

Second Monthly Board Meeting
Minutes
November 26, 2013

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
P.O. Box 75, Big Lake, Minnesota 55309

On Tuesday, November 26, 2013, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Vice Chairman Alfords called the meeting to order at 12:00 p.m. There were 2 people in the audience at the start of the meeting. Roll call was taken by the Vice-Chairman.

Board Members Present: Larry Alfords, Vice Chairman
 Bruce Aubol, Supervisor
 Steve Pflgebraar, Supervisor
 Norm Leslie, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 LaDonna Braun, Deputy Clerk

Board Members Absent: Bob Hofer, Chairman

All present stood and recited the pledge of allegiance to the flag of the United States of America.

Supervisor Leslie motioned to approve the Second Monthly Meeting agenda. Supervisor Pflgebraar seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Aubol motioned to approve consent agenda items: a) Approve Special Board Meeting Minutes October 15, 2013. b) Approve List of Claims & Payroll (disbursement list received at meeting). Supervisor Pflgebraar seconded. All present were in favor. The motion carried.

BUSINESS FROM THE CLERK

a) Andrew Gerard / Drainage and Utility Easement Vacation Public Hearing – Clerk Hayes advised notice of the hearing was published in the West Sherburne Tribune and Posted at the Big Lake Town Hall. Notices were sent by U.S. Mail to the adjacent property owners to Lots 1 & 2, Block 3, Meadowlands Third Addition. Vice-Chairman Alfords opened the Public Hearing at 12:04 p.m. The property owner, Andrew Gerard was present. No one else was present in the audience specifically to address the Board regarding the request to vacate the drainage and utility easement. No written comments or concerns were submitted to the

Clerk for presentation at the hearing. Supervisor Leslie motioned to close the public hearing. Supervisor Aubol seconded. The public hearing was closed at 12:06 p.m. Supervisor Aubol motioned to approve Resolution 2013-31 vacating a portion of a drainage easement. Supervisor Pfliegaar seconded. All present were in favor. The motion carried. Clerk Hayes advised the Order for Vacation and Exhibit created by the Township Engineer will be recorded at the Sherburne County Recorder's Office.

b) City of Big Lake Policing Cost Proposal for OAA & Marketplace Discussion – Supervisor Alfords reviewed calculations he used, based on the information provided by Big Lake Police Chief, Joel Scharf in an attempt to make a clearer and closer comparison of the cost to provide police protection to the OAA areas as compared the rest of the City of Big Lake. It was noted the differences between residential and industrial park population; and, patrol time was a factor to consider. It was the consensus of the Board to have the Township Finance Committee meet with the City Administrator and Police Chief to present the counter proposal based on 85 calls for consideration in determining an acceptable cost share amount. Clerk Hayes will schedule the meeting.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Meetings-Updates – Treasurer Warneke advised Jeff Rhodes has only a couple of trees to clean up and a couple of signs left to install. The invoice for 2013 Road Improvements (overlays) from Hardrives was in today's claims, in the amount of \$303,340.

CHAIRMAN'S REPORT

Vice Chairman Alfords did not have any information to present on behalf of Chairman Hofer.

SUPERVISOR'S REPORT

1) Other-Updates-Meetings – Supervisor Leslie advised he attended the Minnesota Association of Townships Annual Conference last Friday. The main topic at the conference was invasive species. The conference was well attended. He further advised the State Auditor has received enough subscriptions for the re-development of the CTAS accounting program to be able to proceed with making necessary updates to the program.

BUSINESS FROM THE TREASURER

Treasurer Warneke advised claims today total \$310,977.49. Total fund balance after today's meeting is approximately \$1,710,401. The November property tax settlement has not been received. Treasurer Warneke reviewed the ending balances of the 101, 102, 103 and 402 accounts. He advised a Certificate of Deposit matures tomorrow.

Second Monthly Board Meeting
November 26, 2013
Page 3

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Aubol seconded. All present were in favor. The motion carried. The meeting adjourned at 12:30 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Larry Alfords, Vice-Chairman