

Monthly Board Meeting
Minutes
April 9, 2014

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, April 9, 2014 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 6 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present: Bob Hofer, Chairman
 Larry Alfords, Supervisor
 Norm Leslie, Supervisor
 Bruce Aubol, Supervisor
 Steve Pflieghaar, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk

Staff Absent: LaDonna Braun, Deputy Clerk

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Pflieghaar motioned to approve the agenda with the addition of a Community Education Committee Report by Supervisor Aubol. Supervisor Aubol seconded. All were in favor. The meeting proceeded in accordance with the agenda as amended.

Supervisor Aubol motioned to approve consent agenda items with a correction to the Board of Canvass Election Results. The consent agenda consisted of: a) Approval of Minutes: Regular Monthly Board Meeting 3-12-14; and, Second Monthly Board Meeting 3-26-14. b) Approve use of Big Lake Fire Hall for Big Lake Fire Department Smelt/Fish Fry April 25, 2014 from 4:30 to 7:30 p.m. c) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Pflieghaar seconded. All were in favor.

BUSINESS FROM THE CLERK

a) Jim Sanford/Preliminary and Final Plat Approval Tonnelford Simple Plat (2/2 Reviews) –

10-117-4000 - xxxxx – 205TH Avenue, Big Lake MN 55309
TH PT OF TH SE1/4 OF SEC 17 AS DESCRIBED (split from a 150 acre parcel)
Sec. 17, Twp 33, Rge 27

Supervisor Pflgebraar motioned to approve the preliminary and final plat of Tonnelford Simple Plat consisting of 2 lots, as recommended by the Planning Commission and approved by the County Board of Commissioners with the following conditions:

1. The Developer shall pay a Park Dedication Fee of \$800. Per residential lot (\$1,600. Total).
2. The Developer shall enter into a Developer's Agreement with the County Attorney's office, if required by the County Attorney.
3. The Final Plat shall be recorded within 15 days of the date of approval and signature by the County Attorney, per Sect 8, Subd 4(7) of the Zoning Ordinance.

NOTE TO APPLICANT: The Final Plat approval will expire one year from the date of the County Board final decision. It is the developer's responsibility to record the plat within that 1-year period so that the plat does not expire.

Supervisor Alfords seconded the motion. All were in favor.

b) Sherburne County Zoning Administrator, Nancy Riddle – County Zoning Ordinance/Potential Amendments – Sherburne County Zoning Administrator, Nancy Riddle appeared before the Board to address two zoning items. Item 1: The Mississippi River Wild and Scenic Ordinance was implemented by the DNR and adopted by Sherburne County in 1979. It is a stand-alone ordinance and it is not an overlay district like the Shoreland Ordinance. Under Sherburne County's Zoning Ordinance, home businesses are not allowed in the Scenic or Recreational River Districts. At some point, the State amended their ordinance and now allows. The County is looking for input on amending this ordinance to match the state's. Haven, Clear Lake, Baldwin, Becker and Big Lake are being asked for their input because they have Joint Power Agreements with the County for Zoning. Item 2: Under County Ordinance, accessory buildings are not allowed to be built on properties without a home. The only exception is agricultural buildings with specific criteria to be met. The County is looking for input on amending this ordinance. Haven, Clear Lake, Baldwin, Becker and Big Lake are being asked for their input because they have Joint Power Agreements with the County for Zoning. A Comment form was provided for input. Big Lake Township was asked to submit comments in the upcoming month.

c) Verizon Wireless Telecommunications Tower Concept at Big Lake Lion's Community Park – Wheeler Brunschmid, Pyramid Network Services, LLC representing Verizon Wireless appeared before the Board to review the search plan sites. Big Lake Lion's Park is one of three sites identified in the Big Lake area. Verizon is proposing to construct a 175' foot lattice style tower on a concrete pad capable of hosting 2 co-locators. The base would be a 25' x 25' enclosed area housing equipment within a total base area of 50' x 50'. Set-back from the Elk River must be at least 300' feet. Setback from property lines must be the height of the tower plus 20' feet (195' feet). There was lengthy discussion regarding monthly rental rate, annual escalator percentage, co-locations fees, access road placement and weight capabilities, proximity to future

ballfields. If for any reason Verizon would need to terminate the tower they would remove it and restore the area. It was determined the park committee would meet with Wheeler Brunschmid to discuss and determine where the access road would be located and the exact size of the base compound. After deliberation by the Board, Supervisor Leslie motioned to open negotiations with Verizon Wireless; and, to accept a monthly rental fee of \$1,050.; a 3% annual escalator, and negotiate a \$200. per co-locator additional monthly rental fee. Supervisor Alford's seconded. All were in favor.

d) Twelve Oaks Simple Plat / Town of Big Lake – Brian Praske, designing engineer, Bogart Peterson presented the plat on behalf of the township. After review and discussion regarding the comment letter notations from Sherburne County Zoning, the Board discussed keeping the property rather than selling it. There was lengthy discussion. Supervisor Aubol motioned to recommend simple plat approval. Supervisor Leslie seconded. Chairman Hofer and Supervisor Pflughhaar abstained from voting. Supervisor Alford's was opposed. The motion did not carry. The Board requested Twelve Oaks be brought back to the April 23, 2014 Town Board meeting to determine how to continue.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings – Jeff Rhodes inquired if the Township is ready to begin street sweeping. The road committee will set a date for the road tour soon.

CHAIRMAN'S REPORT

Chairman Hofer had nothing to report on at this time.

SUPERVISOR'S REPORT

Building & Grounds Committee – Supervisor Leslie advised Don Kampa's contracts for lawn mowing and snow plowing have expired. He is interested in providing the same services at the same rates for a 2-year contract for each service. It was noted the annual dollar amount of the services qualifies for the quote process. Supervisor Leslie motioned to enter into a 2-year contract with Don Kampa for snowplowing and a 2-year contract for lawn mowing. Supervisor Pflughhaar seconded. All were in favor.

Community Education Committee – Supervisor Aubol advised the Community Education Committee met last night. Several updates were given. There will be a bike rodeo May 17. Trap shooting is in its second year with 50 participants. 127 fall/winter classes were offered, 87 ran. Several were cancelled due to lack of registration and several because instructors had conflicts. Summer programs and kids club will be operated out of Liberty Elementary this year. The summer course calendar will be released soon. Community Education is working on organizing a school marching band which could possibly be ready for performance at the 2014 Spudfest Parade.

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BUSINESS FROM THE TREASURER

a) Monthly Report –Treasurer Warneke advised claims, payroll and April Fire Department Payroll in tonight's claims totaled \$69,876.31. Treasurer Warneke advised he will need to transfer funds from the economic development fund to 352 bond fund. Treasurer Warneke advised there are a couple more snowplowing bills to come. We will be approximately \$100,000. over budget in the snowplowing budget. Supervisor Pflagher motioned to approve the Treasurer's Report. Supervisor Leslie seconded. All were in favor.

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pflagher seconded. All were in favor. The meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert Hofer, Chairman