

Monthly Board Meeting  
Minutes  
March 12, 2014

**TOWN of BIG LAKE**  
*"Sherburne County's First 5-Member Township Board"*  
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, March 12, 2014 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 4 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present:     Bob Hofer, Chairman  
                                      Norm Leslie, Supervisor  
                                      Bruce Aubol, Supervisor  
                                      Ken Warneke, Treasurer  
                                      Laura Hayes, Clerk  
                                      LaDonna Braun, Deputy Clerk

Board Members Absent:     Larry Alfords, Supervisor  
                                      Steve Pflighaar, Supervisor

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

**BOARD OF CANVASS**

Chairman Hofer announced the Annual Township Board of Canvass election results from the March 11, 2014 election. 39 ballots were cast from the 4,570 registered voters in Big Lake Township.

The tally sheet indicated the following:

Supervisor Seat #3	Bruce Aubol	49
Supervisor Seat #3	Bridget Miller	2

The Election Judges indicated by their signatures that the tally is correct. Election Judges serving were Rita Petersen, Christina Dokkebakken, Joyce Elrite and Debbie Workman. Supervisor Leslie motioned to certify the official canvassed results of the March 11, 2014 Town Election. Supervisor Aubol seconded. All present were in favor. The Board members present signed the Board of Canvass Certification.

Supervisor Leslie motioned to approve the agenda. Supervisor Aubol seconded. All were in favor. The meeting proceeded in accordance with the agenda as presented.

Supervisor Aubol motioned to approve consent agenda items. The consent agenda consisted of: a) Approval of Minutes: Regular Monthly Board Meeting 2-12-14; and, Second Monthly Board Meeting 2-26-14. b) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Leslie seconded. All present were in favor.

#### BUSINESS FROM THE CLERK

Sherburne County Sheriff's Deputy, Sergeant Paul Behl presented the monthly call response list. He had no specific items to report on. The Board had no specific concerns to report to the Sheriff's Office.

a) Approve a Fire Relief Benefit Increase of \$400. (from \$3,000. to \$3,400.) Effective 1/1/2014, as Motioned and Approved by the Big Lake Fire Relief Association on February 23, 2014 – Big Lake Fire Department Assistant Chief, Ken Halverson appeared before the Board to present the request. He advised the portfolio and '2% funds' or state aid, are what pay the benefit. Benefits are paid based on years of service and firefighters are eligible after 20 years on the department. Currently the portfolio's excess assets show a funding level of 111%. Currently the City of Big Lake and Town of Big Lake each contribute \$4,000. annually to the pension plan. Supervisor Leslie motioned to approve the Fire Relief benefit increase by \$400. from \$3,000. to \$3,400. effective 1/1/2014. Supervisor Aubol seconded. All present were in favor.

b) Clean Up Day Update / May 3, 2014 – Clerk Hayes advised four companies had been asked if they were interested in giving a quote for the May 3, 2014 Clean Up Day event. Waste Management and Advanced Disposal could not give a quote for that date noting they already have several other events scheduled for May 3. Ace Solid Waste did not respond to the quote request. Republic Services (formerly Allied Waste) has provided service for the event since it began in 1992. Several prices were up moderately in the areas of waste hauling and electronic recycling. Clerk Hayes did not recommend increasing gate fees for participants, noting costs were not significantly high enough to warrant increases. The SCORE fund amount the Township is eligible for is \$14,546. Clerk Hayes will work with Republic Services to qualify for as much of that reimbursable amount as possible.

#### c) Other-Updates-Meetings –

Joint Legislative Conference Review - Clerk Hayes advised she attended the Joint Legislative Conference on February 27, 2014 with Big Lake Mayor Raeanne Danielowski and City Administrator (former) Todd Bodem. Clerk Hayes advised the Minnesota Department of Education were the main speakers for this conference. Individual Associations held breakout sessions where an opportunity to hear from a representative(s) from the each of the Associations was possible. Associations speaking were: League of Minnesota Cities, Minnesota Association of Townships, Minnesota School Board Association and Association of Minnesota Counties. Clerk Hayes shared the notes she took from each of the presentations and the agenda from the session.

Resolution 2014-05 Withdraw from the Northstar Corridor Development Authority – The Board read through Resolution 2014-05 as presented. Clerk Hayes reviewed the purpose and intent of the withdrawal. Due to the current size of the NCDA committee, it is difficult to reach a quorum. Therefore, the NCDA is recommending several seats be eliminated. Currently, the Township doesn't meet the requirements for a representative. Representatives to the NCDA must be elected officials. Clerk Hayes noted that the Township has no taxing authority for Northstar; and, now that a station has been constructed in Big Lake the need for representation on the NCDA is no longer necessary. Supervisor Aubol motioned to adopt Resolution 2014-05 Withdrawing from the Northstar Corridor Development Authority. Supervisor Leslie seconded. All present were in favor.

- Clerk Hayes reminded the Board the Sherburne County EDA will be holding its first workshop-meeting with Springsted. The meeting is Monday, March 17, 2014 at 1:00 pm. Clerk Hayes will be attending.

- Clerk Hayes advised the Big Lake Township MS4 SWPPP document/permit application has been placed on public notice/review by the Minnesota Pollution Control Agency. The public comment period runs from March 11, 2014 to April 10, 2014.

-Clerk Hayes inquired if anyone was able to participate in the Big Lake Foodshelf's Jailed for Hunger fundraiser on Friday, March 21, 2014. Supervisor Leslie advised he will be out of town.

## BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

### TOWN ROADS

1) Other-Updates-Meetings – Treasurer Warneke advised the road committee will wait to take the spring road tour until the roads are completely clear. Last year there was conversation that early bid letting would be done for spring/summer 2014 road improvements. Due to the expense of snow removal and its impact on the budget, the road tour will prioritize projects for 2014.

### CHAIRMAN'S REPORT

Chairman Hofer advised the Township Annual meeting was held last night following the election. Reports were given to the residents and election results were announced.

### SUPERVISOR'S REPORT

1) EDA update – Supervisor Leslie advised the City of Big Lake is planning an Industrial Park Tour to be scheduled in May. The Business Retention and Expansion Committee continues to hold monthly meetings. The microbrewery is still planning to locate in the City of Big Lake. A new dental office will have a suite in the 'Commons' building.

#### BUSINESS FROM THE TREASURER

a) 2014 Budget Review – Treasurer Warneke presented the 2014 Budget Summary. Budgeted receipts total \$1,190,500. and budgeted expenditures total \$1,360,000. Treasurer Warneke reviewed several line items within the budget. There were no questions or concerns presented by the Board Members. Supervisor Aubol motioned to adopt the budget as presented. Supervisor Leslie seconded. All present were in favor.

b) Monthly Report –Treasurer Warneke advised claims, payroll and March Fire Department Payroll in tonight's claims totaled \$121,654.98. The cash balance statement shows a beginning 2014 balance of \$1,782,246.51. Ending balance as of tonight's meeting \$1,574,832.11. Treasurer Warneke advised he reviewed previous year's snow removal costs. 2009 - \$179,000. 2010 - \$146,000. 2011 - \$144,000. 2012 - \$96,000. 2013 - \$209,000. 2014 - \$254,000. (reflecting one year ending March 14.) Supervisor Leslie motioned to approve the Treasurer's Report. Supervisor Aubol seconded. All were in favor.

#### ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Aubol seconded. All were in favor. The meeting adjourned at 7:42 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert Hofer, Chairman