

Monthly Board Meeting
Minutes
July 9, 2014

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, July 9, 2014 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 12 people in the audience at the start of the meeting. Roll call was taken.

Board Members Present: Bob Hofer, Chairman
 Larry Alfords, Supervisor
 Norm Leslie, Supervisor
 Bruce Aubol, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 LaDonna Braun, Deputy Clerk

Board Members Absent: Steve Pflighaar, Supervisor

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Leslie motioned to approve the agenda. Supervisor Aubol seconded. All present were in favor. The meeting proceeded in accordance with the agenda as presented.

Supervisor Aubol motioned to approve the consent agenda consisting of: a) Approval of Minutes: Regular Monthly Board Meeting 6-11-14; and, Second Monthly Board Meeting 6-25-14. b) Approve the Big Lake Fire Department Relief Association Dance to be held at the Big Lake Fire Hall, August 2, 2014; and, approve application of the liquor license for the event. c) Approve List of Claims (Disbursement List will be Received at Meeting). Supervisor Alfords seconded. All were in favor.

OPEN FORUM

Phil Rondeau appeared before the Town Board advising the Board he and partners are considering development of a gun range, in a different area than previously considered. He advised he wanted the Town Board to be aware he was looking again. The area he is considering is West of County Road 15 between 205th Avenue and 211th Avenue. 4 Parcels currently owned by John Stommies, Tom Stegora, Bob Johnson & Josh Benson. The site is at least partially a former gravel pit. Phil Rondeau proceeded to give a lengthy presentation of this plan. Supervisor Alfords requested that he check his

process and plan and very specifically advised him that according to the Sherburne County Zoning Ordinance gun clubs and public shooting ranges are not a permitted use in Sherburne County. If Mr. Rondeau decides to proceed he will need to go through the process of an application and public hearing at Sherburne County to be considered for an amendment to the current Zoning Ordinance. This must be done before he can seek any permits to begin developing any property in Sherburne County for a gun club or range or come back to Big Lake Township for application review.

BUSINESS FROM THE CLERK

1) Big Lake Fire Department Chief, Paul Nemes/Thermal Imaging Equipment Demonstration – Chief Nemes gave a demonstration on the thermal imager recently purchased with donation account funds. The donation account is used to purchase unbudgeted items needed by the department. The department has two other imagers; 16 years old and 4 years old. June training drills were on this new equipment and were conducted by the manufacturer's sales representatives. This will now be on the primary engine. Additional June training drills were on search and rescue utilizing the former Big Lake Police Department building. July training will be confined space and storage bin rescue. A group of 5 members and Chief Nemes are in the process of meeting with vendors for turn out gear replacement. The next step for the committee is to create specifications so each quote is equally comparable for consideration. Each member will be fitted for their turn out gear and it will be ordered in January. The five new members will not have new turn out ordered. This will be done when they come off their probationary period. The Fire Board will meet next week, Wednesday July 16. They will discuss replacement/repairs of the roof and concrete apron. The roof is under warranty and therefore there will be no cost to the City/Township for this. There were 19 calls for service in June. July has been very quiet. The fire department relief association dance will be August 2, 2014.

2) Update on Removal of Buildings at Lion's Park – Supervisor Leslie advised appliances and kitchen cupboards have been removed from the house at 21948 County Road 5. He advised he is continuing to seek the most cost effective method of removing the buildings and inquired if Chief Nemes would be interested in using the house and other buildings for a training burn. Chief Nemes advised he would be interested in the house and briefly explained the process for permits to conduct a training burn. An asbestos inspection must be done and the entire permitting and scheduling process takes approximately 3-4 months.

3) Robert Crane/Thelens Territory – Simple Plat Review (1 of 2 Reviews by Township) - Robert Crane appeared before the Board to request a recommendation of approval for the 3 lot subdivision of Thelens Territory located on 33.21 acres. Each lot would be slightly over 11 acres. The Board had no concerns with the plat as presented. Supervisor Aubol motioned to recommend approval of the simple plat as presented. Supervisor Alfords seconded. All present were in favor.

3) Other-Updates-Meetings – Clerk Hayes presented the list of election judges for appointment for the August 12, 2014 State Primary Election. From this list, the schedule

for each of the 4 precincts will be created. Appointment to serve is contingent upon each judge completing a two-hour training provided by the Sherburne County Auditor. Supervisor Leslie motioned to approve the list. Supervisor Alfords seconded. All present were in favor.

- Clerk Hayes presented a brochure from MN Film and advised there is some interest in shooting an independent film in the area and possibly using a portion of the park, down by the river, for 3 to 5 days in September 2014. If the film company chooses to use a location in the park, they will come to a Board Meeting to present their plan.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Award Contracts for 2014 Bituminous Patching & 2014 Seal Coating – Township Engineer, Ross Abel reviewed the bituminous patching quotes. Five packets were mailed to requesting vendors, four were received back. The engineer's estimate was \$15,300. The high quote received was \$35,750. The lowest, responsible quote was from Diversified Paving Inc. in the amount of \$13,380. 2014 seal coat quotes were reviewed. Six packets were mailed to requesting vendors, two were received back. The engineer's estimate was \$62,100. The high quote received was \$91,080. The lowest, responsible quote was from Allied Blacktop Company in the amount of \$67,200. Supervisor Alfords motioned to accept the quote and award the contracts to the lowest responsible quoter's; Diversified Paving Inc. for bituminous patching; and, Allied Blacktop Company for seal coat projects. Supervisor Aubol seconded. All present were in favor. The bituminous patching and overlay bids will be reviewed and possibly awarded at the July 23, 2014.

2) Missing "T" Sign at 228th Avenue & 180th Street, River Crest Farms II – Treasurer Warneke noted the builder and property owner at 22800-180th Street NW attended the January 8, 2014 Town Board Meeting to request that a "t" intersection sign be removed. Treasurer Warneke and Supervisor Aubol both noted that the sign is now gone, rather than moved over, as approved at the January meeting. There was discussion. It was noted the road committee has several items to review including a tax forfeit land list from Sherburne County, a curb damage issue in River Crest Farms, 2 items in Meadowlands and a request to encroach a driveway into a drainage and utility easement at the corner of 205th Avenue and County Road 43. The road committee will meet tomorrow to view these items and the address sign replacement decal cost information Deputy Clerk, LaDonna Hensel is gathering (listed for discussion next on tonight's agenda).

3) Revisit Address Sign Replacement Decal Order – See above.

4) Snowplowing Contract (s) – Advertisement for Bids/Quotes – Clerk Hayes advised Jay Morrell, JME Monticello called and inquired about increasing the number of roads their company plows for the Township. Clerk Hayes also noted the snowplowing contracts currently held by TW Hauling and JME Monticello have expired. The 2013-2014 was a one year extension to the previous 3-year contract. Supervisor Alfords

motioned to call for bids for 3-year contracts for Township roads. Supervisor Aubol seconded. All present were in favor.

5) Other-Updates-Meetings – Jeff Rhodes, Driveway Services will begin roadside mowing the end of next week. Supervisor Leslie noted the invoice for weekly lawn mowing at the fire hall is considerably higher than the cost to mow Lion's Park. Chief Nemes noted the invoice from Terracare Lawn & Property incorrectly states it is for weekly service, and it is actually a monthly mowing rate. Chief Nemes will contact the vendor and have this corrected to show itemized weekly dates for mowing service.

CHAIRMAN'S REPORT

There was nothing to report on at this time.

SUPERVISOR'S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised the road committee attended the City of Monticello and WSB & Associates discussion regarding Mississippi bridge crossing alternatives. The next meeting is scheduled for July 24, 2014.

BUSINESS FROM THE TREASURER

a) Monthly Report –Treasurer Warneke advised claims, payroll and April Fire Department Payroll in tonight's claims totaled \$26,554.03. Treasurer Warneke reviewed the 101, 102, 103 and 402 funds. All funds are solvent. The additional 30% May/June property tax settlement has been received. Supervisor Leslie motioned to approve the Treasurer's Report. Supervisor Alfords seconded. All present were in favor.

OTHER BUSINESS FROM THE BOARD

Boyd Kneen, owner of Utility Partners appeared before the Board to introduce himself and his proposed business to be relocated from Ramsey, MN to the former Land of Lakes Choirboys site at the corner of County Road 15/US Hwy 10 & 190th Avenue frontage road. The proposed business, skids for large energy providers fits within the current zoning of the property and therefore, it is anticipated that no CUP, IUP or variances will be needed for the business or proposed building.

Clerk Hayes advised the 2nd Quarter 2014 Big Lake Police Report for service provided in the jointly owned development areas and in Big Lake Township was provided to all Board Members. The report was received yesterday and it included a question from Big Lake Police Chief, Joel Scharf as to whether or not the Township would continue its annual contribution of \$18,000. for policing services. Supervisor Alfords requested Clerk Hayes schedule a meeting with Chief Scharf. Chairman Hofer, Supervisor Alfords, Treasurer Warneke and Clerk Hayes should attend.

Monthly Board Meeting
July 9, 2014
Page 5

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Alfords seconded. All present were in favor. The meeting adjourned at 8:56 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Norm Leslie, Supervisor