

Monthly Board Meeting
Minutes
September 14, 2011

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, September 14, 2011, the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road #5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was tape recorded for transcribing purposes only.

Vice Chairman Alfords called the meeting to order at 7:00 p.m. There were 3 people in the audience at the start of the meeting. Roll call was taken by the Chairman.

Board Members Present: Larry Alfords, Vice-Chairman
 Norm Leslie, Supervisor
 Mike Hayes, Supervisor
 Jim Stahlmann, Supervisor
 Ken Warneke, Treasurer
 Laura Hayes, Clerk
 Kristie Woolard, Deputy Clerk

Board Members Absent: Bob Hofer, Chairman
 Todd McLouth, Township Engineer

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Supervisor Hayes motioned to approve the agenda as presented. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting proceeded in accordance with the agenda as presented.

Supervisor Stahlmann motioned to approve consent agenda items: a) Approval of Minutes: Regular Monthly Board Meeting 8-10-11; and, Second Monthly Meeting 8-24-11. b) Approve List of Claims (Disbursement List Received at Meeting). Supervisor Hayes seconded. Each Supervisor abstained from approval of their payroll claim. Supervisor Hayes abstained from approval of Clerk Hayes payroll claim. All were in favor. The motion carried.

OPEN FORUM

Sherburne County Sheriff's Deputy, Captain Steve Doran appeared before the Board. He provided a statistics report to the Board. He advised the Sheriff's Department has been notified that Rod Thompson will no longer be available for after-hours dogcatcher calls in the Big Lake area. He will continue to offer services to Orrock and Blue Hill Townships. Livonia and Baldwin Townships have been able to contract on a per trip fee

basis for after hours services with another dogcatcher. That person is willing to offer after hour services to Big Lake Township also. Captain Doran will provide his name and contact information to the Clerk's Office. Dogs picked up will continue to be brought to the Princeton Veterinary Clinic. Captain Doran advised the Sheriff's Department will not be creating a position or making arrangements through their office for dogcatcher services. Captain Doran further advised the Township approves the use of the after hours dog catcher and authorizes the level of service they wish to receive.

BUSINESS FROM THE CLERK

Clerk Hayes reminded the Board of the Minnesota Association of Townships District 7 Meeting and Election that will be held Thursday, September 22, 2011. Registration begins at 7:00 p.m. The location is Anoka Ramsey Community College in Cambridge. Don Sherper is the incumbent running unopposed for the District 7 Director position.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

1) Other-Updates-Meetings – Treasurer Warneke advised the construction projects are nearly finished. A couple of small fall projects will be done. Vice-Chairman Alfords advised he met with a representative from Smartditch. He advised Township Engineer, Todd McLouth is putting together specifications and a request for quotes for this material. The information will be presented at the next meeting. Vice-Chairman Alfords advised he will be meeting with John and Sheila Sornsen after tonight's meeting regarding the drainage plans for 182nd Avenue. Clerk Hayes inquired about a street sign missing at the corner of County Road 15 and 199th Avenue. She advised the reporting resident has made a second inquiry about replacement of the sign. Clerk Hayes inquired if there were additional street signs to be replaced in the Township. Vice Chairman Alfords advised there were some signs that need to be updated that were noted on the spring road tour; and, the fall road tour will be conducted in a month or so. It was noted the signs will be installed before winter/ground freeze. Treasurer Warneke advised the sign for 199th Avenue will be put on the same post as the County Stop Sign.

CHAIRMAN'S REPORT

1) Other-Updates-Meetings –Vice Chairman Alfords advised he received nothing from the Chairman to report at this time.

SUPERVISOR'S REPORTS

1) EDA – Supervisor Stahlmann advised he and Supervisor Hayes attended the EDA meeting. There was nothing that directly involved the joint project areas of the City and Township. He advised the Jerky Shop lease, Cherrywood senior complex and potential 33 unit town home complex near the train station were discussed. The Holiday gas station closed on September 11 in preparation for its demolition and demolition of the

former Zwilling Insurance Agency building. The Holiday station will be rebuilt and re-oriented on the lots. Zwilling Insurance has moved into the professional building next door. There is nothing new with the rail park.

BUSINESS FROM THE TREASURER

a) Monthly Report – Treasurer Warneke reviewed the cash balance statement. Total government funds are \$2,023,046.64 and total escrow funds are \$38,867.07 for a total of \$2,061,913.71. Treasurer Warneke reviewed the 101 fund and noted an \$11,000. drop in the overall balance. The 102 fund will have more contracts to pay this year. A couple of areas of the budget were overspent and a couple were underspent. The 103 fund is on budget. The fund balance has dropped approximately \$27,000. The 402 account has been paying its debt service, which is bringing the balance down. Overall the funds are in good shape and fund balances are being spent down as planned. Supervisor Hayes motioned to approve the Treasurer's Report. Supervisor Leslie seconded. All were in favor. The motion carried.

ADJOURNMENT

A motion was made by Supervisor Hayes to adjourn the meeting. Supervisor Leslie seconded. All present were in favor. The motion carried. The meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Laura Hayes, Clerk

Larry Alfords, Vice Chairman