

Monthly Board Meeting
Minutes
December 8, 2010

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, December 8, 2010, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 3 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present: Bob Hofer, Chairman
 Norm Leslie, Supervisor
 Jim Stahlmann, Supervisor
 Mike Hayes, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 Kristie Woolard, Deputy Clerk
 Todd McLouth, Township Engineer

Board Members Absent: Larry Alfords, Supervisor

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Leslie motioned to approve the agenda with the addition of item e) Update Banking Resolutions at Kleinbank/Update Signatures on Account. Supervisor Hayes seconded. All were in favor. The motion carried. The meeting proceeded in accordance with the agenda as amended.

Supervisor Leslie motioned to approve consent agenda items: a) Approval of Minutes: Regular Monthly Board Meeting 11-10-10, Special Board Meeting 11-30-10. b) Approve List of Claims (Disbursement List will be Received at Meeting). c) Approve to Pay Balance of 2010 Bills Received After 12-8-10 Meeting Prior to December 31, 2010. Supervisor Stahlmann seconded. Each Supervisor abstained from approval of their payroll claim. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All were in favor. The motion carried.

OPEN FORUM

Michael Brubaker, Executive Director Sherburne History Center appeared before the Board to introduce himself and give a brief update on plans to increase history center communication outreach and plans to promote Sherburne County.

BUSINESS FROM THE CLERK

a) Realignment of 193rd Avenue/Rhonda Lewis, Sherburne County Engineer – Rhonda Lewis appeared before the Board to present Sherburne County's proposed plan to realign 193rd Avenue and create a four legged intersection with right and left turn lanes during the reconstruction of County State Aid Highway (CSAH) 43 in 2012. A map showing the reconstruction plans was presented to the Board and audience members. Rhonda Lewis advised former road and right-of-way areas would become the property of adjacent landowners. She further advised the County would be responsible for recording the platted road changes. Township Engineer, Todd McLouth advised that he had requested that Sherburne County obtain and dedicate to the Township, a 66' wide permanent road and utility easement over the portion of the new road alignment. It was noted this was incorporated into Resolution 2010-11. Supervisor Hayes motioned to approve Resolution 2010-11. Supervisor Leslie seconded. All present were in favor. The motion carried.

b) Passing Lane on County Road 5 for Big Lake Township Hall/During County Road 5 Bridge Reconstruction - Clerk Hayes inquired about the possibility of including construction of a passing lane in front of the Town Hall entrance on County Road 5 during the County Road 5 Bridge Reconstruction. Rhonda Lewis advised this would be considered for inclusion during the bridge project. Supervisor Leslie inquired if there will be a pedestrian lane across the bridge, noting the City of Big Lake would like to tie their trail system into Lion's Park. Rhonda Lewis advised there would be a 6' wide lane, on both sides, available for pedestrian use. Todd McLouth inquired what the traffic control plan is for the project. Rhonda Lewis advised northerly road connections would need to be utilized. The County Road 5 and 73 bridge reconstructions will be done simultaneously to allow the contractor to do each step of the project at the same time at each site. The entire project is expected to last 3 to 4 months during 2011.

-Rhonda Lewis advised that following the reconstruction of County Road 81, and construction of the segment of 198th Street in 2004, Sherburne County never formally turned 198th Street over to the Township. Therefore, Sherburne County plans turn the street over to Big Lake Township upon the passage of the necessary resolutions, pursuant to Minnesota § 163.11 (5) and (5a). Upon approval by the Sherburne County Board of Commissioners, a public hearing will be held during the Big Lake Town Board's Second Monthly Meeting on January 26, 2011. Rhonda Lewis advised the County would publish the legal notice required for the public hearing.

c) Appointment of Big Lake Fire Department Officer's – The Board reviewed the appointment recommendations made by the Fire Board Interview panel for the positions of Fire Chief and Fire Captains for the Big Lake Fire Department. Interviews were held November 16, 2010. The three fire captains recommended were the only applicants for the positions. All Three have held and meet the requirement for the position. The start date for the new officers will be January 1, 2011. The appointment recommendations are as follows: Fire Chief, Randy Miller (4 year term); Fire Captain, Nick Fiester (4 year term); Fire Captain, Daren Hardies (4 year term); Fire Captain, Tony Eisinger (2 year term). Supervisor Stahlmann motioned to approve the appointments as presented. Supervisor Hayes seconded. All present were in favor. The motion carried.

d) Other-Updates-Meetings – Clerk Hayes had no other items to report.

e) Update Banking Resolutions at Kleinbank/Update Signatures on Account – Supervisor Stahlmann motioned to update the signatures on all accounts at Kleinbank. Supervisor Leslie seconded. All were in favor. The motion carried.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings – Township Engineer, Todd McLouth advised the final pay application from Knife River for 2010 Road Improvements was included in tonight's claims.

-Treasurer Warneke advised the fall road tour was completed prior to Supervisor Alfords leaving. Minor maintenance issues were found. Supervisor Stahlmann mentioned there appeared to be a good reaction by the plowing companies to the snowfall.

CHAIRMAN'S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised he had nothing new to report at this time.

SUPERVISOR'S REPORTS

1) Northstar Updates – Supervisor Hayes advised the Northstar Corridor Development Authority (NCDCA) met last Thursday. The NCDCA determined that at this time they would not seek funding from the FTA to expand Northstar rail service to St. Cloud. In the future, when it meets ridership criteria, FTA funding will be pursued.

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BUSINESS FROM THE TREASURER

a) Monthly Report – Treasurer Warneke reviewed the cash balance statement. He advised the December property tax settlement had been received from the County, and the first half of the Homestead Agriculture Credit has been received. The second half arrives at the end of December. The total fund balance is \$2,305,809.26. Treasurer Warneke reviewed the 101,102, 103 and 402 funds, noting all funds are on track. The Board held a special meeting on November 30, 2010 to approve the 2nd through 4th year assessments for the Aspen Hills Wastewater Treatment Facility Repair. The current balance due in the 502 Aspen Hills fund is \$209,362.04. Supervisor Hayes motioned to approve the Treasurer's Report. Supervisor Leslie seconded. All present were in favor. The motion carried.

Treasurer Warneke advised the 2011 Proposed Tax Rates are included in tonight's packets. The proposed tax rates shown are where the Township expected to be. Big Lake Township valuations went down about 4%.

ADJOURNMENT

A motion was made by Supervisor Hayes to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 7:53 p.m.

Respectfully Submitted,

Laura Hayes, Clerk