

Regular Monthly Board Meeting  
Minutes  
May 14, 2014

**TOWN of BIG LAKE**  
*“Sherburne County’s First 5-Member Township Board”*  
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday May 14, 2014, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 5 people in the audience at the start of the meeting. Roll call was taken by the chairperson.

Board Members Present:

- Bob Hofer, Chairman
- Larry Alfords, Supervisor
- Steve Pfleghaar, Supervisor
- Bruce Aubol, Supervisor
- Norm Leslie, Supervisor
- Ken Warneke, Treasurer
- LaDonna Hensel, Deputy Clerk
- Laura Hayes, Clerk ( left at 7:25 p.m.)

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Leslie motioned to approve the agenda, with the addition of a Community Education Committee Report by Supervisor Aubol. Supervisor Pleghaar seconded. All were in favor. The motion carried. The meeting proceeded in accordance with the agenda as amended.

Supervisor Pleghaar motioned to approve consent agenda items with the addition of item d. a) Approval of Minutes: Regular Monthly Board Meeting 4-9-14; Second Monthly Board Meeting 4-23-14 and Board of Appeal & Equalization 4-17-14. b) Approve List of Disbursements (claims and payroll) received. Supervisor Alfords seconded. All were in favor. The motion carried.

**OPEN FORUM**

- A. Carol Neirman, 18778 226<sup>th</sup> Ave NW in Eagle Lake Park requested the road committee to examine the possibility of extending the asphalt curbing along 226<sup>th</sup> Ave & 180<sup>th</sup> Street. Ms. Nierman states the design of the gradual slope of the curb to nothing creates a buildup of water & sand. The road committee will look at the issue and make a determination based on inspection results.

**BUSINESS FROM THE CLERK**

- A. Dean Groebner, Ziegler Custom Homes, presented a request for a drainage & utility easement encroachment permit, on behalf of Andrew Gerard at 18581 222<sup>nd</sup> Avenue, Meadowlands Third Addition. Dean Groebner advised the board that the septic and holding pump tank were erroneously constructed in the drainage and utility easement. Supervisor Alfords motioned to approve:

**AUTHORIZATION TO ENCROACH:** The Town of Big Lake hereby acknowledges and consents to the construction of the septic holding and pump tank over, upon, across the Drainage and Utility Easement and authorizes the Property Owner to maintain the septic holding and pump tank as pursuant to the terms of this Agreement solely in the area depicted on Exhibit 'A'.

Supervisor Pfliegaar seconded the motion. All were in favor, the motion carried.

- A.) Music In the Park – Legacy Grill. The board was invited to participate as volunteers to work in the food stand (Legacy Grill) at the Music in the Park Concert Series. Three available dates were presented. The board decided to volunteer for the date of August 21<sup>st</sup>, 2014.
- B.) The Big Lake Town Board of Supervisors received an invitation to attend the regional transportation system task force workshop sponsored by WSB & Assoc. WSB has called for a regional transportation system vision and strategic plan workshop. This was not called by a governing jurisdiction. WSB is the City of Monticello's Engineering firm for the bridge crossing plans they have been working on recently. According to the invitation letter, the purpose of this initial workshop is "to discuss the proposed vision and planning process, provide background information, and begin to document stakeholder interests in the region's transportation system." WSB is suggesting that municipalities and Townships limit participation to 3 total participants. Their recommendation is an elected official, a staff member and one more elected body official. Total number of workshops anticipated is 2 or 3.

According to the WSB contact Phil Barnes, alternative to a bridge crossing are also on the table for discussion. Clerk Hayes called Phil Barnes at WSB to clarify the purpose of the meeting and to let him know, the Big Lake Town Board has been very open to transportation discussions with the City of Monticello; and, that requests by Big Lake Township for additional information on the criteria and how the bridge crossing sites were chosen still have not been addressed by the City of Monticello or their engineer.

The Board's position, after a short discussion, is that WSB should not be calling the meeting. Supervisor Alford's requested a letter sent to the City of Monticello, inquiring their position and a letter to WSB indicating the board will attend a meeting if it's requested by the City of Monticello. Another request for the data regarding the necessity for another bridge will be sent to the City of Monticello and WSB as well. The first request from October of 2013 has not received a response.

- C.) Renewal of Sherburne County Historical Society Membership; current donation is at the Heritage level, an annual contribution of \$1,000.00. A motion was made by Supervisor Leslie to maintain our current membership level and issue a donation of \$1,000.00. Supervisor Pfliegaar seconded, all were in favor. The motion passed.
- D.) Cargill Kitchen Solutions sent an invitation to join with other community leaders at a meeting to discuss important community concerns. The purpose of the meeting is to discuss opportunities for involvement from a corporate citizen role. Supervisor Leslie is

planning to attend the meeting to be held Tuesday May 20<sup>th</sup>, 2014 8:30 a.m. - 11:00 at Cargill Kitchen Solutions 20021 176<sup>th</sup> Street NW, Big Lake.

- E.) Clean Up Day was very successful, surpassing the number of people through the gate as well as numbers of appliances and amount of general garbage by weight over last year. The weather was beautiful the entire day and Clean Up Day 2014 was very productive. There were 63 Volunteers including the STS crew.

	2014	2013	Difference
# Participants	622	561	61 more
Appliances	254	175	175 more
General Junk	67.95T	66.85T	1.1 tons more
Electronic Waste	20.76T	14.5T	6.26 tons more

#### **BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS**

- A.) Treasurer Warneke reported that \$14,000 worth of plow damage has been repaired. Treasurer Warneke also reported that due to the rain, new minor issues regarding drainage have been presented. Township Engineer Ross Abel from Oliver Surveying & Engineering reported that all townships are still in the plan formulation process for seal coating and overlay projects. Big Lake Township is on track with the planning process as the weather has too been harsh to make any final decisions. Mid-June is the timeline goal for a finalized plan of summer road projects.
- B.) Chairman Hofer had nothing to report.
- C.) Supervisor Pflighaar reported on the EDA meeting he attended with Supervisor Leslie. The EDA is planning to sponsor a breakfast complimentary to realtors in the area who promote the properties in the Industrial Park. Kwik Trip is very determined to make a deal to acquire the property at the corner of Eagle Lake Road and Highway 10. This negotiation includes the corner lot owned by the EDA along with two parcels owned by private parties. Cargill Kitchens expansions are going strong. Lupulin Brewing Company has a date set for an open house to showcase the process and the new brew house. However, no tastings will be offered. The date is yet to be announced.
- D.) Supervisor Leslie presented a quote for the Town Hall kitchen upgrade. Supervisor Leslie expressed his interest in using only local contractors, citing reliability, quality, and the “buy local” ideal. A bid from Mel Landwehr Construction was presented. The job description included refacing the cabinets, removing one of the lower cabinets which are obstructing a heat duct, installing upper cabinets for storage, remove range hood and cap roof, repair & respray ceiling, remove and replace floor tiles. The total for the quote is \$7,370.00.

Supervisor Pleghaar made a motion to accept the quote as presented from Mel Landwehr Construction. Supervisor Alfords seconded, all were in favor. The motion carried.

- E.) Supervisor Aubol presented information from the Community Education Committee regarding the upcoming Bike Rodeo at Liberty Elementary, Saturday May 17<sup>th</sup>. Discounted bike helmets will be available from 9:30 am to noon.

#### **BUSINESS FROM THE TREASURER**

- A.) Treasurer Warneke reported on the 101,102,103 & 104 accounts. The road fund is at the lowest it's been in five years. Treasurer Warneke reported that the road work is already over budget and there is still a lot of sweeping to do.

#### **OTHER BUSINESS FROM THE BOARD**

- B.) Supervisor Leslie reported that the Lions Club has 12 projects planned for park beautification. Supervisor Leslie said any volunteers would be welcome. Dates to accomplish some of the projects are May 17<sup>th</sup>, 9am to noon and May 19<sup>th</sup>, 5pm to dark.

#### **ADJOURNMENT**

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pleghaar seconded. All were in favor, the meeting adjourned at 7:50pm.

Respectfully Submitted,

LaDonna Hensel, Deputy Clerk