

TOWN of BIG LAKE
"Sherburne County's First 5-Member Township Board"
P.O. Box 75, Big Lake, Minnesota 55309

On Wednesday, February 22, 2017 the Big Lake Board of Supervisors met at the Big Lake Town Hall located in the Big Lake Lions Park Community Center at 21960 County Road 5, Big Lake Township, Sherburne County, State of Minnesota.

Chairman Hofer called the meeting to order at 7:00 p.m. There were 2 people in the audience at the start of the meeting. Roll call was taken.

Board Members Present: Bob Hofer, Chairman
 Steve Pflgebraar, Supervisor
 Norm Leslie, Supervisor
 Bruce Aubol, Supervisor
Staff Members Present: Ken Warneke, Treasurer
 Jayme Swenson, Deputy Clerk

Board Members Absent: Larry Alford, Supervisor
Staff Members Absent: Brenda Kimberly-Maas, Clerk

All present stood and recited the pledge of allegiance to the Flag of the United States of America.

Motion to approve the Regular Meeting Agenda as presented, made by Supervisor Leslie and seconded by Supervisor Aubol. All were in favor and the motion prevailed. The meeting proceeded in accordance with the agenda as presented.

Motion to approve the Consent Agenda as presented made by Supervisor Pflgebraar. The Consent Agenda consisted of: a) Approval of the Minutes: Regular Monthly Meeting 02/08/2017. b) Approve list of Claims (Disbursement list provided in meeting packet). Supervisor Aubol seconded. All present were in favor and the motion prevailed.

OPEN FORUM None

CLERK BUSINESS

Deputy Clerk Swenson would like approval from the Board to move forward with changing the annual 'Clean-Up Day' to 'Recycling Day'. The new Recycling Day would be held on May 20, 2017 which would avoid conflict with opening fishing, Mother's Day, and allow a vendor to be contracted to organize and conduct the event. The event will focus on accepting recyclable materials and educating residents where their construction debris, household trash, furniture and hazardous waste could be disposed of throughout the year. Information will be provided to residents as to where they can bring any items that will not be accepted on Recycling Day. Discussion took place as to the concern of will changing the event possibly lead to more 'ditch dumping' of garbage, furniture and electronics. Deputy Clerk Swenson acknowledged that there will be a transition phase, but believes the changes will be positive for the Town. With the current changes taking place there should be no additional cost to the Town after SCORE grant money is received from Sherburne County. With a vendor conducting the event the Town would no longer have the challenge to find volunteers to work the day and assume the associated liability. Motion to approve changing the name, date and logistics of Clean-Up Day made by

Supervisor Pflieghaar and seconded by Supervisor Aubol. All were in favor and the motion prevailed.

Deputy Clerk Swenson notified the Board that due to MN Statute 205.075 the Annual Elections, Meeting and Board of Canvas will take place on March 14, 2017 which is a change from the previously announced date.

BUSINESS FROM THE SUPERVISORS/COMMITTEE REPORTS

TOWN ROADS

Treasurer Warneke notified the Board that the spring road restrictions went into place February 21, 2017. The Town received the Gas Tax revenue of \$48,542.83. The Town of Big Lake is still the top Town in Sherburne County for the most miles of roads and population. The early warm weather and snow melt has brought areas to attention that will need to be considered for repairs. There was a utility project that took place on 209th Ave NW last fall, there is still work to be completed and scrap left behind to be clean up.

CHAIRMAN'S REPORT

Chairman Hofer had nothing to report to the Board.

SUPERVISOR'S REPORT

Supervisor Aubol shared that the High School Musical performances will be Friday, April 21, Saturday April 22 and Sunday April 23. The Big Lake Community Education Bike Rodeo will take place this spring. The Solar Stone – Solar Garden project has been granted approval to install 19 poles. Trees will be planted to screen the poles. The project will include a chain-link fence that will have an evergreen barrier. The Weicht Gravel Pit has approximately one year left of excavating. Upon exhaustion the Knife River Company will restore and create ponds.

Supervisors Leslie updated the Board about the new athletic fields the Big Lake School will be installing this year. Construction should start around April 1st. It appears that the fields at Lions Park will be in high demand until the new fields are complete. The new Lions Park ball field and other grass areas in the park are in need of fertilizer. The company that installed the ball field, Pro Turf, submitted a bid of \$1425 to perform three applications of fertilizer to the ball field and one application to the approximate three and half acres of grass at the park. A motion to proceed with the fertilizer applications was made by Supervisor Aubol and seconded by Supervisor Pflieghaar. All present were in favor and the motion prevailed.

Supervisor Pflieghaar updated the Board the Casey's General Store will be breaking ground on County Road 43 this April. The Palmer Wireless project will run fiber optic from the water tower to the Industrial Park areas for high speed internet service. There are 70 new slab homes that are planned to be built in the City Sandford Select Addition on County Road 73 this summer.

TREASURER BUSINESS

Treasurer Warneke reported that 2016 year end procedures have been wrapping up. The 2017 budget work is in the process and be completed for the Annual Meeting on March 14, 2017. Following tonight's regular Board meeting we will have the Board of Audit, at which time Treasurer Warneke will review current balances. Supervisor Pflieghaar motioned to

approve the Treasurer's report and seconded by Supervisor Aubol. All present were in favor and the motion prevailed.

OTHER BUSINESS FROM THE BOARD

No further business brought before the Board.

BIG LAKE FIRE DEPARTMENT UPDATE

Fire Chief Paul Nemes reported that there were 11 calls in January, eight in the Township and three in City of Big Lake. Four of the calls were in one day due to dangerous driving conditions. All the recent five new hires are responding on calls as they are now Fire 1 Certified. They are continuing their education to complete the Fire 2 Certifications. The State of Minnesota covers the costs of firefighter education. The Department recently hired a grant writer to help acquire funds to replace the 800mg radios. The current Motorola 800MHz radios are 12 years old and getting to be outdated and unrepairable. If FEMA awards the Big Lake Fire Department a grant, all Motorola 800 MHz radios will be replaced. Currently there is discussion in the Minnesota legislature regarding cancer rates among firefighters. Fire Chief Nemes expressed his appreciation to the Town and City of Big Lake for providing equipment and appliances that can help reduce the amount of carcinogens the firefighters encounter during their career. The Big Lake Fire Department has an extractor machine that can properly and optimally wash the gear. Each firefighter has a second set of gear and two or three Nomex hoods. The Big Lake Fire Department is ahead of the curve when protecting their employees as approximately 80% of Minnesota Fire Departments do not have a second set of gear and approximately 60% do not have an extractor. February has been quiet with four calls to date.

RECESS

BOARD OF AUDIT

In accordance with Minnesota Statute 366.20 Treasurer Warneke reviewed the 2016 Financial Statements Binder that consists of; Cash Balance Statements, Bank Statements, Interim Financial Statements, Receipts Register, Receipts Ledger, Statements of Orders Issued, Disbursement Register, Disbursement Ledger, and Vendors Ledger. The Board approved and signed the 2016 Financial Statements Binder.

ADJOURNMENT

A motion was made by Supervisor Leslie to adjourn the meeting. Supervisor Pflughaar seconded. All were in favor. Motion prevails. The meeting adjourned at 8:55PM

Respectfully Submitted,

Jayme Swenson, Deputy Clerk

Robert Hofer, Chairman