

Second Monthly Board Meeting
Minutes
June 25, 2014

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, June 25, 2014, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 7 people in the audience at the start of the meeting. Roll call was taken by the chairperson.

Board Members Present: Bob Hofer, Chairman
 Norm Leslie, Supervisor
 Steve Pflieger, Supervisor
 Larry Alfords, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 LaDonna Braun, Deputy Clerk

Board Members Absent: Bruce Aubol, Supervisor

All present stood and recited the pledge of allegiance to the flag of the United States of America.

Supervisor Alfords motioned to approve the Second Monthly Meeting agenda as presented. Supervisor Pflieger seconded. All present were in favor. The meeting proceeded in accordance with the agenda as presented.

Supervisor Leslie motioned to approve consent agenda items: a) Approve List of Claims (disbursement list received at meeting). Supervisor Pflieger seconded. All present were in favor.

OPEN FORUM

John Norgren advised the Board the fence at Bailey Station Cemetery had been damaged during a Sherburne County Sheriff’s Department chase and PIT maneuver to apprehend a suspect driving a stolen vehicle on Tuesday, June 17 at approximately 5:30 a.m. There is approximately \$1,200. to \$1,500. worth of damage to the corner of the fence and gate. John Norgren has contacted Accent Ornamental Iron, Maple Grove, MN to give the Township a quote to repair the damage.

BUSINESS FROM THE CLERK

a) Adam Loberg, Pyramid Network Services, LLC./Location of a Verizon Communications Tower, Big Lake Town Hall Site – Adam Loberg appeared before the Board. Supervisor Leslie advised the board an on-site location had been conducted and a site closer to the existing buildings and County Road 5 has been chosen for tower location. It was re-specified the tower must be able to co-locate at least 2 other service providers. There was discussion regarding combining all of the parcels (4) currently owned by the Township into one parcel identification number. Supervisor Pflgebraar motioned to have the parcels combined into one; and, to accept the proposed tower location on the property as shown. Supervisor Alfords seconded. All present were in favor.

b) Ken & Lisa Geroux/Saddog, Inc. / IUP for Auto Mechanic Business at 17211 – 198th Avenue NW - Ken Geroux and Luke Busch (Busch Automotive) appeared before the Board to request the IUP. Currently, Luke Busch operates an automotive business at his home located at 22613 171st Street NW. He is proposing to move his business into an area of the building owned by Ken & Lisa Geroux that formerly was the location for River Rider, which will be moving out of the building by June 30, 2014. The applicant reviewed the hours of operation, business plans, parking, screening and proximity and business of closest neighbors. Supervisor Alfords motioned to recommend approval of the IUP as requested noting moving the business from a residential area into an area zoned for this use was a positive. Supervisor Leslie seconded. All present were in favor.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Meetings-Updates – Treasurer Warneke advised there have been several water related complaints regarding drainage, flooding and plugged culverts. Supervisor Alfords noted normally the Township would be preparing for roadside mowing. He recommended waiting a couple of weeks to begin to allow the roadsides to dry.

Treasure Warneke advised he and Township Engineer, Ross Abel have reviewed seal coat, overlay and patching areas for 2014 Road Improvements.

Seal Coat, 4 sites	\$62,100.
Misc. Patch Locations (No Overlays)	\$15,300.
Bituminous Overlays with Patching	
218 th	\$71,150.
201 st , 202 nd , 203 rd , 205 th	\$ 118,350.
215 th	\$14,260.
Town Hall site	\$60,700.
(includes restriping existing parking stalls, crosswalk and handicap stalls)	
Total	\$279,760.

These cost estimates are based on the following parameters:

Existing pavement thickness is 2".

Proposed overlays are 1-1/2" thickness.

Unit costs are 5% above 2013.

All driveways and match points are milled to create a suitable match.

There is no turf restoration required along the edges of patches and overlays.

Material for overlay is estimated at \$70. per Ton and Patching is \$90. per Ton. Supervisor Alfords requested a spreadsheet for projects and engineer estimates. Advertisements for quotes and bids should be prepared and published in the Construction Bulletin or similar publication and the West Sherburne Tribune. Supervisor Alfords motioned to call for quotes and bids, advertise as required; and, to allow the road & finance committees to discuss and review proposed project areas and finances. Supervisor Leslie seconded. All present were in favor.

CHAIRMAN'S REPORT

Chairman Hofer advised utility work on the County Road 15 and 201st Avenue project is in process and a portion of it is complete.

SUPERVISOR'S REPORT

1) Other-Updates-Meetings – Supervisor Leslie advised during the on-site meeting with Verizon representatives it was determined that if the proposed location was accepted by the Township, all of the existing buildings with the exception of the garage constructed in 2005 need to be removed from the property in their entirety. There was discussion that there is some interest in scraping/repurposing the appliances, cupboards, and construction materials from the house. There is also some interest in removing and using the animal (chicken) coups. Supervisor Leslie advised the land needs to be prepared for use, by removing the buildings and leveling the land. Supervisor Alfords motioned to allow the Parks Committee to have the buildings removed and get quotes for the leveling, excavation work necessary to prepare the land for use. Quotes will be reviewed at the July 9, 2014 meeting. Supervisor Pflughhaar seconded. All present were in favor.

Supervisor Leslie advised River Rider will cease service in Sherburne County effective July 1, 2014. Tri-Cap will expand service into Sherburne County; and, Trail Blazers will offer service in Wright County.

BUSINESS FROM THE TREASURER

a) Other-Updates-Meetings – Treasurer Warneke advised 70% of the May/June Property Tax Settlement has been received. Total Government and Escrow Funds are \$1,593,685.46. all funds are solvent. Now that road improvements are being discussed and taking into consideration the snowplowing costs, it may be necessary to increase the proposed 2015 tax levy of \$900,000. and build reserve funds. This will be voted on at the reconvened Annual Meeting on September 10, 2014. Supervisor Pflughhaar motioned to approve the Treasurer's Report. Supervisor Leslie seconded. All present were in favor.

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OTHER BUSINESS FROM THE BOARD

Treasurer Warneke recommended the Township approve the purchase of 1,000 stickers to update faded Township address signs. Residents will be advised through the newsletter and website when the stickers are available.

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pflughaar seconded. All present were in favor. The motion carried. The meeting adjourned at 8:04 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert Hofer, Chairman