

Monthly Board Meeting
Minutes
March 14, 2012

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, March 14, 2012, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There was one person in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present: Bob Hofer, Chairman
 Norm Leslie, Supervisor
 Jim Stahlmann, Supervisor
 Mike Hayes, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 Kristie Woolard, Deputy Clerk
 Todd McLouth, Township Engineer

Board Members Absent: Larry Alfords, Supervisor

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

BOARD OF CANVASS

Chairman Hofer announced the Annual Township Board of Canvass election results from the March 13, 2012 election. 51 ballots were cast from the 4,471 registered voters in Big Lake Township.

The tally sheet indicated the following:

Supervisor Seat #1:	Jim Stahlmann	36
Supervisor Seat #1 Write In:	James Sanford	12
Supervisor Seat #2	Larry Alfords	50

The Election Judges indicated by their signatures that the tally is correct. Election Judges serving were Rita Petersen, Christina Dokkebakken, Joyce Elrite and Dee Leslie. Supervisor Leslie motioned to certify the official canvassed results of the March 13, 2012 Town Election. Supervisor Hayes seconded. All present were in favor. The motion carried. The Board members present signed the Board of Canvass Certification.

Clerk Hayes advised there was an addition to the agenda. Under the Clerk's Report, Item 2) Resolution 2012-02 Establishing Precincts and Polling Places. Supervisor Hayes motioned to approve the agenda with the addition. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as amended.

Supervisor Leslie motioned to approve consent agenda items: a) Approval of Minutes: Regular Monthly Board Meeting 2-8-12; and, Second Monthly Meeting 2-22-12. b) Approve Resolution 2012-03 Adopting Amendments to the Sherburne County Subdivision and Zoning Ordinances. c) Approve List of 94 Claims totaling \$53,284.81 Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Stahlmann seconded. Each Supervisor abstained from approval of their payroll claim. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All present were in favor. The motion carried.

BUSINESS FROM THE CLERK

1) Clean Up Day, May 5, 2012 – Clerk Hayes presented a proposed participation agreement to be sent to the City of Big Lake and Orrock Township, partners in the Clean Up Day event. The agreement outlines the expectations of the event and how the cost will be determined and billed to the City of Big Lake, Town of Big Lake and Orrock Township. The Board approved the letter to be sent. Clerk Hayes reviewed the price quotes received for hauling, recycling and disposal of items collected at Clean Up Day. The quote received for the 2012 clean up day event reflected increases in the cost of the disposal of general waste, demolition debris, tires and electronics. The cost of containers for scrap metal, the fuel surcharge and recycling window air conditioners are down. The cost to recycle household appliances remained unchanged. There was lengthy discuss. Supervisor Stahlmann motioned to reduce the number of “free” auto tires from 4 to 2; and, to increase the fee to bring auto tires from \$3. to \$4., semi truck tires from \$5. to \$6., and to increase tractor tires from \$5. to \$7; and, to charge for large items such as boats, slide-in campers and other such oversized items. That cost will be at the discretion of the check-in staff. Supervisor Hayes seconded. All present were in favor. The motion carried.

2) Resolution 2012-02 Redistricting – Clerk Hayes advised that the change to the Minnesota House District 16B boundary impacts Big Lake Township. Big Lake Township is now located in two Districts, 15B and 30A. The North Eastern portion of the Township from approximately 219th Avenue North to 229th Avenue is now in MN House District 15B and is proposed to be named Big Lake Township Precinct 4 as stated in Resolution 2012-02 as presented tonight. The polling location for Precinct 4 will be at the Big Lake Lion's Community Park/Town Hall and will be a combined polling place with Precinct 2. Supervisor Stahlmann motioned to adopt Resolution 2012-02 Resolution Establishing Precincts and Polling Places. Supervisor Leslie seconded. All present were in favor. The motion carried.

3) Other-Updates-Meetings – Clerk Hayes advised the Board the Clerk’s Office received an inquiry regarding using the Big Lake Lion’s Community Park grounds for a Cowboy fast draw event. Promoters of the event would dress as cowboys and participants would use a firearm with a wax projectile, aiming at a 24” steel disc. The general consensus of the Board was that the event doesn’t adhere to the rules of the park, specifically in regard to firearms of any kind, not being allowed.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Award 218th Avenue Road Improvement Project Quote - Township Engineer, Todd McLouth reviewed the quote tabulation for the 218th Avenue Road Improvements. Quotes were received from Knife River Corporation (low quote); Hardrives, Inc.; and Rum River Contracting. Supervisor Leslie motioned to award the 218th Avenue Road Improvement project to the low quote, Knife River Corporation, in the amount of \$78,023.22 for Schedule A-Base Quotes and \$73,263.52 for Schedule B-Alternate Quote. Supervisor Hayes seconded. All present were in favor. The motion carried.

2) Other-Updates-Meetings – Treasurer Warneke advised quote specifications are being put together for overlays on 166th Street near the Township maintenance building and in Enger’s Addition.

-Supervisor Hayes advised he received a complaint call regarding a cul-de-sac in the Tanglewood addition that was not plowed during the last snowfall. No cul-de-sacs were plowed during that snowfall because the weather forecast was for warming temperatures. Residual snow and slush later froze. Supervisor Hayes recommended that cul-de-sacs always be plowed.

-Treasurer Warneke advised spring road weight restrictions went into effect last Friday, March 9th. Routing and crackfilling on roads has begun. A few sign repairs have been done. Supervisor Stahlmann mentioned the ground settling issues following last year’s drainage and ditch improvements at the corner of 170th Street and 182nd Avenue in Ridgewood Heights. He has forwarded information received from the resident’s on the corner to Supervisor Alford. Chairman Hofer advised he also received information and reviewed the site in person. He recommends trying some sloping into the megaditch.

-Chairman Hofer advised he has completed loading all of the sign coordinates into the GPS. He worked with Compass Tools today to consolidate the data. The project is progressing.

CHAIRMAN’S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised he had nothing specific to report.

SUPERVISOR'S REPORTS

- 1) Other – Updates - Meetings – The Supervisors advised they had no reports to give.

BUSINESS FROM THE TREASURER

a) Monthly Report – Treasurer Warneke reviewed the cash balance statement. Total government funds are \$2,146,403.98 and total escrow funds are \$38,886.91. Ending balance after tonight's claims \$2,185,290.89. Treasurer Warneke reviewed the Interim Financial Reports for the 101,102,103 and 402 accounts. He advised they are on target for nearing the end of the first quarter. Supervisor Stahlmann motioned to approve the Treasurers Report. Supervisor Hayes seconded. All present were in favor. The motion carried.

ADJOURNMENT

A motion was made by Supervisor Hayes to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 7:54 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Bob Hofer, Chairman