

Monthly Board Meeting
Minutes
February 13, 2013

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, February 13, 2013, the Big Lake Town Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 3 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present: Bob Hofer, Chairman
 Norm Leslie, Supervisor
 Bruce Aubol, Supervisor
 Steve Pflieghaar, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 Barb Krzmarcik, Deputy Clerk

Board Members Absent: Larry Alfords, Supervisor

Supervisor Leslie motioned to approve the agenda with the addition of a Community Education report from Supervisor Aubol under Supervisor's Reports. Supervisor Pflieghaar seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as amended.

Supervisor Aubol motioned to approve consent agenda items. The consent agenda consisted of: a) Approval of Minutes: Regular Monthly Board Meeting 1-9-13 and Second Monthly Board Meeting 1-23-13. b) Call the Quarterly Meetings of the Sherburne County Association of Townships held at 7 p.m.: April 17 at Baldwin Town Hall; July 17 at Haven Town Hall; October 16 at Livonia Town Hall. c) Approve List of Claims (Disbursement List Received at Meeting). Supervisor Pflieghaar seconded. Each Supervisor abstained from approval of their payroll claim. All present were in favor. The motion carried.

BUSINESS FROM THE CLERK

a) Rebecca Tice, Sherburne County 4-H Horse Project – Ongoing Use of Big Lake Town Hall for Meetings/No Rental Fee Request. (Damage Deposit will be required and held) – Rebecca Tice appeared before the Board to make the use request and fee waiver on behalf of the Sherburne County 4-H Horse project. Clerk Hayes advised Sherburne County Offices and the 4-H program are approved to use the Town Hall at no charge; however, the horse project is currently not listed as an approved no charge user. Additionally, multiple ongoing dates are being requested and the rental policy doesn't allow for reservations farther than 90 days in advance. The horse project would like to

use the hall four times in 2013, on the 3rd Thursday of the month: February 21, April 18, October 17 and December 19. There are approximately 40 attendees. Supervisor Aubol motioned to waive the rental fee noting the horse project is a subgroup of 4-H; to require a \$100. damage deposit; and, to approve the 4 dates requested provided there are no conflicts on the rental schedule. Supervisor Leslie seconded. All present were in favor. The motion carried.

b) Other-Updates-Meetings – Clerk Hayes presented Resolution 2013-06 Resolution Accepting Donations to the Big Lake Fire Department. Clerk Hayes advised these are usually placed on the consent agenda for acceptance. It is a requirement under Minnesota State Statute 465.03 that donations be accepted by Resolution; therefore, the City of Big Lake and the Town of Big Lake each, as owners of the Big Lake Fire Department periodically adopt resolutions accepting these donations. Supervisor Leslie motioned to accept the donation. Supervisor Pfliegaar seconded. All present were in favor. The motion carried.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings – Treasurer Warneke advised there have been a couple of mailbox claims from snowplowing, otherwise no major issues. Chairman Hofer advised he and Treasurer Warneke would be meeting with Sherburne County Highway Engineer, Rhonda Lewis Thursday, February 14 regarding proposed County Road 15 changes.

CHAIRMAN'S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised he had no report at this time.

SUPERVISOR'S REPORT

1) EDA – Supervisor Pfliegaar advised a dental office is planning to build at the corner of Highway 10 and County Road 5 in the City of Big Lake. Supervisor Leslie will attend the ground breaking ceremonies. Plans for the Big Lake Chamber of Commerce Business Expo on March 3, 2013 are underway.

2) Other-Updates-Meetings/Community Education – Supervisor Aubol advised the Community Education Committee met on Monday, February 11. Trap Shooting was discussed and has been planned to begin March 31 and will run through May. It will be held at the Monticello Gun Club. This is currently not a MSHSL sport; however, participants will be able to letter in the sport. The school is looking for volunteers to help with the new sport program.

BUSINESS FROM THE TREASURER

a) Monthly Report – Treasurer Warneke reviewed a report received from the Sherburne County Auditor regarding Big Lake Township's tax levy status. The report shows what is still unpaid (uncollected) that has been levied by the Township. In total approximately \$29,000 remains unpaid. Approximately \$10,000. of that total is from 2012. By comparison with other townships, Big Lake Township's delinquency rate is very low.

Treasurer Warneke reviewed the 2013 and 2012 Taxable Market, Net Tax Capacity Value and Rate Comparisons. The Taxable Market Value for 2013 Taxes is \$557,637,000. which is down 6.5% from 2012. The Net Tax Capacity Value is down 6.5% to \$5,790,420. The tax rate is also down 3.02% to 15.306% with the exception of the area located in the Elk River Fire District which has increased 1.74% to 16.660%. Big Lake Township has the highest tax capacity in Sherburne County followed by Baldwin and Livonia Townships.

Treasurer Warneke reviewed the 2013 Road fund distribution from Sherburne County. Big Lake Township has 79.40 miles of roads, or 16.5% of the roads in Sherburne County. The population is 19% of Sherburne County and therefore 17.8% of the total apportionment is received by Big Lake Township in the amount of \$42,764.30. This is the Township's only state aid received for roads, local property taxes fund all other repairs and maintenance.

Treasurer Warneke advised he is preparing for the Board of Audit which will be held at the February 27, 2013 Monthly Meeting. Following the close of the 2012 accounting, fund balances will be transferred forward to 2013 and standard reports will again be generated for the Board to review at the monthly meetings. Treasurer Warneke reviewed interim financial reports for the 101, 102, 103, 351 and 402 accounts. Supervisor Aubol motioned to approve the Treasurer's Report. Supervisor Pflieghaar seconded. All present were in favor. The motion carried.

OTHER BUSINESS FROM THE BOARD

Clerk Hayes advised Big Lake City Mayor, RaeAnne Danielowski inquired if anyone from the Township would be attending the 2013 Legislative Conference. Information on the Conference appears in the January-February issue of the Minnesota Township News. The conference audience is Minnesota County, City, School and Township officials with the purpose of building collaborative relationships and educate state leaders. Mayor Danielowski is planning to attend and is interested in carpooling with others.

Big Lake City Mayor, RaeAnne Danielowski also advised the Clerk's Office there will be a 6 p.m. meeting at New River Medical Center on Thursday, February 14, 2013 regarding the alignment and lease agreement with CentraCare. In addition to the alignment and lease agreement language there is language for the sale of the hospital. Chairman Hofer has attended a couple of recent hospital meetings and will attend.

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ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pflughhaar seconded. All present were in favor. The motion carried. The meeting adjourned at 7:26 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Bob Hofer, Chairman