

Monthly Board Meeting  
Minutes  
June 8, 2011

**TOWN of BIG LAKE**  
*"Sherburne County's First 5-Member Township Board"*  
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, June 8, 2011, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 2 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present:

- Bob Hofer, Chairman
- Norm Leslie, Supervisor
- Mike Hayes, Supervisor
- Larry Alfords, Supervisor
- Jim Stahlmann, Supervisor
- Ken Warneke, Treasurer
- Laura Hayes, Clerk
- Kristie Woolard, Deputy Clerk
- Todd McLouth, Township Engineer

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Hayes motioned to approve the agenda as presented. Supervisor Leslie seconded. All were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Stahlmann noted a correction to be made to the May 11, 2011 minutes. Page 3, under the Northstar report, last sentence should be corrected to state that 'ridership continues to increase each month over the prior year, same month'. Supervisor Stahlmann motioned to approve consent agenda items: a) Approval of Minutes: Regular Monthly Board Meeting 5-11-11, with correction; and, Second Monthly Meeting 5-25-11. b) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Alfords seconded. Each Supervisor abstained from approval of their payroll claim. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All were in favor. The motion carried.

#### **OPEN FORUM**

Sherburne County Sheriff Deputy, Captain Steve Doran appeared before the Board to respond to any concerns from the Township. He advised the coordination for after hours animal control for dogs was still in progress. Jennifer Edwards inquired about a motorcycle accident that occurred on County Road 15, last Friday. Captain Doran advised he didn't have specific information about the accident, but could check into it.

Captain Doran advised there had been a bank robbery at the bank in Clear Lake at 9:30 a.m. on that same day, Friday, June 3.

## **BUSINESS FROM THE CLERK**

a) Call Public Hearing for Vacation of a Portion of 191<sup>st</sup> Avenue, Eagle Lake Park – Fronting Lots 18 & 19/Block 15 (Schwalbe’s) – Clerk Hayes advised that although a public hearing was held on November 11, 2009 for the vacation of the East 12.5 feet of 191<sup>st</sup> Street fronting lots 18 & 19/Block 15, Eagle Lake Park; and, the vacation was approved contingent upon a 15’ easement being granted by the Schwalbe’s, which as been received as of June 6, 2011. Clerk Hayes advised since the original public hearing was held; one of the lots across the street from lots 18 and 19 has been sold to new owners. Therefore, Clerk Hayes recommended calling and holding a public hearing for June 22, 2011 at 7:00 p.m. to consider the vacation of the East 12.5 feet of 191<sup>st</sup> Street fronting lots 18 & 19/Block 15, Eagle Lake Park. The Board unanimously agreed to set the public hearing date and time as recommended.

b) Other-Updates-Meetings – Clerk Hayes advised she and Supervisor Alfords would be attending a Technical Evaluation Panel (TEP) meeting tomorrow at 10:30 a.m. onsite at the Swanson’s Woods Development. The purpose of the TEP meeting is to review the plant community composition, and to discuss the possibility of approving an end-to-monitoring and the potential for depositing the remainder of the wetland bank credits.

## **BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS**

### **TOWN ROADS**

1) Award Quote for 223<sup>rd</sup> Avenue Culvert Replacement – Township Engineer, Todd McLouth presented the five quotes received for the 223<sup>rd</sup> Avenue culvert replacement project. The low bid was received from Schendzielos & Sons in the amount of \$6,540. the highest bid was Hardrives, Inc. at \$8,230.80. July 1<sup>st</sup>, 2011 is the completion date of the project. Supervisor Hayes motioned to award the quote to Schendzielos & Sons in the amount of \$6,540. Supervisor Stahlmann seconded. All were in favor. The motion carried.

2) Other-Updates-Meetings – Township Engineer, Todd McLouth advised he is still working on obtaining quotes for patching from smaller, local companies that did not offer quotes for the project; and, reviewing quotes for areas 1, 2, 4 and 6. Supervisor Alfords noted the quotes were very high for the small projects.

-Chairman Hofer advised he received a call today regarding sinkholes on 211<sup>th</sup> Avenue. He visited 211<sup>th</sup> Avenue prior to tonight’s meeting and marked several areas with flags and cones.

-Supervisor Stahlmann inquired about the drainage improvements on 170<sup>th</sup> Street. Supervisor Alfords advised the road committee is working with property owners to resolve the drainage issues and missing culverts.

-Chairman Hofer advised he has been in touch with Compass Tools and continues to work on creating a dictionary and loading updates.

### **CHAIRMAN'S REPORT**

1) Other-Updates-Meetings – The Chairman had no items to report on at this time.

### **SUPERVISOR'S REPORTS**

1) Other-Updates-Meetings – Supervisor Hayes noted the ISO report was received and routed at the last meeting. He noted the rating received is a 6 and credited the previous fire chief, Tony Eisinger for his efforts to get the ISO review completed and the efforts of the Big Lake Fire Department to offer the good fire protection, and equipment recommendations that are necessary to meet the requirements for this rating to be achieved. This rating will help lower homeowner insurance rates for Big Lake Township and Orrock Township residents.

### **BUSINESS FROM THE TREASURER**

a) Monthly Report – Treasurer Warneke reviewed the cash balance statement. Total government funds are \$1,862,194.17 and total escrow funds are \$39,093.76. He recommended the \$30.35 in the 801 fund be transferred to the 101 fund noting the 801 fund was formerly funded with gambling funds and was used to pay for Lion's Park items. He advised the fund has been inactive for several years. Supervisor Alfords motioned to transfer \$30.35 from the 801 fund to the 101 fund. Supervisor Hayes seconded. All were in favor. The motion carried.

-Treasurer Warneke reviewed the Interim Financial Reports for the 101,102,103 and 402 accounts. He advised a couple of special assessment payments have been received from buyers of lots/homes in Aspen Hills. This has reduced the amount owed to the Township by the Aspen Hills property owner's to \$201,757.10. Supervisor Stahlmann motioned to approve the Treasurer's Report. Supervisor Leslie seconded. All were in favor. The motion carried.

### **ADJOURNMENT**

A motion was made by Supervisor Hayes to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert L. Hofer, Chairman