

**CHAIRMAN'S REVIEW OF 2011 FOR ANNUAL TOWN MEETING
March 13, 2012**

January 2011

Amendment to \$1,889,000. Taxable Lease Rev. Bond, Series 2008 for the Industrial Park Expansion Area was approved. The amendment extended the lease agreement three (3) more years.

New fire chief, Randy Miller assumed his duties as of January 1, 2011.

Bids were let for the 211th Avenue road reconstruction project.

February 2011

Three bids were received for the 211th Avenue Road Reconstruction. The engineer's estimate for the reconstruction project was \$176,000. The low bid received was from Knife River Co. in the amount of \$183,404.55. The high bid was from Hardrives, Inc. in the amount of \$217,432. The bidder was awarded the project.

The proposed 2011 budget of \$1,427,000. was approved.

March 2011

Big Lake Township participated in the Annual Big Lake Business Expo.

The Annual Reorganizational Meeting was held. Mike Hayes took the Oath of Office for Town Supervisor, Seat #3. Supervisor Hofer was appointed as Chairperson. Supervisor Alford was appointed Vice-Chairperson.

I attended a two-day seminar to learn how to create a directory and use the Juno SC sign inventory program and GPS device. The program is ready for data logging and inventorying the Townships street signs and locations.

May 2011

Annual Clean Up Day was May 7, 2011. There were 629 vehicles through the gate. The cost of the event was \$41,056.95.

The Big Lake Town Board members discussed and submitted comments on the Sherburne County draft comprehensive plan.

Two quotes were received for the 2011 Road Improvements and Bituminous Overlays. They were from Hardrives Inc. and Knife River Corp. There were 7 project areas. The Road Committee was authorized to contract for the 2011 Road Improvements and Bituminous Overlays up to \$69,714.60 and to solicit additional quotes and work with contractors to finalize. Road improvements in all 7 areas were completed during the summer and early fall of 2011.

June 2011

Five quotes were received for the 223rd Avenue culvert replacement project. The low quote was received from Schendzielos & Sons in the amount of \$6,540. the highest quote was Hardrives, Inc. at \$8,230.80. The project was awarded to Schendzielos & Sons.

A public hearing was held and action was taken by the Board to Vacate 12.5 feet of 191st Street in the Revised Plat of Eagle Lake Park.

The Board recommended approval of the preliminary and final plat of Smith Acres. Final Approval by the County and Township occurred in August 2011.

July 2011

Three quotes were received for the 205th Avenue and 170th Street improvement projects. The low quote was received from M.L.Schendzielos, Inc. in the total amount of \$59,145.48. the highest quote was West Branch Construction at \$61,180.00. The project was awarded to M.L. Schendzielos, Inc.

The Town Board received copies of the Comprehensive Annual Financial Report for Year Ended December 31, 2010. Treasurer Warneke advised Big Lake Township received a clean opinion from the auditor.

August 2011

The Reconvened Annual Meeting was held. It was proposed that the 2012 tax levy be reduced by 8% to maintain a level tax rate. The Township tax levy has been reduced by a total of 29% since 2008. The annual levy for 2012 was set at \$984,000.

September 2011

The Annual Dog Vaccination Clinic with the City of Big Lake was held at the Big Lake Lion's Park.

September 10th.

Three quotes were received for the 182nd Avenue Ditch Project. The low quote was M.L. Schendzielos, Inc. in the amount of \$33,410.00; and, the high quote was West Branch Construction at \$90,860.00. The project was awarded to M.L. Schendzielos.

November 2011

Dave Katzner, Environmental Specialist attended the Board Meeting to review ongoing activities at the Planning and Zoning Office pertaining to Big Lake Township.

Supervisor Hayes, myself, the Clerk and Treasurer attended the Annual Minnesota Association of Township's Conference in Alexandria Minnesota.

December 2011

The Board adopted the Big Lake Township Sign Inventory, Retro-Reflectivity Compliance Evaluation and Replacement Policy as required by the State. This was required to be adopted by January 2012.

