

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
21960 County Road 5 ~ PO Box 75, Big Lake, Minnesota 55309

MONTHLY MEETING
WEDNESDAY SEPTEMBER 27, 2017

The Town of Big Lake Board of Supervisors met in regular session, on Wednesday September 27, 2017, at the Town of Big Lake Town Hall, located in the Big Lake Township, Lions Park Community Center, 21960 County Road 5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Hofer and the Pledge of Allegiance was recited. Supervisors Larry Alfords, Bruce Aubol, Norm Leslie, Steve Pfliegaar, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel and four (4) audience members were in attendance. Chief Nemes, current and new fire department members joined the meeting at 6:30PM.

APPROVAL OF MEETING AGENDA

Motion/Second to accept Agenda as presented by: Leslie/Pfliegaar. All Supervisors approved. Motion Prevailed.
The meeting proceeded in accordance with the agenda.

APPROVAL OF CONSENT AGENDA

The Consent Agenda consisted of: a) Approval of the Minutes: Regular Monthly Meeting 09/13/2017. b) Approve list of Claims (Disbursement list provided in meeting packet). c) Approve Tax Forfeited Land Sale by Sherburne County.

Motion/Second to approve presented Consent Agenda by: Pfliegaar/Alfords. All Supervisors approved. Motion Prevailed.

OPEN FORUM

No open forum business brought forth.

BUSINESS FROM CLERK

Clerk Brenda presented Resolution RES 2017-19 Approving Site and Building Plan, and CUP for LISI Medical. The JPB had approved the Joint Resolution in April. However, the Board didn’t adopt their own resolution in April and is doing so tonight.

Motion/Second to adopt Resolution RES 2017-19 Approving Site and Building Plan, and CUP for LISI Medical by: Aubol/Pfliegaar. All Supervisors approved. Motion Prevailed.

Clerk Brenda presented to the Board, the Joint Powers Board Meeting minutes, from 9/13/2017, for their approval. Motion/Second to approve the Joint Powers Board Meeting minutes from 9/13/2017 by: Aubol/Pfliegaar. All Supervisors approved. Motion Prevailed.

Clerk Brenda presented the DRAFT minutes from the Reconvened Annual Meeting to the Board. No action necessary.

Jay Morrell and Ron Harkins were in attendance to present the Board with their winter maintenance rates, for a three-year term contract which would commence at the beginning of the 2017-18 snow season. Jay explained there is a shortage of truck drivers and to ensure JME was staffed, they increased their drivers pay rate. This and the increase costs of fuel, maintenance and supplies, caused the need to increase the rates for service. Jay also expressed his desire to continue to provide service to Big Lake Township. Ken Warneke stated, JME has given the township very good service and recommends the Board consider continuing the relationship, for snow/ice removal.

Motion/Second to accept the rates provided to the Town, by JME Companies by: Pfliegaar/Aubol. All Supervisors approved. Motion Prevailed. A three-year term contract will be drafted

by the Town and sent to JME, Chair is authorized to sign the contract. Ken told the Board, the other two plow vendors will be sending their rates for review in the coming weeks, for Board to review.

Clerk Brenda presented a listing of the maintenance work, deemed necessary by the Finance Committee. The work which will be performed is: cleaning of all three HVAC systems and their duct work and cleaning the office carpets and some of the banquet/meeting room chairs. The total cost to have the work done is \$2296.15. Ken told the Board the amount was within the budget and there was no further Board action necessary. The Finance Committee wished to make sure the Board knew the work was going to be done.

BOARD BUSINESS, UPDATES, COMMITTEE REPORTS

Supervisor Hofer informed the Highway 25 Coalition meeting had been cancelled, so he had no updates, for the Board.

Supervisor Alford informed the Board the Road Committee is looking at future road projects. He noted fall mowing should start within the first couple weeks of October and a fall road tour will be scheduled by the Committee during the same time frame. The committee will let office staff know when the tour has been scheduled.

Supervisor Aubol had no updates.

Supervisor Leslie stated he is pleasantly surprised how much use the dog park is having. He also told the Board the shrubs have been trimmed and the railing is being repaired. Norm had no further updates.

Supervisor Pflighaar told the Board there were two (2) applicants for the vacancies on the County EDA Board. He felt both candidates would be accepted. There were also two businesses who had applied for small business loans, through the EDA. Steve had no other updates.

FIRE DEPARTMENT UPDATE

Big Lake Fire Chief, Paul Nemes reported ten (10) calls for service the month of August: 1 – Orrock Township, 4 – Big Lake Township, 5 – City of Big Lake. Chief reported training consisted of ground ladder care/maintenance and the annual hose testing had been performed. Only 50 feet of hose was lost out of 9775 feet. He announced the Fire Prevention week starts on Sunday October 8th. Kick-off open house date will be on Sunday, from 11AM – 2PM and will feature Pete Ahrens pumpkins. Fire Captains have arranged visits with local schools the week of 10/9 – 10/13. The 3000 gallon water tender specifications are almost ready to go out for bids. The final business presented by Chief was to introduce the 2017 cadet class. The class of eight have completed the required testing, had their physical and background checks done. They were sworn in and pinned during the City Council meeting, just before coming to the Township meeting. New cadets are Travis Allen, Eric Burleigh, Joshua Matich, Eric Rosa, Jason Ross, Eric Sanders, Lee Schroeder and Josh Severs. The Board welcomed the cadets. The Fire JPA has been reviewed by counsel and he made some suggestions for revision. Ken and Brenda will review his comments and speak with legal counsel. The next quarterly meeting will be held on October 26, 2017 – 5PM, at the Fire Station.

TOWN ROADS

Town Engineer Ross Abel updated the Board: All seal coating projects were completed the previous week, striping has been ordered for the seal coating projects, the City striped 172nd and it was expensive because of the urban design needs. Shouldering is being done, driveways are being restored from the paving projects.

TREASURER BUSINESS

Treasurer Warneke gave the following financial updates to the Board. The total funds cash balance is \$1.052 million, the Governmental fund balance is \$ 1.303 million, Fire Fund balance is \$162,000. Road and Bridge fund \$448,000. There will be an increase in the road and Bridge fund will increase when we receive our next tax collections. Ken needs to do some budget adjustments, but the overall budget will remain the same. Motion/Second to approve the Treasurer’s report by: Pflieghaar/Aubol. All Supervisors approved. Motion Prevailed

ANNOUNCEMENTS

Deputy Clerk Jayme Swenson announced there is a presentation for electronic poll books on Thursday October 5th, at the County Government Center. She and Brenda will be attending, the office will be closed from 8AM – 12:30PM.

ADJOURNMENT

Motion/Second to adjourn the Wednesday September 27, 2017 Regular Meeting at 6:47PM by: Leslie/Pflieghaar. All Supervisors Approved. Motion Prevailed.

Respectfully Submitted,
Brenda Kimberly-Maas
Town of Big Lake, Clerk

Accepted this 11th day of October 2017, by the Town of Big Lake Board of Supervisors.

Robert Hofer, Chairman

Attest: _____
Brenda Kimberly-Maas, Clerk