

Monthly Board Meeting
Minutes
February 12, 2014

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, February 12, 2014 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 7 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present: Bob Hofer, Chairman
 Norm Leslie, Supervisor
 Bruce Aubol, Supervisor
 Steve Pflgebraar, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 LaDonna Braun, Deputy Clerk

Board Members Absent: Larry Alfords, Supervisor

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Leslie motioned to approve the agenda. Supervisor Pflgebraar seconded. All were in favor. The meeting proceeded in accordance with the agenda as presented.

Supervisor Aubol motioned to approve consent agenda items. The consent agenda consisted of: a) Approval of Minutes: Regular Monthly Board Meeting 1-8-14; and, Second Monthly Board Meeting 1-22-14. b) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Aubol noted a correction to the January 22, 2014 Minutes. The date of the Big Lake Business Expo. is March 2nd, not the 3rd. Supervisor Leslie seconded. All present were in favor.

BUSINESS FROM THE CLERK

a) Jim Sanford/Preliminary and Final Plat Approval Tonnelford Simple Plat – Jim Sanford appeared before the Board to present the simple plat of Tonnelford, a 2 lot subdivision consisting of 13.70 acres. The flag lot design and length of the shared driveway access onto 205th Avenue was approved by variance in May 2013. There were no questions from the Board regarding the plat as proposed. The Township Engineer has reviewed the plat and recommended changes which have already been made to the plat being presented tonight. The Township Engineer recommends approval of the plat. Supervisor Leslie motioned to recommend approval of the preliminary and final plat of Tonnelford. Supervisor Pflgebraar seconded. All present were in favor.

b) Paula Bieniek & Mark Niemeroff/ Big Lake Foodshelf Fundraising Event – Paula Bieniek & Mark Niemeroff appeared before the Board to invite members to participate in the Big Lake Foodshelf's "Jailed for Hunger" event on March 21, 2014 from 11:30 am. to 2:00 pm. Last year's event raised nearly \$8,000. which is a significant amount of the foodshelf's \$35,000. annual budget. Board Members will check their calendars and let Clerk Hayes know if they are able to participate.

c) Other-Updates-Meetings – Sherburne County Commissioner Ewald Petersen appeared before the Board with several County updates including: updates to the 800 MHz radio system, updated requirements from MPCA for road salt use, County Zoning updates allowing home based businesses in the Mississippi River district (Minnesota State Statute doesn't allow for home based businesses along the Mississippi River). Commissioner Petersen also presented updates regarding County Road Improvements planned for 2014, which include sections of County Road 15 and 79.

-Clerk Hayes advised the Big Lake Legacy Foundation continues to meet a couple of times each month. The Legacy Foundation participated in last Saturday's winter event on Big Lake which included live music by Bob and the Beachcombers and many winter activities such as snowshoeing, snowmobiling and ice fishing. The Summer Thursday night "Music in the Park" concert series has all evenings booked with entertainment for 2014. The Legacy Foundation is also working on selling welcome to Big Lake banners which will be hung on the light poles in the City of Big Lake. An "adopt a pole" advertisement with the size and cost of banners was reviewed.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings – Treasurer Warneke advised there has been a lot of snowplowing and street widening being done. He noted it may be necessary to cut the construction budget for 2014 and shift these funds to the snow removal budget. He further noted street sweeping costs will be higher due to the amount of sand that has been necessary this season. Treasurer Warneke put bump signs out on 209th Avenue approximately a month ago. There were areas of 209th affect by frost.

CHAIRMAN'S REPORT

Chairman Hofer advised he and Supervisor Leslie attended the Big Lake EDA Meeting Monday, February 10, 2014. Chairman Hofer also advised he spoke at the Big Lake Chamber of Commerce Annual Meeting/Luncheon. He updated the chamber on the Township activities of 2013. He will deliver the same information at the Big Lake Township Annual meeting on March 11, 2014.

SUPERVISOR'S REPORT

1) Platting/Sale Update for Twelve Oaks Plat – Supervisor Leslie advised the Township plat, consisting of 2.5 acres will go to Sherburne County Planning and Zoning next week. When it is through the platting process and recorded, the Township will seek to sell it.

2) EDA update – Supervisor Leslie advised a representative from the University of Minnesota Extension Office gave a very informational and lengthy presentation of a 2011 Retail Trade Analysis conducted about the City of Big Lake. It outlined the strengths and weaknesses of the Big Lake Retail atmosphere. The analysis utilized a pole factor to gather information about the business climate in neighboring communities (Becker, Monticello, Elk River) and brought the information into a norm to compare Big Lake. The report found that Big Lake is a bedroom community and will likely remain that into the near future.

The EDA has a prospect list now for the Industrial Park lots. Prospects will be invited to Big Lake for a tour in the near future.

Other-Updates-Meetings –

BUSINESS FROM THE TREASURER

a) Monthly Report –Treasurer Warneke advised claims, payroll and February 3 Fire Department Payroll in tonight's claims totaled \$202,632.52. Treasurer Warneke advised the February 26, 2014 will be the Board of Audit and the 2014 budget will also be reviewed. Supervisor Pflieger motioned to approve the Treasurer's Report. Supervisor Aubol seconded. All were in favor.

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pflieger seconded. All were in favor. The meeting adjourned at 8:12 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert Hofer, Chairman