Senator, Mary Kiffmeyer, District 30 greeted the Board and thanked them for their work as Township Officials. She advised she was available to answer any questions or concerns from the Board. The Board had no issues to present and thanked for attending the meeting.

## **BUSINESS FROM THE CLERK**

a) Jason Heinen/20' Variance in Setback from the ROW of 203<sup>rd</sup> Street (Wild Run) for a New House – Jason Heinen appeared before the Town Board to request a 20' Variance in setback from the right of way of 203<sup>rd</sup> Street to construct a new house. The required setback from the right of way is 67'. The proposed location of the house is 47' from the right of way. Jason Heinen advised the house was designed to attempt to fit the lot by changing the location of the garage from the front of the house to the side. However; practical difficulties still exist requiring him to seek a variance for construction of the house. Difficulties noted were the grade of the lot, which drops 8' feet in a 12' foot distance. The need for primary and secondary septic sites; and the impact this has on the required distances of the drainfield from the house and the septic system. Jason Heinen advised the neighbor across the street from the cul de sac also received a 20' variance to construct their house, therefore, his house would be somewhat the same distance from the road that another house in the neighborhood is. Supervisor Pflieger motioned to recommend approval of the 20' variance request from the right of way of 203<sup>rd</sup> Street based on the practical difficulties presented by the applicant. Supervisor Aubol seconded. All present were in favor. The motion carried.

b) Other-Meetings-Updates – Clerk Hayes presented the Board with a Certificate of Thanks from the Big Lake Legacy Foundation. The award is for volunteering time in the Legacy Grill at Music in the Park in 2013.

## **BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS**

### **TOWN ROADS**

1) Other-Meetings-Updates – Supervisor Alfords advised the fall road tour was conducted Tuesday and today. One pothole was located and some areas requiring tree trimming were noted. Mowing and brushing is in process. Mowing is being done deep into the ditches this year. Supervisor Pflieger noted that since deep mowing has been done, a lot of trash is now visible in the ditches. Clerk Hayes was directed to inquire with Sherburne County Sentence to Service program to see if 209<sup>th</sup> Avenue could be cleaned up.

### **CHAIRMAN'S REPORT**

Vice Chairman Alfords did not have any information to present on behalf of Chairman Hofer.

### **SUPERVISOR'S REPORT**

1) Other-Updates-Meetings – Supervisor Leslie advised the EDA meeting was very short. Only minor updates were given.

## **BUSINESS FROM THE TREASURER**

a) Other-Updates-Meetings – Treasurer Warneke advised claims tonight total \$153,366.49. Road striping has been done; however, a bill has not been received. The pay application for overlays also has not been received yet. It will be approximately \$300,000. Total fund

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balance after tonight's meeting is approximately \$2,439,225. The closing on the purchase of the parkland is scheduled for next Tuesday, October 29 in Coon Rapids. The closing statement should be received Friday or Monday. Supervisor Leslie motioned to accept the Treasurer's report. Supervisor Aubol seconded. All present were in favor. The motion carried.

#### **OTHER BUSINESS FROM THE BOARD**

Supervisor Alfords advised that during the fall road tour it was noticed that the John and Marvin Thomas properties, which were annexed into the City of Big Lake, have buildings on them with kicked in doors and broken out windows. Clerk Hayes was directed to contact the City of Big Lake to let them know about the situation and request that the buildings be secured or removed.

#### **ADJOURNMENT**

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Aubol seconded. All present were in favor. The motion carried. The meeting adjourned at 7:29 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Larry Alfords, Vice-Chairman