

Monthly Board Meeting
Minutes
August 26, 2015

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, August 26, 2015 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 2 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present: Bob Hofer, Chairman
 Bruce Aubol, Supervisor
 Norm Leslie, Supervisor
 Steve Pflieghaar, Supervisor
 Larry Alfords, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 LaDonna Hensel, Deputy Clerk

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Alfords motioned to approve the agenda as presented. Supervisor Leslie seconded. All were in favor.

Supervisor Aubol motioned to approve consent agenda items. The consent agenda consisted of: a) Approve Claims, Payroll & List of Claims & Payroll. Supervisor Pflieghaar seconded. All were in favor.

BUSINESS FROM THE CLERK

a) Sherburne County Interim Use Permit for Contractor’s Yard Amendment Request Discussion – This item was tabled at the August 12 Town Board meeting and placed on tonight’s agenda for discussion. Steinbecher Companies are the applicant making the request for amendment to the Zoning Ordinance. Supervisor Alfords noted contractor yards typically have the most activity early the morning and late in the evening, because they are basically a depot yard. He further noted putting the ordinance into action to see how it works and making adjustments if necessary later would most likely be the best way to handle it. Supervisor Alfords motioned to accept the ordinance amendment recommendations as presented by Sherburne County Zoning Staff. Supervisor Leslie seconded. All were in favor.

b) Other-Updates-Meetings – Clerk Hayes advised the office carpet has been cleaned and all spots came out. The cost was only \$160. and work was done by C & R Restoration. The invoice is in tonight's claims.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings – Township Engineer, Ross Abel advised there was a short meeting this morning regarding the plans to widen the Township driveway. Seal Coating Township roads will start and be concluded tomorrow. Bituminous overlays on the 145th and 146th cul de sacs were done today. A bituminous overlay will be done at the Town Hall parking lot after seal coat material is removed from the site and the driveway is widened. All road projects are anticipated to be done by the first week after Labor Day.

2) Township Engineer, Ross Abel advised he had information regarding the drainage issues on 226th Avenue ending at 18778-226th Avenue and would present it to the road committee for review following tonight's meeting. Chairman Hofer called for the review to be presented to the Board. Ross Abel presented the proposed drainage changes which include removal of the existing catch basin, installation of a concrete grate, and installation of varies sizes of flexible piping and drain tile to the lake. The existing rain garden and over flow mechanism will remain in place. Lynn Waytashek, Assistant County Zoning Administrator advised based on the project description, a shoreland alteration permit should be all that is needed to do the project. The project is 180' in total length. Treasurer Warneke advised Carol Nierman, 18778-226th Avenue came to the Clerk's office today to inquire if this would be discussed at tonight's meeting. Treasurer advised her it would not, noting he was not aware there were drawings available for discussion and review. Therefore, he or Supervisor Alfords will contact Carol Nierman and review the plans with her. Supervisor Alfords advised a drainage easement will need to be secured by the Township from Nierman's before construction can begin. Ross Abel advised he will draft the easement exhibit.

Treasurer Warneke advised that Jeff Rhodes has replaced a culvert at 217th Avenue and the culvert at 223rd Avenue will be replaced soon. Treasurer Warneke further advised there may be a few more 30-40 year old metal culverts in the Township that need to be replaced. The style may be changed to the flexible poly/plastic noting that if the structural integrity of this material can be verified it may be a better value to use. Ross Abel advised using plastic/poly culverts require the ground bed be more prepared.

CHAIRMAN'S REPORT –

Chairman Hofer noted the new ballfield is looking good and the cell tower is up. Supervisor Leslie would give specific updates in his report.

SUPERVISOR'S REPORT

1) Big Lake Lion's Park Ballfield Updates – Supervisor Leslie noted there continues to be significant rainfalls which have caused serious washouts resulting in the need to regrade and place an erosion blanket at the edge of the ballfield. Seeding & irrigation will begin Friday. Soccer goals were assembled last week by a group of Lion's Club Members. The Verizon tower is up. Construction workers onsite advised it should be operational in October 2015.

TREASURERS REPORT

Treasurer Warneke reviewed the cash balance statement totaling approximately \$1,568,000. in government and escrow funds. He reviewed general fund & escrow fund balances. The Aspen Hills project assessments have been paid off, only interest remains to be collected. He advised the road fund will be short this year. General capital funds will be borrowed to cover the shortfall through the winter; and, repaid to the fund with the next levy. Supervisor Aubol motioned to approve the Treasurer's Report. Supervisor Pflughhaar seconded. All were in favor.

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pflughhaar seconded. All were in favor. The motion carried. The meeting adjourned at 7:38 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Bob Hofer, Chairman