

Monthly Board Meeting
Minutes
March 9, 2011

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, March 9, 2011, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There was no one in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present: Bob Hofer, Chairman
 Norm Leslie, Supervisor
 Jim Stahlmann, Supervisor
 Mike Hayes, Supervisor - Arrived at 7:04 p.m.
 Ken Warneke, Treasurer
 Laura Hayes, Clerk – Arrived at 7:04 p.m.
 Kristie Woolard, Deputy Clerk
 Todd McLouth, Township Engineer

Board Members Absent: Larry Alfords, Supervisor

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

BOARD OF CANVASS

Clerk Hayes announced the Annual Township Board of Canvass election results from the March 8, 2011 election. 60 ballots were cast from the 4,483 registered voters in Big Lake Township.

The tally sheet indicated the following:

Supervisor Seat #3:	Mike Hayes	60
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The Election Judges indicated by their signatures that the tally is correct. Election Judges serving were Rita Petersen, Christina Dokkebakken, Marlene Wilhelm and Dee Leslie. Supervisor Leslie motioned to certify the official canvassed results of the March 8, 2011 Town Election. Supervisor Stahlmann seconded. All present were in favor. The motion carried. The Board members present signed the Board of Canvass Certification.

Supervisor Leslie motioned to approve the agenda as presented. Supervisor Hayes seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Hayes motioned to approve consent agenda items: a) Approval of Minutes: Regular Monthly Board Meeting 2-9-11; and, Second Monthly Meeting 2-23-11. b) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Leslie seconded. Each Supervisor abstained from approval of their payroll claim. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All present were in favor. The motion carried.

BUSINESS FROM THE CLERK

a) Clint Corrow/2-Year Extension on Preliminary Plat River Crest Farms –Clerk Hayes advised the River Crest Farms development has in the past requested and received two-year extensions due to the decline of the housing market. (*Rivercrest Farms was originally platted in 2001. Two-year extensions have been granted in 2003, 2005, 2007 and 2009.*) Supervisor Hayes motioned to recommend approval a 2-year extension of the preliminary residential cluster plat of “River Crest Farms” as requested by Clint Corrow. The Township’s recommendation will be sent to the Planning Commission and the County Board of Commissioners. Supervisor Stahlmann seconded the motion. All present were in favor. The motion carried.

b) Other-Updates-Meetings – Clerk Hayes advised she has received a recommendation from Terry Herman at Oliver Surveying and Engineering, Inc. regarding the Swanson’s Wood Wetland Bank. Terry Herman has advised that the maintenance items at the site have been completed and it should be ready for final acceptance into the wetland bank. Additionally, a 2010 Annual Monitoring Report and cover letter have been received from Melissa Barrett at Kjolhaug Environmental Services advising 2010 was the 5th monitoring year of the bank and therefore a spring TEP meeting should be held on the site to review the plant community composition and discuss the possibility of approving and end-to-monitoring and depositing the remainder of the bank credits. Clerk Hayes has discussed this with Supervisor Alfords by email. He has requested that that we pursue scheduling the TEP meeting. Melissa Barrett has been advised of this and is working with Jen Oknich at Sherburne County Planning & Zoning to review and set a date for the site inspection this spring/summer.

-Clerk Hayes advised the Board is invited to a retirement party for John Norgren, for serving 23 years as Big Lake Township’s representative on the Planning Advisory Commission. The party will follow the Sherburne County Planning Advisory Commission meeting on November 17, at 7:00 p.m. at the Sherburne County Government Center in the Commissioner Board Room. It will be posted that a quorum of Township Supervisors may be present.

-Clerk Hayes advised the 2011 Urban Town Short Course will be held on Thursday, April 21 at Rockwood’s Conference Center in Otsego from 8:00 a.m. to 4:00 p.m. Anyone interested in attending should let Clerk Hayes know so that discounted registration can be taken advantage of. It was noted that the Spring Short Course will be held in St. Cloud at the Holiday Inn on March 21st if anyone is interested in attending.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings – Township Engineer, Todd McLouth advised the contracts have been received and will be signed tonight for the 211th Reconstruction. Treasurer Warneke advised spring road weight restrictions will go on in approximately two weeks. New supplies and flags have ordered for the restriction signs. A sign order and parts order for the traffic counter are being put together. There are several potholes on 201st Avenue that need to be filled. Chairman Hofer attended the LTAP course on pavement recondition/reconstruction. He advised the training was designed more for state and county road, high traffic, road maintenance however; there were several items of interest to the Township. Chairman Hofer further advised he will be attending a training session tomorrow and Friday in Alexandria, for the Township's new GPS, sign locating equipment.

CHAIRMAN'S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised he had nothing specific to report.

SUPERVISOR'S REPORTS

1) Other – Updates - Meetings – Supervisor Stahlmann advised, as noted at last night's Annual Meeting that he is on the New River Medical Center's Legal Status Committee; and at this time the committee has not made a decision yet regarding what their recommendation will be for the status of the hospital. He further advised this Thursday the committee will be hearing presentations from hospitals who considered a status change but did not and why they decided not too.

BUSINESS FROM THE TREASURER

a) Monthly Report – Treasurer Warneke reviewed the cash balance statement. Total government funds are \$2,077,653.91 and total escrow funds are \$45,149.09. Ending balance after tonight's claims \$2,122,803.00. Treasurer Warneke reviewed the Interim Financial Reports for the 101,102,103 and 402 accounts. He advised they are on target for nearing the end of the first quarter. Treasurer Warneke advised he closed out a couple of escrow accounts based on the determination by the Board last fall to have the holding banks insure that culvert placement and other responsibilities would be done.

ADJOURNMENT

A motion was made by Supervisor Hayes to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 7:25 p.m.

Respectfully Submitted,
Laura Hayes, Clerk