

Monthly Board Meeting  
Minutes  
August 14, 2013

**TOWN of BIG LAKE**  
*"Sherburne County's First 5-Member Township Board"*  
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, August 14, 2013 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Vice-chairman Alfords called the meeting to order at 7:00 p.m. There was 1 person in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present:     Bob Hofer, Chairman  
                                   Steve Pflieghaar, Supervisor  
                                   Larry Alfords, Supervisor  
                                   Bruce Aubol, Supervisor  
                                   Norm Leslie, Supervisor  
                                   Ken Warneke, Treasurer  
                                   Laura Hayes, Clerk  
                                   LaDonna Braun, Deputy Clerk

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Aubol motioned to approve the agenda. Supervisor Leslie seconded. All were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Alfords motioned to approve consent agenda items. The consent agenda consisted of: a) Approval of Minutes: Regular Monthly Board Meeting 7-10-13 and Second Monthly Board Meeting 7-24-13. b) Adopt Resolution 2013-20 Accepting Donations to the Big Lake Fire Department, \$2,000. From Sherburne County Agriculture Society for Non-budgeted Capital Items. c) Adopt Resolution 2013-21 Regarding PID 10-433-0020 OUTLOT B Oakwood Hills. d) Adopt Resolution 2013-22 Adopting Amendments to the Big Lake Township Zoning Ordinance & Subdivision Ordinance. e) Approve List of Claims and August Fire Department Payroll. (Disbursement List will be received at Meeting). Supervisor Pflieghaar seconded. All were in favor. The motion carried.

**BUSINESS FROM THE CLERK**

a) Other-Updates-Meetings –

-Clerk Hayes distributed a volunteer sign up sheet for Music in the Park/Food Stand shift August 29, 2013 from 4:45 to 8:00 p.m. 6 to 8 volunteers are needed from the Township.

Monthly Board Meeting  
August 14, 2013  
Page 2

-The Minnesota Association of Townships District 7 Meeting will be held Wednesday, September 4, 2013 at 7:30 p.m. at the Anoka Ramsey Community College, Cambridge Campus.

-Clerk Hayes announced the Amendment to the lease agreement for New River Medical Clinic for the ambulance bay at the Big Lake Fire Hall will be revised to reference CentraCare as the Lessee. The original Lease Agreement does not contain a provision for assigns for the lease; therefore, this update will be made and new documents distributed to the City, Township and Centracare for signatures.

-Clerk Hayes advised a Public Hearing will be held by the Big Lake Joint Powers Board (City Council and Big Lake Town Board) Wednesday, August 28, 2013 at 5:30 p.m. in the Big Lake City Council Chambers.

#### BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

##### TOWN ROADS

Other-Updates-Meetings – Treasurer Warneke advised Jeff Rhodes/Driveway Services is working on road repair items and sign installation. The Bituminous Patching and Overlay start date from Hardrives has been delayed. They are finishing a contract project.

##### CHAIRMAN'S REPORT

1) Other-Updates-Meetings – Chairman Hofer advised he and Clerk Hayes met yesterday with Senator Mary Kiffmeyer, Big Lake Mayor RaeAnne Danielowski, and West Sherburne Tribune Editor Gary Meyer to review the railpark project for a feature article he is putting together for the Big Lake Community Guide.

##### SUPERVISOR'S REPORT

1) EDA –Supervisor Steve Pflieghaar advised this meeting has been rescheduled to next Monday. Chairman Hofer will attend in Supervisor Pflieghaar's place along with Supervisor Leslie.

##### BUSINESS FROM THE TREASURER

a) Monthly Report – Treasurer Warneke advised there were \$109,243.35 in claims and payroll approved under the consent agenda. Treasurer Warneke received notification that the Minnesota State legislature has approved State Aid allotment in the amount of \$708.00 for Big Lake Township. This will be received in 2014. Treasurer Warneke advised on another legislative change in the state, City's and County's are now exempt from sales tax along with Townships. Legislative changes do not include Joint Power Boards. Treasurer Warneke advised total government funds and escrow are approximately \$2,586,000. None of the construction projects have been paid yet. Treasurer Warneke reviewed the 101, 102, 103 and 402 account receipts and

Monthly Board Meeting  
August 14, 2013  
Page 3

disbursements. Supervisor Pflughaar motioned to approve the Treasurer's Report. Supervisor Alfords seconded. All were in favor. The motion carried.

b) Other-Updates-Meetings – Treasurer Warneke advised the Big Lake Fire Board met recently for a workshop to develop the 2014 Operating Budget. A total budget of \$281,950. showing nearly a zero percent increase, which does include two minor capital items, a line item for a snowmobile purchase of \$10,000. and \$6,500. For exterior lights. The City and Township will each need to adopt the operating budget at their respective Board meetings. After brief discussion, Supervisor Aubol motioned to approve the Fire Department 2014 Operational Budget of \$281,950. Supervisor Leslie seconded. All were in favor. The motion carried.

#### CLOSED SESSION

The meeting was closed at 7:32 p.m. for the purpose of discussing a purchase offer for parkland acquisition. The property to be discussed 21948 County Road 5, Big Lake, MN 55309. Property Identification Number 10-107-2105. Those in attendance of the closed session were: Chairman Hofer, Supervisor Alfords, Supervisor Pflughaar, Supervisor Leslie, Supervisor Aubol, Clerk Hayes, Deputy Clerk Braun, Treasurer Warneke. Upon close of business the meeting was reopened at 8:22 p.m.

#### ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pflughaar seconded. All were in favor. The motion carried. The meeting adjourned at 8:23 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Robert Hofer, Chairman