

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
21960 County Road 5 ~ PO Box 75, Big Lake, Minnesota 55309

MONTHLY MEETING
WEDNESDAY OCTOBER 11, 2017

The Town of Big Lake Board of Supervisors met in regular session, on Wednesday October 11, 2017, at the Town of Big Lake Town Hall, located in the Big Lake Township, Lions Park Community Center, 21960 County Road 5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Hofer and the Pledge of Allegiance was recited. Supervisors Larry Alfords, Bruce Aubol, Norm Leslie, Steve Pflgebraar, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel and one (1) audience member were in attendance.

APPROVAL OF MEETING AGENDA

Motion/Second to accept Agenda as presented by: Pflgebraar/Leslie. All Supervisors approved. Motion Prevailed.
The meeting proceeded in accordance with the agenda.

APPROVAL OF CONSENT AGENDA

The Consent Agenda consisted of: a) Approval of the Minutes: Regular Monthly Meeting 09/27/2017. b) Approve list of Claims (Disbursement list provided in meeting packet).

Motion/Second to approve presented Consent Agenda by: Alfords/Aubol. All Supervisors approved. Motion Prevailed.

OPEN FORUM

No open forum business brought forth.

BUSINESS FROM CLERK

Clerk Brenda presented for the Board’s consideration Years of Service Recognition for the Fire Department members. The Township’s portion of the cost would be \$240 for the 2017 awards. Clerk Kimberly-Maas did suggest the Fire Department logo be uploaded to the provider, so the Fire Fighters could have the Department’s logo, on their awards.

Motion/Second Approving the Years of Service Recognition awards, for Fire Department members celebrating milestone years of service, in 2017 by: Pflgebraar/Aubol. All Supervisors approved. Motion Prevailed.

Clerk Brenda presented to the Board, the contract from Sherburne County Soil and Water Conservation District, for retrofit work, on the Birch Lake project done, in 2016. The additional work will consist regrading of a slope from a residence and stabilizing the slope with native plants, as well as adding some vegetation to the area constructed in 2016, to camouflage the drain.

Motion/Second to approve the Birch Lake Retrofit contract by: Alfords/Pflgebraar. All Supervisors approved. Motion Prevailed.

Clerk Brenda presented a winter maintenance quote from Don Kampa, for the plowing and shoveling services he provides to the Township. There was a slight increase in his shoveling rate and a \$5.00 surcharge per job. This is the first increase in his services in a number of years.

Motion/Second to accept the rates provided to the Town, by Don Kampa, for winter road, parking lot and sidewalk maintenance by: Alfords/Leslie. All Supervisors approved. Motion Prevailed.
A one-year term contract will be drafted by the Town and sent to Don Kampa, Chairman is authorized to sign the contract.

BOARD BUSINESS. UPDATES. COMMITTEE REPORTS

Supervisor Hofer had no updates.

Supervisor Alfords will update during Roads.
Supervisor Aubol had no updates.

Supervisor Leslie informed the Board he had arranged for the STS crew to clean up the brush, north of the driveway. The crews were working on it today. Norm had no further updates.

Supervisor Pflgebraar told the Board there were four (4) applicants for the vacancies on the City EDA Board. Two had been confirmed for the vacancies. The new members are Ken Geroux and Rose Johnson. The funeral home in Big Lake, will be opening in December 2016 or January 2017, LGI Homes, will be building six (6) homes as a result of their event. LISI plans to be in their addition by Thanksgiving. Steve had no other updates.

TOWN ROADS

Town Engineer Ross Abel updated the Board: The only remaining work was to seed and mulch the right of ways and pin the wheel stops in the Town hall parking lot. There was a repatch done on 209th Ave and 152nd St, due to a heavy truck traveling over the original patch, before it had cured. The updated map of the Township Park, will be ready for review at the October 25, 2017 meeting.

Supervisor Alfords updated the Board of a repair being done on 159th St. NW, near Birch Lake. There is a section of pavement which is sinking. The temporary solution is placement of class five in the depression. The road will need to be closed for a few hours when the permanent patch is installed. Fall mowing will begin within the next week. The swath of the mower will be between eight to twelve feet (8' – 12') from the road edge, to allow for snow storage.

TREASURER BUSINESS

Treasurer Warneke informed the Board; the General Governmental fund balance is \$ 1,296,795.00. We will be receiving our next tax collections, soon. Motion/Second to approve the Treasurer's report by: Pflgebraar/Aubol. All Supervisors approved. Motion Prevailed

ANNOUNCEMENTS

Clerk Kimberly-Maas announced Pumpkinfest will be hosted at the Township's Community Lions Park this Saturday, October 14, 2017 from 11AM – 3PM. Veteran's will be treated to a free dinner during the same time frame or until food is gone.

Brenda also announce the Sherburne County Association of Townships will meet at 7PM on Wednesday October 18th at the Sherburne Historical Center. Dinner will be served starting at 6:30. Ken Warneke, Supervisors Aubol, Pflgebraar and Hofer plan to attend. Brenda and Jayme, may also attend.

ADJOURNMENT

Motion/Second to adjourn the Wednesday October 11, 2017 Regular Meeting at 6:21PM by: Leslie/Pflgebraar. All Supervisors Approved. Motion Prevailed.

Respectfully Submitted,
Brenda Kimberly-Maas
Town of Big Lake, Clerk

Accepted this 25th day of October 2017, by the Town of Big Lake Board of Supervisors.

Attest: _____

Robert Hofer, Chairman

Brenda Kimberly-Maas, Clerk