

**TOWN of BIG LAKE**  
*“Sherburne County’s First 5-Member Township Board”*  
P.O. Box 75, Big Lake, Minnesota 55309

**MONTHLY MEETING**  
**WEDNESDAY MAY 24, 2017**

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The Town of Big Lake Board of Supervisors met in regular session, at 6:00 PM, on Wednesday May 24, 2017, at the Town of Big Lake Town Hall, located in the Big Lake Lions Park Community Center at 21960 County Road 5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Hofer and the Pledge of Allegiance was recited. Chair Bob Hofer, Supervisors Larry Alfords, Bruce Aubol, Norm Leslie, Steve Pfliegaar, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson and Town Engineer Ross Abel were in attendance.

**APPROVAL OF MEETING AGENDA**

Motion/Second to accept Agenda as presented by: Aubol/Plehgaar. Approved by Alfords, Aubol, Hofer, Leslie and Pfliegaar. Motion Prevailed.  
The meeting proceeded in accordance with the agenda.

**APPROVAL OF CONSENT AGENDA**

The Consent Agenda consisted of: a) Receipt of Annexation Ordinance, from the City of Big Lake. b) Receipt of Order Approving Annexation Ordinance, from the State of Minnesota. c) Approval of the Minutes: Regular Monthly Meeting 05/10/2017. d) Approve list of Claims (Disbursement list provided in meeting packet).

Motion/Second to Approve Presented Consent Agenda by: Aubol/Plehgaar. Approved by Alfords, Aubol, Hofer, Leslie and Pfliegaar. Motion Prevailed.

**REPORT FROM FIRE CHIEF NEMES**

Chief Nemes updated the Board with the Fire Department’s activity. He commented the department responded to four (4) structure fires and eleven (11) calls for service. Of these, four (4) were in the City of Big Lake, four (4) were in the Town of Big Lake, two (2) were in Orrock Township and one (1) was a mutual aid call for a grass fire in the City of Elk River.

The department held training on May 17<sup>th</sup>, the refresher training was on structure fires. To help the fire fighters understand how homes are constructed, the department will be visiting home construction sites, to see homes at various stages.

Chief noted burning permits are being issued again and specifications for the water tinder are being written.

**OPEN FORUM**

No business brought forth.

**CLERK BUSINESS**

**Recycle Day Review**

Clerk Kimberly-Maas informed the Board the Recycle Day event went well. There were 229 residents from Big Lake Township, Orrock Township and the City of Big Lake who came to the event. Ten volunteers were on site, helping residents fill out their paperwork, collect fees and give information on other options throughout the year, Orrock sent five, Big Lake Township sent five and the City sent one. The City also dedicated the Veteran’s Memorial on this day, so most of the city staff were at the dedication. All of the committee members will continue educate residents on places where items can be taken throughout the year, instead of having items collected and brought to the event. Information is on each community’s website, too.

### Solar Garden – USS Big Lake 1 LLC

Clerk informed the Board a new solar garden is planned for the Township. It will be located on the east side of HWY 25, at the intersection of 196<sup>th</sup> St. NW. Sherburne County is requesting IUP Comments, from the Board.

Supervisor Aubol noted the wattage was much lower than other solar farms in the area. He thought it would be possible to get away from poles and have the connections made below ground.

The Board's comments were to request the connections be made underground and ALL County requirements and ordinances must be met.

### BLFRA Dance

Clerk Kimberly-Maas informed the Board the SpudFEST committee are applying for a liquor license, for the BLFRA Dance. She is looking for a motion to approve the application of the license.

Motion/Second approving the application process and the sale of liquor by the SpudFEST committee at the BLFRA Dance by: Leslie/Pfleghaar. Approved by Alfords, Aubol, Hofer, Leslie and Pfleghaar. Motion Prevailed.

### **BOARD BUSINESS. UPDATES. COMMITTEE REPORTS**

Supervisor Alfords requested a meeting to reply to Marc Schneider's request of comments, on the seven concerns the department has the most questions about – the presentation he made to the Board during the monthly Board meeting on 5/10/2017. He felt having two supervisors and Ken meet to review the information and respond would be advisable. Supervisors Leslie, Alfords and Ken Warneke will schedule a meeting to respond to Marc.

Supervisor Alfords also requested a committee meeting between the Township and the City to review the JPAs and joint interest areas. The Board discussed some of the history of the JPAs, background on previous meetings and the current status of payments. Supervisor LeslieA committee meeting will be scheduled to be held at the Town Hall on Thursday, June 1<sup>st</sup>. Supervisors Alfords and Aubol, Treasurer Warneke and Clerk Kimberly-Maas will attend on behalf of the Township.

Supervisor Pfleghaar informed the Board the Fire board is meeting to discuss the Joint Powers Agreement being written between the Township and City of Big Lake, to form the Fire Board. The next meeting is scheduled for 5PM on Thursday June 8<sup>th</sup>.

NO FURTHER BUSINESS

### **TOWN ROADS**

Town Engineer, Ross Abel informed the Board he is waiting on insurance bonds from the vendors and then the contracts will be in and ready for signatures. He has sent his updated comments for the Tibbits Brookside preliminary plat, to the County.

The school district's project by Liberty Elementary will require the removal of 10,000 cu. yds. of soil. Moving the soil will require the use of 205<sup>th</sup> Ave. Supervisor Alfords and Ken Warneke will meet with the contractor to discuss the logistics.

### **TREASURER BUSINESS**

#### Treasurer's Report

Treasurer Warneke reviewed the financial statements. He informed the Board the Town has a cash balance of \$1.028 million. We received Wright County's HWY 25 coalition contribution. Year to date the Town has spent \$227,000 on roads, the fund balance is \$260,000 and \$118,000 has been spent from the General Fund, leaving a balance of \$175,000. He has no concerns with the balances of each fund.

Motion/Second to approve the Treasurer's report by: Leslie/Aubol. Approved by Alfords, Aubol, Hofer, Leslie and Pfleghaar. Motion Prevailed

**LAST CALL FOR BUSINESS**

NO FURTHER BUSINESS BROUGHT FORTH

**ADJOURNMENT**

Motion/Second to adjourn the Wednesday May 24, 2017 Regular Meeting at 7:15PM by: Leslie/Aubol. Approved: Alfords, Aubol, Hofer, Leslie, Pfliegaar. Opposed by: None. Motion Prevailed, adjourning the Regular Monthly Meeting, on Wednesday May 24, 2017 at 7:15PM.

Respectfully Submitted,  
Brenda Kimberly-Maas  
Town of Big Lake, Clerk

Accepted this 14<sup>th</sup> day of June 2017, by the Town of Big Lake Board of Supervisors.

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Robert Hofer, Chairman

Attest: \_\_\_\_\_

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Brenda Kimberly-Maas