

Second Monthly Board Meeting
Minutes
February 22, 2012

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, February 22, 2012, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There was 1 person in the audience at the start of the meeting. Roll call was taken by the chairperson.

Board Members Present: Bob Hofer, Chairman
 Norm Leslie, Supervisor
 Jim Stahlmann, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 Kristie Woolard, Deputy Clerk

Board Members Absent: Larry Alfords, Supervisor
 Mike Hayes, Supervisor

All present stood and recited the pledge of allegiance to the flag of the United States of America.

Supervisor Leslie motioned to approve the Second Monthly Meeting agenda as presented. Supervisor Stahlmann seconded. All were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Stahlmann motioned to approve consent agenda items: a) Call Joint Powers Board Meeting with City of Big Lake to be held: Wednesday, March 7, 2012 at 5:00 p.m. Big Lake City Council Chambers. b) Approve appointment of Ken Elrite to Bailey Station Cemetery Board. c) Approve list of 21 claims totaling \$22,116.27 (disbursement list will be received at meeting). Supervisor Leslie seconded. All present were in favor. The motion carried.

BUSINESS FROM THE CLERK

a) Community Education Advisory Council – Clerk Hayes advised she is unable to attend Community Education Advisory Council meetings and inquired if the Town Board would like to designate a Board or other staff member to attend. Supervisor Stahlmann recommended, and it was agreed that this be placed on the Reorganizational Meeting agenda for appointment.

b) Other-Meetings-Updates -

- 1) Banner or Sign for Big Lake Township – Clerk Hayes presented banner and sign options for use at the annual chamber business expo and other advertising opportunities for the Township. There was brief discussion. Supervisor Stahlmann motioned to approve the purchases not to exceed \$400. Supervisor Leslie seconded. All present were in favor. The motion carried.

- Clerk Hayes advised the Township received an invitation for one member of Big Lake Township to attend the Sherburne County Water Plan Advisory Meetings. The next meeting is Tuesday, February 28, 2012 at 7:00 p.m. at the Becker Community Center. Chairman Hofer advised he may be able to attend, if he is unable, Supervisor Leslie advised he may also be available. Supervisor Stahlmann noted that currently, he and Supervisor Hayes share a position on the Elk River Watershed Board, which is an appointment at the discretion of the Sherburne County Board of Commissioners. He suggested that appointment recommendation to this Board be put on the Reorganizational meeting agenda; and, that a community member also be considered for this position. He further suggested that the Board put the County Water Plan Advisory Board appointment on the Reorganizational meeting agenda for appointment of a Supervisor to this committee.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

- 1) Other-Updates-Meetings – Treasurer Warneke advised the snowplows were out this week. The drivers did not use the wings on the plow. Plowing began late.

Township Engineer, Todd McLouth will present quotes received for the 218th Avenue road improvements at the March 14, 2012 Town Board meeting. Overlay quotes for Enger's Addition will be presented at the March 28, 2012 meeting.

Chairman Hofer advised sign inventory is progressing. Approximately 75% of the Township is done.

CHAIRMAN'S REPORT

- 1) Other-Updates-Meetings – Chairman Hofer advised he had nothing to report at this time.

BUSINESS FROM THE TREASURER

- Treasurer Warneke advised there was one addition to the claims tonight. A payment to the City of Big Lake for 4th Quarter Fire Billing in the amount of \$27,803.49 paid with check # 12706 was presented to the Board for approval. Supervisor Stahlmann motioned to approve the payment. Supervisor Leslie seconded. All present were in favor. The motion carried.

1) Approval of 2012 Budget – Treasurer provided a printed summary of the full 2012 proposed budget that was provided to the Board at the February 8, 2012 meeting. Supervisor Stahlmann inquired if Treasurer Warneke was comfortable with the spend down. Treasurer Warneke advised he was and noted the 2012 proposed road budget of \$808,500. may not be completely spent. Treasurer Warneke advised the 2013 levy may be able to be reduced; however, that will be the last time. He further advised this will be discussed at the March 13, 2012 Annual Meeting. Supervisor Stahlmann motioned to approve the 2012 budget as presented. Supervisor Leslie seconded. All were in favor. The motion carried.

-Treasurer Warneke presented a summary of 2011 revenues and expenditures. He advised this will be available at the Annual Meeting. Treasurer reviewed several comparisons between 2011 and 2010 on this report. Supervisor Stahlmann comment on the usefulness of the report and inquired if 2010 amounts and percentages could be added to the 2011 report. Treasurer Warneke and Clerk will add this information.

-Treasurer Warneke reviewed the Highway User Tax (gas tax) Distribution report provided by Sherburne County. Big Lake Township has the most miles of the road in the County, the highest population and receives 18% of the apportionment in the amount of \$41,417.20.

Supervisor Leslie motioned to approve the Treasurer's report. Supervisor Stahlmann seconded. All present were in favor. The motion carried.

Treasurer Warneke reviewed his 2013 tax levy proposal; which will be reviewed by the finance committee and presented at the Annual Meeting. The proposed 2013 tax levy of \$961,000. is a decrease of 2.3% from the 2012 levy of \$984,000. If property tax values decline another 5% the estimated 2013 tax rate is 16.3 %; which is a 2% rate increase.

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Stahlmann seconded. All present were in favor. The motion carried. The meeting adjourned at 7:34 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert L. Hofer, Chairman