

Monthly Board Meeting
Minutes
December 10, 2014

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, December 10, 2014 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 11 people in the audience at the start of the meeting. Roll call was taken.

Board Members Present: Bob Hofer, Chairman
 Steve Pfliegaar, Supervisor
 Norm Leslie, Supervisor
 Bruce Aubol, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 LaDonna Braun, Deputy Clerk

Board Members Absent: Larry Alfords, Supervisor

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Leslie motioned to approve the agenda. Supervisor Pfliegaar seconded. All present were in favor. The meeting proceeded in accordance with the agenda as presented.

Supervisor Aubol motioned to approve the consent agenda consisting of: a) Approval of Minutes: Regular Monthly Board Meeting 11-12-14. b) Call Annual Joint Meeting of the City of Big Lake, Town of Big Lake, Orrock Township, ISD 727 & Sherburne County; January 15, 2015 at 6:00 p.m. at the City of Big Lake Council Chambers. c) Resolution 2014-15 Resolution to Adopt Amendments to the Big Lake Township Zoning Ordinance. d) Resolution 2014-16 Resolution Accepting Donation to the Big Lake Fire Department. e) Approve List of Claims (Disbursement List Received at Meeting) & remainder of claims through December 2014. Supervisor Pfliegaar seconded. All present were in favor.

BUSINESS FROM THE CLERK

a) Bill & Deb Boettner, Lot 1 Block 1, Roslyn Addition – Relocation of an existing stormwater pond – Bill & Deb Boettner appeared before the Board to request relocation of an existing stormwater pond on Lot 1, Block 1, Roslyn Addition. The current pond is in the middle of the lot. Craig Jochum, P.E. Hakanson Anderson prepared pond volume calculations and an easement vacation and

new easement establishment site plan. Supervisor Pflieghaar motioned to approve the relocation of the drainage easement as presented. Supervisor Aubol seconded. All present were in favor.

b) Patrick & Jean Wandersee – IUP Final Action to approve with conditions-

10-301-3000 - Big Lake MN 55309 Deeded Acres 10.77
W 692FT OF THE N 1080FT OF THE SW ¼ OF SECTION 1, TWP 33, RG 28,
EXCEPTING THEREFROM THE W 642.00FT OF THE N 407.00FT OF THE SW ¼

Sec. 1, Twp 33, Rge 28
Property Address: 22423 County Road 73, Big Lake, MN 55309

Supervisor Leslie motioned to approve the request for an interim use permit for activity requiring rural isolation (firework storage magazine) issued to Patrick & Jean Wandersee as recommended by the Planning Commission and approved by the County Board of Commissioners with the following conditions:

1. The property owner shall maintain a current Federal Explosives License/Permit form ATF, and comply with all federal, state, and local laws and regulations. The license/ permit shall be submitted to the County if requested.
2. Fireworks shall be stored within two 10'x48' shipping containers as shown on the site plan, dated September 11, 2014, and shall be setback a minimum of 150' from inhabited buildings and public roads. Fireworks equipment (e.g. racks) shall be stored in the existing barn. Outside storage is limited to (1) vehicle for fireworks transport.
3. There shall be no more than (10) persons on-site at one time associated with fireworks storage, other than members of the household.
4. The property owners shall install proper placards, as required by the building/fire code, or federal regulations.
5. The applicant shall notify the Sheriff's Dept. Dispatch, to establish a hazard file for the property, as required by the Fire Dept.
6. The applicant shall permit the County to inspect the property.
7. This IUP is issued to Patrick & Jean Wandersee and shall expire with a change in property ownership.
8. The Planning Commission has made the findings in Section 18, subd 6, Item 4 of the Zoning Ordinance.

Supervisor Aubol seconded the motion. All present were in favor.

c) Verizon Land Lease Review, Memorandum of Land Lease Agreement & Site Drawings- Rob Viera, Buell Consulting, Inc. appeared before the Board to review the documents and answer any questions. He advised Verizon will have to apply for a CUP for the tower due to the fact there is a private residence within ¼ mile of the proposed site. The Town Board had no questions regarding the Land Lease, Memorandum of

Land Lease Agreement or the Site Drawings. Supervisor Pfliegaar motioned to approve all three documents and to authorize the Township to sign the CUP application as owner of the property. Supervisor Aubol seconded. All present were in favor.

d) Review Ordinance 85-1 Regulation of Animals/Approve proposed updates to ordinance & Summary Ordinance to be published – Clerk Hayes reviewed the proposed updates, noting both reflect the fact that Sherburne County addresses both in their Animal Ordinances. Clerk Hayes further noted that quarterly zoning amendments are adopted by the Township as part of the Township's Joint Powers Agreement with Sherburne County. Supervisor Pfliegaar motioned to adopt the changes to Big Lake Township Ordinance 85-1 and to publish the summary as presented. Supervisor Leslie seconded. All present were in favor.

e) Administrative Split of Registered Land Survey 10-335-2101 & 10-335-2112- Ron Hoglund appeared before the Board with his Engineer, Brian Praske from Bogart Pederson & Associates, Inc. to present the request. Brian Praske reviewed the lot line adjustments with the Board. Supervisor Aubol motioned to approve the RLS Lot line adjustment as presented. Supervisor Leslie seconded. All present were in favor.

f) MS4 Ordinance Update - Post Construction & Illicit Discharge portion of Big Lake Twp SWPPP – Clerk Hayes advised while completing the required documents for the Town of Big Lake's reissued MS4 she was made aware that Big Lake Township has one year, until April 17, 2015, to update the post construction and illicit discharge portion of the MS4 SWPPP. Clerk Hayes advised the way the Township has previously complied with ordinance updates to its SWPPP has been to adopt Sherburne County's Ordinances, based on the fact that they are our enforcing agency and we have a Joint Powers Agreement with them to do this for the Township. The MPCA seems to understand that as a small staff Township we rely on the County for these services. Marc Schneider, Sherburne County Zoning has invited Townships in Sherburne County under the MS4 program to discuss and possibly meet with him to discuss the most recent required updates. Typically Supervisor Alford would attend these meetings. Chairman Hofer advised he would be available to attend in his absence.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Review of Hydrology Review for SWCD Recommended Improvements to 224th Avenue and 159th Street (possible action in Spring 2015) – Clerk Hayes advised this information was drafted by Oliver Surveying at the request of Supervisor Alford. Copies of the hydrology report were given to each Board member to review and return to Clerk Hayes. Discussion and consideration of action based on the findings will be done in the Spring 2015.

2) 205th Avenue/Bob Johnson – Brian Schreiber, recent purchaser of the former Loren Butterfield property; John Stommes; Bob Johnson and Tom Stegora appeared before the Board with several questions regarding 205th Avenue West of County Road 15.

Access at the West end of 205th Avenue was the main topic of discussion. There were several comments and lengthy discussion regarding the following: Tonnage capacity of the road. History of improvements to the road and what the amount of assessments for some of the improvement areas were. Length of the road and the provision for a secondary ingress/egress as a result of possible future development; whether that is one lot or multiple lots. And attorney opinions regarding whether there is legal access to all the properties at the West end of 205th Avenue. It was determined the current legal access to the Schrieber and Johnson property is 33'. "Access" versus "suitable access" was a lengthy point of discussion. In closing, it was determined the residents appearing before the Board need to put into written form, what they want. It was further determined this would be done in the form of a petition, in petition format and would be forthcoming for the Board to consider.

3) Other-Updates-Meetings – Chairman Hofer advised he checked 156th Street, Meadowlands and Aspen Hills areas. He advised they were drivable, and found nothing remarkable or lacking about the ice control that was used on the intersections.

CHAIRMAN'S REPORT

Chairman Hofer advised he had nothing specific to report.

SUPERVISOR'S REPORT

1) EDA Update – Supervisor Pflgebraar advised the Kwiktrip is moving forward. They have been able to purchase the additional property necessary. The Rail Park is being revisited. Supervisor Leslie advised he attended one of the Safe Routes to School onsite audits of walking and bus routes during school hours.

2) Other-Updates-Meetings – Big Lake Fire Chief, Paul Nemes appeared before the Board with a monthly update. BLFD responded to 20 calls in November, City of Big Lake 11, Township 6 and 3 mutual aid. December has been quiet. There was a detached garage fire early in the month. Incident Safety Office Training is this Decembers training. 3 of the 5 new hires are more than half way through school and are cleared to go to calls. The department hired up to 37 firefighters this summer. The roster is at 35 due to retirement, resignation and leave of absence. Several Fire Board members and representatives from Centracare met today to discuss a utility reimbursement proposal, and future utility costs and the lease rate. A walk through of the building was also done as Centracare considers creating a more specific area for ambulance service personnel and vehicles within the building. The new turn out gear will be black and firefighters will be measured for the new gear in January 2015.

BUSINESS FROM THE TREASURER

a) Monthly Report –Treasurer Warneke advised the clerk's balance as of tonight's claims was approximately \$1,538,070.32. The November/December Settlement arrived December 2, 2014. The last higher interest bearing CD matured on December 5, 2014.

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The remaining CD's are at a 1% and 2.5% rate. Treasurer Warneke reviewed the 101, 102, 103 and 402 accounts. Treasurer Warneke advised the 102 fund is approximately \$178,727. over budget. The very high snowplowing costs of the January-April 2014 snowplowing and 11" November 2014 snow falls attribute to this. It will be necessary to increase the 2016 levy to rebuild the spend down of reserves. It was noted the Clerk's office has received recent calls requesting entire road salt/sand application in some areas. It was noted this is not the Township's snowplowing/ice control policy to do the entire road. It is impossible, due to the cost of material at \$42. per ton to do this; and, from an ecological standpoint, detrimental to the environment. The 402 fund transfer approved in October will be done in December. Supervisor Leslie motioned to approve the Treasurer's Report. Supervisor Aubol seconded. All present were in favor.

ADJOURNMENT

A motion was made by Supervisor Pflughhaar to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Bob Hofer, Chairman