

TOWN of BIG LAKE
“Sherburne County’s First 5-Member Township Board”
21960 County Road 5 ~ PO Box 75, Big Lake, Minnesota 55309

MONTHLY MEETING
WEDNESDAY OCTOBER 25, 2017

The Town of Big Lake Board of Supervisors met in regular session, on Wednesday October 25, 2017, at the Town of Big Lake Town Hall, located in the Big Lake Township, Lions Park Community Center, 21960 County Road 5, Big Lake Township, Sherburne County, State of Minnesota. The meeting was called to order by Chair Hofer and the Pledge of Allegiance was recited. Supervisors Larry Alford, Bruce Aubol, Norm Leslie, Steve Pflieger, Treasurer Kenneth Warneke, Clerk Brenda Kimberly-Maas, Deputy Clerk Jayme Swenson, Town Engineer Ross Abel and three (3) audience members were in attendance. Sherburne County Sheriff’s Commander Steve Doran and Big Lake Fire Chief Paul Nemes arrived after the meeting was called to order.

APPROVAL OF MEETING AGENDA

Motion/Second to accept Agenda as presented by: Leslie/Alford. All Supervisors approved. Motion Prevailed.
The meeting proceeded in accordance with the agenda.

APPROVAL OF CONSENT AGENDA

The consent agenda consisted of: Approval of Minutes: Regular Monthly Board Mtg 10-11-17, Adopt Resolution 2017-20 Accepting \$2,000, Donation to BLFD from Sherburne County Agriculture Society for Participation in 2017 County Fair, Adopt Resolution 2017-21 Accepting \$4,000, Donation to BLFD from Eddy Foundation for Turnout gear and uniforms, Approve 2017 Seal Coat Pay Application #1 - ASTECH, Approve List of Claims & Payroll.
Motion/Second to approve the Consent Agenda as presented by: Aubol/Pflieger. All Supervisors approved. Motion Prevailed.

OPEN FORUM

No open forum business brought forth.

SHERIFF’S REPORT

Commander Doran presented the Sheriff’s report to the Board. A total of 230 call for assistance in the Township during the month. There no questions or concerns from the Supervisors about the report.

FIRE CHIEF’S REPORT

Chief Nemes reported to the Board. In September, the Department responded to 16 calls, during the month. Six (6) in the City of Big Lake, seven (7) in Big Lake Township, two (2) in Orrock Township and one (1) mutual aid call in Monticello. In October, the Department has responded to 12 calls, as of this meeting. Training consisted of spill containment. Chief thanked the community for attending the Fire Department’s open house. It was a success. As usual, Pete Ahrens’ pumpkin patch was a huge hit, with 1,100 pumpkins handed out. Pete retired shortly after the open house and has been recognized as the City of Big Lake “Volunteer of the Month.” The Board had no questions or concerns for the Chief.

CLERK’S BUSINESS

Boy Scout Troop #93: Chris VanHofwegen and Aaron Bowman, Boy & Cub Scout leaders were present to address the Board. They informed the Board of the merger of pack #89 and #93 to one group of #93. Both Cub Scout Pack #93 and Boy Scout Troop #93 are currently meeting at Saron Lutheran Church, because the Church is their sponsor. They came to request a number of items. Their desire is to have the Lions sponsor Troop #93, move their meetings to the Township Hall, be able to schedule their meetings out at least one year and add a larger storage building to the grounds, for their

equipment. They would like to have this be a long-term arrangement. They expressed concern over the inability to schedule more than three months in advance and wanted to be able to schedule meetings for the full year. Supervisor Leslie informed Chris and Aaron, with regard to sponsorship, they would need to request to be placed on the Lions meeting agenda, because the Town Board is not affiliated with the Lions. He also noted the Town's expectation was the Scouts would have continued to use the Town Hall for meetings and was surprised to find out neither group was still meeting here. He also noted the Town's policy of scheduling has been the same for many years. Norm also noted Town Staff had made attempts to schedule meetings between the leaders and himself, prior to this monthly meeting, but calls were not returned. Discussion about allowing the Boy Scouts to schedule out their meetings for a year at a time was made. Clerk Kimberly-Maas noted if the Board decided to allow annual schedule booking for the Boy Scouts, the policy should be changed for all non-profits who utilize the building, for their meetings. The Board felt there should be further discussion about the requests made by Chris and Aaron, at committee level. Deputy Clerk Swenson gathered email contact information and will schedule a meeting time between a Town Committee, Aaron and Chris. Follow-up will be done and reported.

Website Revision: Clerk Kimberly-Maas provided information on having the current website rebuilt and the ability to maintain and update it, in house. Scot Pflagher approached Brenda asking if the Town would be interested in having the website rebuilt using software which would allow it to be maintained and updated in house. Brenda called Lynne at Design for Print, the Town's current vendor, to see what it would take to transfer the domain. Brenda was told if the transfer occurred prior to December 31, 2017 it would be simple. Lynne will work with Scot on the transition process. Adam, from Sherburne County IT will also work with Scot to ensure the email system transfers, as well. The cost to rebuild the site and give some training to Brenda and Jayme, is \$1,500.00. The monthly hosting fee is \$24.95 (includes 24/7 support) and \$7-\$14 annually to register the domain. The Board thought bringing the ability to update and maintain the website in house, made sense.

Motion/Second to approve transferring domain, have the website rebuilt by Scot Pflagher, bring website maintenance in house as shown on the quote by: Aubol/Leslie. Approved by: Aubol, Alfords, Hofer and Leslie. Abstaining: Pflagher. Motion Prevailed.

BOARD BUSINESS. UPDATES. COMMITTEE REPORTS

Supervisor Hofer let the Board know that the Birch Lake water quality project has had its completion date pushed back. The date change does not raise any concerns.

Supervisor Alfords updated the Board that the Meadowbrook drainage project is half way complete. In the future, there may be a deeper exploration for existing drain tile. Supervisor Aubol met with Supervisor Alfords, Nancy Riddle and Lynn Waytashek from planning and zoning and discussed the 2nd plat of River Crest Farms. The recently submitted plat does not have any significant revisions and should not have any issues. Supervisor Alfords also brought it to the Boards attention that in the near future, plans for a new solar garden could be coming for the Boards comments. The County has not yet received a complete application therefore there is no action need from the Board at this time.

Supervisor Aubol updated the Board that the Solar Farm off State Highway 25 is fully constructed, however, the trees that are to be planted around the fence have not been put in yet. Supervisor Aubol shared that there is no indication that construction has started yet on the solar garden that is planned for the area south of State Highway 25.

Supervisor Leslie has no updates for the Board.

Supervisor Pflagher has no updates for the Board.

TOWN ROADS

Town Engineer Ross Abel updated the Board on the progress of road projects. Jeff Rhodes has cleaned approximately half of the drainage tiles on 145th St. in Meadowbrook, patching on 159th St. is

near completion and the 2017 contract work is complete. Ross told the Board, Park Construction was in the process of getting him a price to pin the wheel stops, in the Town Hall parking lot. He informed the Board the wheel stops were taken up when the pavement was installed to make paving easier and have fewer seams, but re-pinning them was not included in the original contract. Discussion ensued and it was decided the wheel stop pinning will not be added to Park Construction's contract. Pinning will be done in house. Ross reports that the patch on 152nd St. NW, looks good. Treasurer Warneke reported that mowing has been taking place around the Township.

TREASURER BUSINESS

Treasurer Warneke informed the Board; the General Governmental fund balance is \$ 1,124,420.00. He reviewed the financial report and reported that all balances should be positive by years end. Motion/Second to approve the Treasurer's report by: Pflieger/Aubol. All Supervisors approved. Motion Prevailed

ANNOUNCEMENTS

Deputy Clerk Swenson presented the Board a picture received from Pumpkinfest in appreciation for being a 2017 Proud Sponsor.

Deputy Clerk Swenson announced the following invitations and events for the Board;

November 8th at River City Extreme a breakfast and program regarding Centracare.

November 9th at the Sherburne County Historical Center the Annual Breakfast with the Director.

November 13th at Pebble Creek Golf Club the Sherburne County Long-Range Transportation Plan - Agency Charrette.

December 8th at Carousel Works the Chamber of Commerce's Hawaiian Holiday Social.

ADJOURNMENT

Motion/Second to adjourn the Wednesday October 25, 2017 Regular Meeting at 6:55PM by: Leslie/Pflieger. All Supervisors Approved. Motion Prevailed.

Respectfully Submitted,
Brenda Kimberly-Maas, Town of Big Lake, Clerk and
Jayme Swenson, Town of Big Lake, Deputy Clerk

Accepted this 8th day of November 2017, by the Town of Big Lake Board of Supervisors.

Robert Hofer, Chairman

Attest: _____
Brenda Kimberly-Maas, Clerk