

Second Monthly Board Meeting  
Minutes  
October 26, 2011

**TOWN of BIG LAKE**  
*"Sherburne County's First 5-Member Township Board"*  
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, October 26, 2011, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There was 1 person in the audience at the start of the meeting. Roll call was taken by the chairperson.

Board Members Present:

- Bob Hofer, Chairman
- Larry Alfords, Supervisor
- Norm Leslie, Supervisor
- Mike Hayes, Supervisor
- Jim Stahlmann, Supervisor
- Ken Warneke, Treasurer
- Laura Hayes, Clerk
- Kristie Woolard, Deputy Clerk

All present stood and recited the pledge of allegiance to the flag of the United States of America.

Supervisor Leslie motioned to approve the Second Monthly Meeting agenda as presented. Supervisor Stahlmann seconded. All were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Alfords motioned to approve consent agenda items: a) Adopt Resolution 2011-08 Resolution Establishing Division of Responsibilities for Snow and Ice Removal Between the Town of Big Lake and the City of Big Lake for Town/City Roads. b) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Stahlmann seconded. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All were in favor. The motion carried.

**OPEN FORUM**

Jennifer Edwards, West Sherburne Tribune advised the Community Education Committee is sponsoring a Thanksgiving Meal on November 24, 2011 at the Big Lake High School. Local charitable organizations and private donors will cover the cost of the meal. Big Lake Foodservice Director, Mary Klesk and staff will prepare the meal. The plan is to feed 300 people in two shifts of 150. The first from Noon to 1:30; and, 1:30 to 3:00 p.m. They will be collecting items for the foodshelf and volunteers to work are needed. All are invited. This is not school or church affiliated.

## **BUSINESS FROM THE CLERK**

Clerk Hayes advised she had nothing to report at this time.

## **BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS**

### **TOWN ROADS**

1) Other-Updates-Meetings – Treasurer Warneke advised the supplies for the 182<sup>nd</sup> Avenue drainage project arrived; and, the contractor will begin work on Monday, October 31<sup>st</sup>. The road committee has met with the road maintenance crews to review work orders following the fall road tour. Treasurer Warneke advised he has been sourcing and pricing crack fill material from the state Cooperative Purchasing Venture. He advised material was purchased two-years ago and the cost of the material has now risen 35%. Earlier this summer the cost increase was closer to 50%. It was noted that the same material will most likely be purchased at the increased price. Treasurer Warneke advised he will be contacting someone regarding the County Road 71/State Hwy 25/200<sup>th</sup> Street project and the fact that power for the signal lights is being run from the Township's light pole power source. He noted the monthly electric bill is significantly higher as a result.

### **CHAIRMAN'S REPORT**

1) Other-Updates-Meetings – Chairman Hofer advised he had nothing to report at this time.

### **SUPERVISOR'S REPORT**

1) EDA – Supervisor Stahlmann gave an update on the 72-unit apartment building project the City of Big Lake is working on. He advised this will be a 2-phase project. He advised the City of Big Lake is in the process of reorganizing some the department duties following the elimination of the EDA Director position and the release of the current director effective the end of this year. Supervisor Alfords inquired if the Township should extend an invitation to the Interim City Administrator to meet the Town Board and visit during an upcoming meeting. Supervisor Stahlmann advised he would extend the invitation to Mr. Bodem.

## **BUSINESS FROM THE TREASURER**

Treasurer Warneke reviewed the cash balance statement, government funds totaled \$1,843,137.17 and escrow funds totaled \$38,878.58. Supervisor Leslie motioned to approve the Treasurer's report. Supervisor Stahlmann seconded. All were in favor. The motion carried.

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**ADJOURNMENT**

A motion was made by Supervisor Hayes to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 7:22 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert L. Hofer, Chairman