

Monthly Board Meeting
Minutes
October 26, 2016

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, October 26, 2016 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 4 people in the audience at the start of the meeting. Roll call was taken.

Board Members Present: Bob Hofer, Chairman
 Steve Pflieghaar, Supervisor
 Norm Leslie, Supervisor
 Bruce Aubol, Supervisor
 Larry Alfords, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk

Staff Members Absent: Brenda Kimberly-Maas, Deputy Clerk

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Pflieghaar motioned to approve the agenda. Supervisor Leslie seconded. All were in favor. The meeting proceeded in accordance with the agenda as presented.

Supervisor Alfords motioned to approve consent agenda items. The consent agenda consisted of: a) Approve the Claims & Payroll and List of Claims & Payroll. Supervisor Aubol seconded. All were in favor.

OPEN FORUM

Sherburne County Sheriff’s Department, Commander Doran presented the Board with the monthly call report. There were 223 calls for service, which was an increase from 199 the previous month due to an increase in auto accidents and added enforcement.

BUSINESS FROM THE CLERK

a) Travis Pearson/85’ Variance in Setback from the OHWL of Beulah Pond for a New Septic System – Travis Pearson & Steve Pearson appeared before the Board to request an 85’ variance in setback from the OHWL of Beulah Pond for a new septic system. The required setback from a natural environment lake is 150’ – the septic system will be 65’

from the OHWL. Steve Pearson advised the system is currently working; however, it is coming to the end of its life expectancy and he prefers to have Moores Excavating do the work. The new system will be moved to high ground and will be a pressurized system. The drainfield will be in compliance and will be outside of the 150' set back. The sealed tanks will be next to the existing site which is 65' from Beulah Pond. Supervisor Pflughaar motioned to recommend approval of the variance as requested. Supervisor Leslie seconded. All were in favor.

b) Don Kampa/1 Year Extension of Snow Removal Contract (Expired April 2016) – Clerk Hayes advised the mowing contract with Don Kampa for stub roads, Town Hall and Bailey Station Cemetery snow removal expired April 2016. She advised the contracts with the other two vendors for snow removal expire in April 2017. Clerk Hayes recommended extending Don Kampa's contract one year, noting there were no proposed changes to the fees from last year. Supervisor Alfords motioned to extend the snow removal contract with Don Kampa for one year. Supervisor Pflughaar seconded. All were in favor.

c) Other-Updates-Meetings – Big Lake Fire Chief, Paul Nemes advised the Fire Prevention Open House was well attended. The open house included safety demonstrations by the fire department and community partners, food, free pumpkins and activities. Chief Nemes thanked the Board for their support and approved purchase of SCBA's. Face pieces will be received in November and the air packs should arrive by mid-December. All trucks have been serviced and pump tested. Hose testing is scheduled for October 31. Ladder and truck DOT inspections will be done still in 2016.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

Township Engineer, Ross Abel advised the water quality improvement project in Birch Lake Beach area is finished. The contractor donated dirt from the site to local property owners if they wanted it. The project quote was \$57,935. and the final cost is \$53,155.

The 2016 Road Improvements are complete including restoration. The original project quote was \$428,718., after change orders the final amount was \$451,557.

Ross Abel reviewed a ditch and manhole cover repair that will be done on 187th Avenue near County Road 11.

Treasurer Warneke advised Jeff Rhodes is working on roadside mowing and crackfilling.

CHAIRMAN'S REPORT

Chairman Hofer advised he had nothing specific to report.

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SUPERVISOR'S REPORT

The Supervisors advised they had nothing specific to report.

BUSINESS FROM THE TREASURER

a) Monthly Report – Treasurer Warneke advised the pay applications for the Birch Lake Beach water quality project, to Vonn Trucking Inc, in the amount of \$50,497.34; and, from Knife River for 2016 Bituminous Patching and Overlay in the amount of \$83,428.05. both with a 5% retainage, would be included in tonight's claims for payment. Supervisor Alfords motioned to include these payments as presented. Supervisor Aubol seconded. All were in favor. Treasurer Warneke reviewed the General and Road and Bridge funds and advised he had no concerns. Roadside mowing and crack filling are finished for the year. The Townships share of the cost to pave the composting site was included in tonight's claims. It will be paid from the general capital improvement fund. Supervisor Leslie motioned to approve the Treasurer's Report. Supervisor Pflieger seconded. All were in favor.

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pflieger seconded. All were in favor. The motion carried. The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert Hofer, Chairman